



SAT School Day



Ohio February 2025 Newsletter

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Ohio SAT School Day Testing Window	
Testing Window Opens	March 3, 2025
Testing Window Closes	April 30, 2025

Upcoming Tasks and Key Dates

Task	Key Date
Access Test Day Toolkit: School Test Coordinators (STCs) received an email granting them access to Test Day Toolkit on February 3. STCs can now add test staff as needed. Test staff can also access Test Day Toolkit from the My Tools and Services section in their College Board Professional account.	February 3
Deadline for Completing College Board’s Required Online Training: School Test coordinators received an email informing them that College Board’s required online training is available. School Test Coordinators should forward the training link to all test day staff. The deadline for completing the training is February 28 .	February 28
Update Tasks in the Interactive Coordinator Checklist: School test coordinators should mark interactive checklist tasks as Complete, In Progress, or I’m Stuck in the interactive checklist tool as needed. <ul style="list-style-type: none"> • Done: Stops future notifications. • In Progress: Provides an accurate status of the task as the coordinator works to complete it. • Stuck: Triggers a ticket with College Board Customer Support for outreach within one business day. 	Ongoing

Once available, district test coordinators will be able to use their district dashboard to monitor task completion across all schools.	
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Training Opportunities and Office Hours

Ohio SAT School Day- Training Opportunities	
SSD Coordinator Training	Available Now
District Test Coordinator Training	Available Now
Tech Coordinator Training	Available Now
School Test Coordinator Training	Available Now
State Data Management System Training	Available Now

Ohio SAT School Day- Coordinator Office Hours	
Week 1 Office Hours	February 12
Week 2 Office Hours	February 19
Week 3 Office Hours	February 26
Week 4 Office Hours	March 5
Week 5 Office Hours	March 12
Week 6 Office Hours	March 19
Week 7 Office Hours	March 26
Week 8 Office Hours	April 2
Week 9 Office Hours	April 9
Week 10 Office Hours	April 16
Week 11 Office Hours	April 23
Office Hours- Click Here to Join Sessions are every Wednesday at 2pm - Feb 12-Apr 23	

NEW: Ohio SAT School Day Resource Repository

The College Board Implementation Team is excited to announce the availability of the [Ohio SAT School Day Resource Repository](#). This repository contains several helpful resources for the Spring 2025 SAT School Day test staff.

To access the repository:

1. Click [this link](#)

2. Enter your email address, first name, and last name.
3. Click **OK, Now Take Me to My Training**.
4. Once inside, you can click on buttons such as Webinars and Presentations, Communications, Helpful Resources, etc. to access the documents you need.
5. To navigate within the repository, use the menu on the right-side panel or the Previous and Next buttons in the bottom right corner of the page.

We recommend bookmarking this repository for easy access. We will continue to add resources to the repository throughout the implementation, so be sure to check back regularly for updates.

Publications

The following publications are now available in the [OH SAT School Day Resource Repository](#):

- Accommodations and Supports Handbook
 - State Test Administration Training Platform Guide
 - Test Coordinator Manual
 - Proctor Manual
 - Hall and Room Monitor Guide
 - Paper Testing Scripts
 - Student Guide
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Preparing Your Students for the SAT

- **Digital Practice Tests in Bluebook:** Students aged 13 and older with a College Board account can access full-length practice tests in Bluebook. This allows students to familiarize themselves with the tools and features they will encounter on test day. Students can log into My Practice to access their practice test score results and details from ANY practice test.
 - **Khan Academy Official SAT School Day Practice:** Through a direct partnership with College Board, students gain access to a number of resources in Khan Academy including practice questions, videos, lessons, helpful hints, and valuable test-taking tips.
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Important Reminders

- Heather Woodward is Ohio's designated State Implementation Support Specialist (SISS) for the Spring '25 SAT School Day and can provide targeted assistance via email and phone. Heather can be reached at hwoodward@collegeboard.org. You may also continue to contact College Board Customer Service at **(866) 609-2205** or OHSAT@collegeboard.org.
- **SSD Deadline-** The deadline to submit all accommodation and support requests for spring testing was January 13, 2025. **If you have not submitted your accommodations, please submit them as soon as possible.**
 - To access SSD Online:

- New SSD Coordinators must complete and submit the [SSD Coordinator Form](#) to College Board.
- Returning SSD Coordinators must confirm that they still have access by logging into their [College Board account](#), or by logging directly into [SSD Online](#).

Contact College Board at OHSAT@collegeboard.org or (866) 609-2205 if you have any questions.

- [Off-site Testing Requests Form](#) – Off-site Testing requests should be submitted before February 28, 2025
- [State Testing School Contact Update Form](#)- Use this form to notify College Board of changes to your school’s testing staff or to update school staff contact information. **Verification is required.** College Board systems will update within 3-5 business days after verification is complete.
- **Interactive Checklist-** SSD Coordinators, Technology Coordinators, and District Coordinators were invited to projects as viewers but not assigned any tasks. School Test Coordinators are assigned all tasks and may then reassign tasks to relevant test day staff, if necessary.
- Technical Readiness Help:
 - [Device Readiness](#)
 - [Device Requirements](#)
 - [Network Readiness](#)

SAT School Day is a partnership between College Board and the Ohio Department of Education & Workforce.



If you have any questions about eligibility or state policy reach out to noel.nethers@education.ohio.gov

For all other Ohio SAT School Day questions, reach out to OHSAT@collegeboard.org

For additional state-provided resources visit collegeboard.org/ohio or refer to the

[OH SAT School Day Resource Repository](#)