

College Board Monthly Newsletter – January 2026

To: DACs and backups; BACs and backups; SSDCs and backups; TechCs

Subject: Spring 2026 SAT Junior State Administration– Monthly Newsletter – JANUARY 2026

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Happy New Year, Coordinators! Welcome to College Board's monthly newsletter for Kentucky SAT Suite Junior Administration coordinators! This newsletter provides an overview of the month's activities in preparation for the state-provided SAT® test this spring. This newsletter will be distributed on the first Thursday of each month from College Board via the email address KentuckySAT@collegeboard.org. Please add this email address to your network safelist to ensure prompt delivery. It is also published at <https://collegeboard.org/Kentucky> a few days after the distribution date. Note: Due to a technical issue, this newsletter was delayed from 1/8 to today. Apologies for any confusion this may have caused.

As a friendly reminder, public school students enrolled in grade 11 will participate in Kentucky's SAT Junior State Administration. The **testing window** opens March 2 and closes on April 10. Schools may administer the SAT at any time throughout the window. **All testing must be completed by April 10, 2026.**

January Newsletter Overview:

- Accommodations and Supports Deadline is January 12
- AI Confirmation Email sent on January 13
- Technical Readiness Webinar on January 15
- Testing Staff Change over Winter Break? Update in SAT Suite Ordering and Registration (SSOR)

Resources and General Announcements:

- To access webinar recordings and other resources, please visit College Board's [The SAT in Kentucky website](#). New resources will be added to this site as they become available.
- Contact College Board's Kentucky Customer Support via phone at (866) 609-2430 or via email at kentuckysat@collegeboard.org with any questions. Please allow up to 1 business day for a response. For KDE policy and eligibility questions, please contact Christen Roseberry at christen.roseberry@education.ky.gov

Upcoming Activity	Deadline/Window	Role/Staff Responsible
Deadline for Requesting College Board-approved test accommodations*	Jan. 12, 2026	SSD Coordinator
Attending Institution (AI) Code Confirmation Email	Jan. 13, 2026	BAC, Principal
Window for Requesting EL Supports*	Mid-December 2025 – Jan. 12, 2026	SSD Coordinator
Window for Requesting State- Allowed Accommodations*	Jan. 9 – Feb. 9, 2026	SSD Coordinator

Getting Ready for SAT® – Technical Readiness Webinar	Jan. 15, 2026 10:00AM - 11:15AM ET	Tech Coordinators
Initial Registration File Uploaded into State Data Management System by KDE	Jan. 26, 2026	KDE
KDE Office Hours – All About State Data Management System and Test Day Toolkit	Jan. 27, 2026 10:00-11:00AM ET Join Here!	DACs; BACs; SSDCs
State Data Management System and Test Day Toolkit Open for Schools and Districts	SDMS: 1/28/2026 Test Day Toolkit: Week of 2/2/26	DACs; BACs; SSDCs
Edit Test Day Staff in SAT Suite Ordering & Registration (SSOR)	Ongoing	DAC, BAC
Submit SSD Coordinator web form to College Board for access to SSD Online	Ongoing	SSD Coordinator and back-up SSD Coordinators (school level)

*Systems do not close. Please continue to submit College Board-approved accommodation requests, EL Supports, and/or State-allowed accommodation requests after the published deadlines for any new students, or changes/new IEP/504/PSP plans.

Upcoming Activities

Attending Institution (AI) Code Confirmation Email

On January 13, 2026, College Board will send each established school for the spring 2026 SAT Junior State Administration an email that includes the school's name and College Board Attending Institution Code (AI Code). This email will be sent to the school principal and the primary BAC for the spring 2026 Kentucky SAT Junior State Administration. All changes to school testing staff should be submitted in [SSOR](#) as soon as possible. The email is sent from collegeboard@e.collegeboard.org.

Getting Ready for SAT – Technical Readiness Webinar for Technology Staff

Join College Board and KDE for a robust overview of the recommended settings, network configurations, as well as other technical considerations for administering SAT in Bluebook in March and April 2026.

Review College Board's [Bluebook for Technology Professionals](#) ahead of the session and bring your questions to the panel of experts.

When: Thursday, January 15, 2026 @ 10:00 - 11:15AM ET

[Register here!](#)

New BAC after Winter Break? Update Your School Test Staff Information in SSOR

Thank you for providing your school test staff, school break dates, and other important information for spring 2026 SAT Junior State Administration in SSOR. We appreciate the hard work you put in to meet that deadline.

If you need to update any of your school or district information, such as a new technology or test coordinator, or the need to request an off-site testing location, please [login](#) to SSOR and update those details by clicking on View/Edit Testing Info on the SAT School Day Test Card:

SAT Suite State-Provided Testing

Test Information Submitted on: 10/14/2025

PARTICIPATION

REGISTRATION

SAT School Day (SPRING)

State-managed Test:

Your state has included you as a participant in their state test. Your state manages the details for this test so you cannot view or edit those details.

You will need to provide testing details to support this test.

Total Testers:

Test start and test end dates:

Test Format: Digital

[View / Edit Testing Info](#)

Registration:

Student registration for spring state-provided testing is not managed in SSOR, and will be handled through your state process in early 2026.

A guidance document for logging into SSOR with the access code provided to DACs in the Oct. 6th email can be found at the [Kentucky SAT College Board webpage](#).

Need help?

Email College Board Kentucky Support at kentuckysat@collegeboard.org, or give us a call at 866-609-2430.

