



The SAT[®]

Fee Waiver Service

EDUCATOR GUIDE

2023-24



The benefits of the SAT Fee Waiver Service



Student eligibility



Information for students and educators on accessing fee waivers



College application fee waiver delivery information



About the SAT Fee Waiver Service

Taking the SAT® is a great way for students to see how prepared they are for college and career. Many students find that their test scores confirm their high school grades or can even uncover strengths beyond what their grades show. The SAT Fee Waiver Service gives many low-income students a great opportunity to take the SAT and confirm their college readiness as well as show colleges they're interested in higher education. We understand this is an important commitment and opportunity to support access for all students, and we thank you for helping us reach them.

SAT Fee Waiver Service Benefits

An eligible student can take advantage of the following services for free or at a reduced rate:

- **Up to 2 registrations** for SAT Weekend.
- **Up to 2 free copies of the Answer Service (paper and pencil SAT only)** for more insight into their SAT scores. This service is not available for Digital SAT. Students taking the paper and pencil SAT must order the service during registration to get it at no charge. Students must order the service during registration to get it at no charge.
- **Unlimited score reports**, which can be ordered at any time during the student's testing timeline—both before and after they receive their scores.
- **Waived application fees at participating colleges.** See the back of this guide for more information.
- **Free CSS Profile® applications** to apply for financial aid from participating schools. Visit profileonline.collegeboard.org for more information.
- **Coverage of the non-U.S. regional fee** for U.S. students testing internationally.
- **Waived late registration fees** where applicable.
- **Waived cancellation fee.** Unused fee waiver benefits will be restored to the student.

Student Eligibility

Eligible students must be in 11th or 12th grade to use fee waivers for SAT Weekend. Fee waivers are available to high school students who meet at least one of the eligibility qualifications listed below.

College Board Fee Waiver Qualifications

A student must be either enrolled in or eligible to participate in the National School Lunch Program (NSLP) to get a fee waiver. If the primary eligibility indicators can't be used, use the additional indicators to determine student eligibility.

Additional Fee Waiver Eligibility Indicators

- The student's annual family income falls within the Income Eligibility Guidelines set by the United States Department of Agriculture (USDA) Food and Nutrition Service.
- The student is enrolled in a federal, state, or local program that aids students from economically marginalized families (such as TRIO programs like Upward Bound).
- The student is unhoused or resides in federally subsidized public housing or a foster home.
- The student is a ward of the state or an orphan.

NUMBER OF MEMBERS IN HOUSEHOLD ¹ (including head of household)	TOTAL ANNUAL INCOME ² (in preceding calendar year)
1	\$26,973
2	\$36,482
3	\$45,991
4	\$55,500
5	\$65,009
6	\$74,518

1. The household size should be the number of household members including the filer on the family's current tax statement. A student who is in foster care is considered a household size of 1 person.

2. Income levels are based on the USDA Food and Nutrition Service Income Eligibility Guidelines at 185% of the federal poverty level, as used by schools, institutions, and facilities participating in the NSLP (excludes Alaska and Hawaii).

To view the full table, go to fns.usda.gov/cn/fr-020923.

To determine income levels for families with more than 6 household members, take the annual allowance for 6 members, \$74,518, and add \$9,509 for each additional member.

Note: Distribution of a fee waiver code to a student confirms the student meets 1 or more of the above qualifications. Fee waiver eligibility may be subject to audit.

International Students

- Eligible U.S. citizens who test outside the United States and U.S. territories may use fee waivers, which cover the cost of regular registration and the non-U.S. regional fee. The student is responsible for all other fees.
- Eligible students who are foreign nationals and who live and test in the United States or U.S. territories may also use fee waivers.

Homeschooled Students

Homeschooled students may contact you for a fee waiver code. These students must show proof of eligibility (tax records, public assistance records, or record of enrollment in an aid program). We know these aren't students you normally serve, and we thank you for helping them access the SAT.

Reducing Your Paperwork

Counselors play an important role by encouraging students to take the SAT and then apply to college. Once an eligible student registers with a fee waiver code from their counselor or an approved SAT Fee Waiver Request Form, they'll have access to a full set of fee waiver benefits directly in their College Board account. Students will be able to see and apply those benefits when registering for the SAT. This means less work for you and easier access for your fee waiver-eligible students.

Keeping Students on Track

Here are a few strategies you can use to keep your students on track for test day:

- Distribute fee waiver codes to students who meet the eligibility qualifications detailed in this brochure.
- Alternatively, help students who meet the eligibility qualifications detailed in this brochure complete the SAT Fee Waiver Request Form once that option becomes available later in Fall 2023. (see Receive Benefits Through the SAT Fee Waiver Request Form on page 3).
- Give students as much encouragement and support as you can.
- Connect fee waiver recipients to our free SAT practice materials.
- Remind students to plan transportation and other logistics for test day.

School counselors can use the SAT Roster Report, available at k12reports.collegeboard.org, to view students from your school who are registered for the SAT. You can also track who used a fee waiver, who was absent on test day, and other useful information to help keep students on the path to college. The **Fee Waiver Used** column flags both first-time and repeat fee waiver users. The SAT Roster Report is only for use by authorized school personnel.

Accessing Fee Waivers

Please encourage every student who is eligible for fee waivers to use them to register for and take the SAT. Starting in Fall 2023, eligible students will have two options to access fee waiver benefits: They can receive a fee waiver code from you or they can individually submit information online for fee waiver consideration.

Only eligible students using a fee waiver for the first time will need a fee waiver code from you. Students who were identified as fee waiver eligible through the former test ordering system will receive fee waivers automatically through their College Board accounts. Remind these students to accept their fee waivers in their account so they can use them.

Note: Schools will no longer be responsible for identifying fee waiver eligible students through the new SAT Suite Ordering and Registration system.

Distributing Fee Waiver Codes

Your supply of fee waiver codes is for first-time eligible students. The quantity provided to your school is based on the number of fee waivers your students used for first-time testing in the most recent fall and spring testing administrations.

Note: Fee waivers don't expire, but they can only be used once. You can continue to distribute any codes remaining in your inventory in subsequent years. Allocations of fee waiver codes will continue to be based on fee waivers used by enrolled students at your school for first-time testing.

Please call the Educator Help Line if you need fee waiver codes (see Contact Us). **The distribution of additional fee waiver codes will be based on your school's current fee waiver usage.**

To access electronic fee waiver codes:

- 1 Sign in to the K–12 score reporting portal at k12reports.collegeboard.org.
- 2 Click **Downloads** and select **Custom Reports from College Board**.
- 3 Your file of electronic fee waiver codes will appear in **My Custom Reports**.
- 4 Click the **Download** option to download the file.

If you have eligible students planning to register for the SAT in August 2024, be sure to distribute fee waiver codes before school closes for the summer. Eligible students registering before the SAT Fee Waiver Request Form is available later this fall will also be required to get their fee waiver codes from you.

Receive Benefits Through the SAT Fee Waiver Request Form

Starting in late Fall 2023, students will be able to access the SAT Fee Waiver Request Form through the main fee waiver webpage, sat.org/feewaivers. After submitting responses to a few questions on a form, students may receive approval for fee waiver benefits by email within a few days. College Board may reach out to adult contacts that the student provides to confirm their fee waiver eligibility. Once approved, students will see their fee waiver benefits loaded into their account and have access to the unique 12-digit code they can enter when registering for the SAT (see Registering Using a Fee Waiver Code).

Registering Using a Fee Waiver Code

To register online, each student uses or creates a free account at sat.org and click **Register Now**. If the student received a fee waiver code from a school counselor/agency official, they can enter the unique 12-digit fee waiver code under **Got a fee waiver code**. Eligible students will only need to enter a code once to access their full set of fee waiver benefits. Students who were approved for fee waiver benefits through the SAT Fee Waiver Request Form will already have access to their benefits and won't need to enter a code.

Important Registration Notes

Please make sure your students understand these points about registering with fee waivers:

- Fee waiver codes don't expire, but they can only be used once.
- Fee waivers can't be used for waitlist status.
- Registrations made with a fee waiver can be canceled (by the published test date) at no charge. The related fee waiver benefit will be restored to the student's account.
- Late registration with a fee waiver is allowed at no charge for testing where available. See sat.org/dates for additional test dates and late registration deadlines.

Free Unlimited Score Reports

Students who are eligible for fee waivers can send an unlimited number of score reports for free. They can use these credits at registration or after they get their scores. Once a student has used a fee waiver code, their unlimited score report credits are applied automatically; students send the reports online.

If an eligible student hasn't used a fee waiver code to register for SAT Weekend, or if they took the SAT in school on a school day, they'll need to enter a fee waiver code on the screen to apply the unlimited score report credits. In these cases, you'll need to issue them a fee waiver code. For students receiving benefits through the SAT Fee Waiver Request Form, benefits will be added into their account. Students can learn how to use and track their score report credits at sat.org/fee-waivers.

College Application Fee Waivers

A student can use free college application fee waivers if:

- They meet 1 or more of the eligibility qualifications for using an SAT fee waiver.
- They have taken at least 1 SAT with a fee waiver, or they have taken an SAT that was paid for by their state or school district.
- They are applying for admission to college for the 2024-25 academic year.

School counselors can see which of their students used an SAT fee waiver to take the SAT on the SAT Roster Report at k12reports.collegeboard.org.

Distribution of Electronic Forms

College application fee waiver forms will be distributed electronically to students, eliminating the need for additional counselor verification. Students will access their college application fee waivers via their College Board accounts by going to sat.org and clicking **Sign In**.

Once students sign in, they'll see a **Free College Benefits** section under **You have fee waiver benefits** with a link to where they can print their college application fee waivers, search for colleges that accept the waivers, and review submission instructions specific to each school.

Using the Forms

As you advise students, you may find it helpful to search for colleges that accept college application fee waivers by visiting bigfuture.collegeboard.org/college-search.

Students in the class of 2024 who tested during the 2022-23 academic year will be able to access their college application fee waivers online beginning August 2023. Seniors testing for the first time during 2023-24 will get college application fee waivers at the same time they receive their SAT score. Students will get an email notification and instructions for accessing their college application fee waivers online from their College Board accounts.

For more information on how students receive and use college application fee waivers, go to sat.org/collegeappfeewaiver.

Contact Us

Visit collegeboard.org/feewaiver to get more information for educators, or contact us (include or have your College Board high school or agency code available).

SAT Educator Help Line:

888-SAT-HELP (888-728-4357)

+1 212-520-8600 (International)

Email: SAT@info.collegeboard.org

Additional College Board Services

The *Fee Waiver Service Student Brochure* gives students information about the services College Board provides. Refer to the brochure at sat.org/fee-waivers to learn more about:

- Free, tailored practice for paper and pencil AND digital SAT at satpractice.org.
- BigFuture® at bigfuture.org, the free, comprehensive career and college planning site from College Board, where students can discover their path for life after high school.

- BigFuture Career Search is an engaging, personalized career exploration tool that helps students learn more about future career options based on their interests. Visit bigfuture.org/career-search.
- Student Search Service™ to connect students to colleges and scholarship programs. Learn more at studentsearch.collegeboard.org.
- Help paying for college at profileonline.collegeboard.org.