



SAT School Day



Ohio October 2024 Newsletter

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Welcome and Overview of Spring 2025

Welcome to the Ohio Department of Education and Workforce (ODEW) state-funded SAT School Day for Spring 2025. We appreciate your dedication to education and commitment to ensuring a smooth 2025 test administration. Each month, you can expect to receive an SAT School Day newsletter filled with important information, tasks, and due dates to help prepare and guide you through the testing season.

Ohio SAT School Day Testing Window	
Testing Window Opens	March 3, 2025
Testing Window Closes	April 30, 2025

Upcoming Tasks and Due Dates

- **Establish a College Board Professional Account**- To complete required tasks, you will need a College Board professional account. If you haven't already done so, you can create a College Board Professional Account here: <https://account.collegeboard.org/>
- **Update Your College Board Professional Account**- If you already have a College Board Professional Account, you will need to update your account in order to complete required tasks. Instructions on updating your account can be found [here](#).
- **Submit SSD Coordinator Form to College Board**- To access SSD Online, new SSD Coordinators must complete and submit the [SSD Coordinator Form](#) to College Board. Step-by-step instructions on accessing the SSD Online Dashboard can be found [here](#). For more information on SSD Online, please visit <https://accommodations.collegeboard.org/ssd-online>.

- **School Onboarding** - College Board’s onboarding survey is now closed. Our [State Testing School Contact Update Form](#) now serves as your tool for updating essential school contact information and notifying College Board of any changes in your testing staff.

Training Opportunities

Ohio SAT School Day- Training Opportunities	
SSD Coordinator Training	Recording available December 6
District Test Coordinator Training	Recording available December 13
Tech Coordinator Training	Recording available December 13
School Test Coordinator Training	Recording available January 24

In addition to these trainings, College Board will hold Office Hours sessions leading up to and during the testing window.

Beginning the Technical Readiness Process

Bluebook™ is the digital testing application students will use on test day. Learn more about what it takes to prepare devices and your network for using this tool for the spring 2025 testing window.

- For detailed information on Bluebook device requirements, please visit: [Device Requirements](#).
- To learn more about device readiness, visit: [Device Readiness](#).
- Refer to the [Network Readiness](#) page for information on network requirements.

Test Day Toolkit (TDTK) is the web application used for the digital SAT administration. Coordinators will use TDTK to set up and prepare for testing. Test Day staff will use TDTK to administer and monitor testing. Test Day Toolkit can be accessed on any device that connects to the internet.

Overview of the Interactive Checklist

The Interactive Checklist is designed to help coordinators stay on track as they prepare for the Spring 2025 SAT School Day test administration. Over the coming months, School Test Coordinators will receive emails alerting them to key tasks and deadlines pertinent to spring testing. Each email will include directions for completing the task along with a completion deadline

to help coordinators manage their schedules. The School Test Coordinator will be responsible for sharing relevant tasks with SSD Coordinators, Technology Coordinators, and other test staff, if applicable. Coordinators will receive an introductory email about the Interactive Checklist mid-November.

SAT School Day is a partnership between College Board and the Ohio Department of Education & Workforce.



If you have any questions about eligibility or state policy reach out to Michael.Reiser@education.ohio.gov

For additional state-provided resources visit collegeboard.org/ohio