

KY College Board Monthly Newsletter – April 2026

To: DACs and backups; BACs and backups; SSDCs and backups; TechCs

Subject: Spring 2026 KY SAT Junior State Administration– Monthly Newsletter –April 2026

Sending: Thursday, April 2, 2026

College Board Monthly Newsletter – April 2026

This newsletter provides an overview of the month’s activities in preparation for the state-provided SAT® test this spring. This newsletter will be distributed on or about the first Thursday of each month from College Board via the email address KentuckySAT@collegeboard.org.

Note: Please add this email address to your network safelist to ensure prompt delivery. It is also published at <https://collegeboard.org/Kentucky> within 7 business days after the distribution date.

- As a friendly reminder, public school students enrolled in grade 11 will participate in Kentucky’s SAT Junior State Administration.
- The **testing window** opened March 2 and will close on April 10. Schools may administer the SAT at any time throughout the window. **All testing, including Make-ups and Retests, must be completed by April 10, 2026.**

April Newsletter Overview:

- Upcoming Office Hours
- Returning Accommodated Paper Test Materials
- Post-Admin Survey
- Score Release

Resources and General Announcements:

- To access webinar recordings and other resources, please visit College Board’s [The SAT in Kentucky website](#). New resources will be added to this site as they become available.
- Contact College Board’s Kentucky Customer Support via phone at (866) 609-2430 or via email at kentuckysat@collegeboard.org with any questions. Please allow up to 1 business day for a response. For KDE policy and eligibility questions, please contact Christen Roseberry at christen.roseberry@education.ky.gov.

Upcoming Activity	Date/Deadline/Window	Role/Staff Responsible
Educator Score Release in K-12 Reporting Portal (submitted tests March 2-March 13)	March 31, 2026	DACs, BACs
Student Score Release in Student College Board accounts and BigFuture School App (submitted tests March 2-March 13)	April 2, 2026	Students
Last Day to Register Students in SDMS	April 8, 2026	DACs, BACs

Last Day to Submit Retest Irregularity Report in Test Day Toolkit (TDTK)	April 8, 2026	BACs
Test Window Closes	April 10, 2026	All
Educator Score Release in K-12 Reporting Portal (submitted tests March 16-March 27)	April 14, 2026	All
KDE Office Hours Review topic: Scores and Reporting	Tuesday, April 14, 2026 11AM-12 PM ET Join Here	DACs; BACs; SSDCs
Student Score Release in Student College Board accounts and BigFuture School App (submitted tests March 16-March 27)	April 16, 2026	Students
Educator Score Release in K-12 Reporting Portal (submitted tests March 30-April 10)	April 28, 2026	All
Student Score Release in Student College Board accounts and BigFuture School App (submitted tests March 30-April 10)	April 30, 2026	Students
Post-Admin Survey	May 5, 2026	DACs; BACs; SSDCs, TechCs, Proctors, and Monitors
A Deeper Dive into the K-12 Reporting Portal and Benefits of the SAT Webinar	May 20, 2026 11 AM- 12 PM ET Register Here!	DACs, BACs, SSDCs, Principals, Teachers
Electronic Score Release Files to K12 Portal All Spring scores in a downloadable csv or txt file	May 22, 2026	DACs, BACs with File Downloads permission in Manage Access tool for K-12 Reporting Portal
Individual Paper Student Score Reports Shipments to schools begin	June 12, 2026 – June 30, 2026 <i>Signature required</i>	BACs

*Systems do not close. Please continue to submit Temporary Condition Support requests, College Board-approved accommodation requests, EL Supports, and/or State-allowed accommodation requests after the published deadlines for any new students, or changes/new IEP/504/PSP plans.

Upcoming Activities

K-12 Reporting Portal Access for DACs

DACs have been automatically provisioned with Access Manager permissions to the K-12 Reporting Portal for their district and respective schools as of Thursday, April 2. All DACs should work with their school leadership to enable access for staff to their K-12 Reporting Portal instances via the Managing Access for K-12 Assessment Reporting tool in their professional dashboard at <https://collegeboard.org>.

Instructions for accessing these tools were emailed to DACs from kentuckysat@collegeboard.org on Thursday, April 2. For information on managing access to the K-12 Reporting Portal, and the K-12 Reporting Portal itself, visit [K-12 Reporting Portal Help – SAT Suite | College Board](#).

Online Training Modules Available

All BACs are required to complete the test coordinator self-paced e-modules for spring 2026 SAT. A College Board professional account is required to access the training modules, and modules for proctors, technology monitors, and room/hall monitors are also available and strongly recommended for your test day staff to complete.

Access the e-modules here: professionaltraining.collegeboard.org

Upcoming Office Hours – Scores and Reporting

Please join KDE and College Board for office hours on **Tuesday, April 14, 2026, from 11AM -12 PM ET**.

There will be approximately 10 minutes of reviewing Scores and K-12 Reporting Portal already covered in the [February DAC trainings](#), and then a live Q&A session. Join Here: [SAT Office Hour #6 - Scores and Reporting | Meeting-Join | Microsoft Teams](#)

Sending Accommodated Paper Test Materials Back to College Board

Have an accommodated paper tester? Perhaps a human reader testing script? Remember to follow the directions for returning all test materials to College Board as soon as those students are finished testing. Visit the Publications section at <https://collegeboard.org/kentucky> to review the Test Coordinator manual for instructions.

Upcoming Webinar – A Deeper Dive into the K-12 Reporting Portal and Benefits of the SAT

Please join KDE and College Board for a live webinar on Wednesday, May 20, 2026, from 11 AM – 12 PM ET to do a deeper dive into the K12 Reporting Portal, understand key reporting metrics, model how to analyze data for student groups, and learn how to use this data to adjust instructional plans for next year.

Additional information regarding free benefits of the SAT, such as Khan Academy, schoolhouse.world tutoring, national recognition and scholarship programs, and more will also be shared. [Register here!](#)

New BAC or DAC? Update Your School Test Staff Information in SSOR

Thank you for providing your school test staff, school break dates, and other important information for spring 2026 SAT Junior State Administration in SSOR. **Failure to provide accurate contact information could result in loss of access to test day systems, such as Test Day Toolkit or State Data Management System.**

If you need to update any of your **school or district** information, such as a new technology or test coordinator, or the need to request an off-site testing location, please [login](#) to SSOR and update those details by clicking on **View/Edit Testing Info** on the SAT School Day Test Card:

The screenshot shows a web interface titled "SAT Suite State-Provided Testing" with a sub-header "SAT School Day (SPRING)". It is divided into two main sections: "PARTICIPATION" and "REGISTRATION".

- State-managed Test:** Your state has included you as a participant in their state test. Your state manages the details for this test so you cannot view or edit those details.
- Registration:** Student registration for spring state-provided testing is not managed in SSOR, and will be handled through your state process in early 2026.

Additional information includes: "You will need to provide testing details to support this test.", "Total Testers:", "Test start and test end dates:", and "Test Format: Digital". A red-bordered button labeled "View / Edit Testing Info" is visible at the bottom left.

A guidance document for logging into SSOR with the access code provided to DACs in the Oct. 6th email can be found at <https://satsuite.collegeboard.org/media/pdf/ky-satsd-guidance-school-onboarding-survey.pdf>.

Need help?

Email College Board Kentucky Support at kentuckysat@collegeboard.org, or give us a call at 866-609-2430.

