

College Board Monthly Newsletter – March 2026

To: DACs and backups; BACs and backups; SSDCs and backups; TechCs

Subject: Spring 2026 SAT Junior State Administration– Monthly Newsletter – March 2026

Sending: Thursday, March 5, 2026

College Board Monthly Newsletter – March 2026

This newsletter provides an overview of the month’s activities in preparation for the state-provided SAT® test this spring. This newsletter will be distributed on or about the first Thursday of each month from College Board via the email address KentuckySAT@collegeboard.org.

Note: Please add this email address to your network safelist to ensure prompt delivery. It is also published at <https://collegeboard.org/Kentucky> within 7 business days after the distribution date.

- As a friendly reminder, public school students enrolled in grade 11 will participate in Kentucky’s SAT Junior State Administration.
- The **testing window** opened March 2 and will close on April 10. Schools may administer the SAT at any time throughout the window. **All testing must be completed by April 10, 2026.**

March Newsletter Overview:

- Complete Professional Online Training for coordinators, proctors, and monitors
- Schedule Student Readiness Check
- Update Test Day Staff in SAT Suite Ordering and Registration (SSOR)
- Upcoming Office Hours
- Returning Accommodated Paper Test Materials

Resources and General Announcements:

- To access webinar recordings and other resources, please visit College Board’s [The SAT in Kentucky website](#). New resources will be added to this site as they become available.
- Contact College Board’s Kentucky Customer Support via phone at (866) 609-2430 or via email at kentuckysat@collegeboard.org with any questions. Please allow up to 1 business day for a response. For KDE policy and eligibility questions, please contact Christen Roseberry at christen.roseberry@education.ky.gov.

Upcoming Activity	Deadline/Window	Role/Staff Responsible
KDE Office Hours Review topic: Testing Irregularities, Retests, and Post Test Activities	Wednesday, March 18, 2026 10-11AM ET	DACs; BACs; SSDCs
Accommodated Paper Materials will begin arriving in schools for students with approved accommodations.	Beginning February 10, 2026	SSDCs; BACs
Test Window Opens	March 2, 2026	All

Test Window Closes	April 10, 2026	All
Student Score Release (submitted tests March 2-March 14)	March 31, 2026	Students
Student Score Release (submitted tests March 16-March 27)	April 14, 2026	Students
Edit Test Day Staff in SAT Suite Ordering & Registration (SSOR)	Ongoing	DAC, BAC
Submit SSD Coordinator web form to College Board for access to SSD Online	Ongoing	SSD Coordinator and back-up SSD Coordinators (school level)

*Systems do not close. Please continue to submit College Board-approved accommodation requests, EL Supports, and/or State-allowed accommodation requests after the published deadlines for any new students, or changes/new IEP/504/PSP plans.

Upcoming Activities
<p>Online Training Modules Available</p> <p>All BACs are required to complete the test coordinator self-paced e-modules for spring 2026 SAT. A College Board professional account is required to access the training modules, and modules for proctors, technology monitors, and room/hall monitors are also available and strongly recommended for your test day staff to complete.</p> <p>Access the e-modules here: professionaltraining.collegeboard.org</p>
<p>Schedule a Student Readiness Check</p> <p>Before test day, schools should schedule dedicated time for students to log in to Bluebook using their test ticket and complete the device check, exam setup, and practice tests. Completing these steps in advance helps ensure a smooth test day experience.</p> <p>The Student Readiness Check also allows coordinators to identify and resolve any student registration errors ahead of time—reducing the need for make-up testing sessions.</p> <p>In addition, students can:</p> <ul style="list-style-type: none"> • Answer optional questions to connect with colleges, universities, and scholarship programs • Select their four free score sends <p>For detailed guidance, review:</p> <ul style="list-style-type: none"> • The Student Readiness chapter in the <i>Test Coordinator Manual</i> (available in the Publications section at https://collegeboard.org/Kentucky) • The SAT School Day Student Readiness Check Scripts – Spring 2026, which include step-by-step instructions and screenshots <p>Taking time to complete the Student Readiness Check sets students and staff up for a successful test day.</p>
<p>Upcoming Office Hours – Irregularities, Retests, & Post-Test Activities</p> <p>Please join KDE and College Board for an office hour on Wednesday, March 18, 2026, from 10-11AM ET. There will be approximately 10 minutes of a review of topics already covered in prior training, and then a live Q&A. Join Here: SAT Office Hour #5 - Testing Irregularities, Retests, and Post Test Activities Meeting-Join Microsoft Teams</p>
<p>Sending Accommodated Paper Test Materials Back to College Board</p> <p>Have an accommodated paper tester? Perhaps a human reader testing script? Remember to follow the directions for returning all test materials to College Board as soon as those students are finished testing.</p>

Visit the Publications section at <https://collegeboard.org/kentucky> to review the Test Coordinator manual for instructions.

New BAC or DAC? Update Your School Test Staff Information in SSOR

Thank you for providing your school test staff, school break dates, and other important information for spring 2026 SAT Junior State Administration in SSOR. **Failure to provide accurate contact information could result in loss of access to test day systems, such as Test Day Toolkit or State Data Management System.**

If you need to update any of your **school or district** information, such as a new technology or test coordinator, or the need to request an off-site testing location, please [login](#) to SSOR and update those details by clicking on **View/Edit Testing Info** on the SAT School Day Test Card:

SAT Suite State-Provided Testing Test information Submitted on: 10/14/2025

PARTICIPATION **REGISTRATION**

SAT School Day (SPRING)

State-managed Test:
Your state has included you as a participant in their state test. Your state manages the details for this test so you cannot view or edit those details.

Registration:
Student registration for spring state-provided testing is not managed in SSOR, and will be handled through your state process in early 2026.

You will need to provide testing details to support this test.

Total Testers:
Test start and test end dates:

Test Format: Digital

[View / Edit Testing Info](#)

A guidance document for logging into SSOR with the access code provided to DACs in the Oct. 6th email can be found at <https://satsuite.collegeboard.org/media/pdf/ky-satsd-guidance-school-onboarding-survey.pdf>.

Need help?

Email College Board Kentucky Support at kentuckysat@collegeboard.org, or give us a call at 866-609-2430.

