
Parent Email Template

Use this customizable email template to let parents know about your upcoming PSAT 8/9 administration, the benefits for students, and what parents should know about the transition to digital. Remember to update the bold copy with important details specific to your administration before copying and sending the email.

Subject:

PSAT 8/9: Your Child's Head Start Starts Here

Body:

As part of our college and career readiness efforts at **[Insert School Name]**, we strive to set all students up for success. That's why we're offering the PSAT™ 8/9—the first test in the SAT® Suite of Assessments—to our **[insert grade]** students. Results from this assessment help us establish a baseline for each student as they start their high school journey. The results help us focus classroom instruction and support your child's growth.

Taking the PSAT 8/9 can also help your child to:

- Know where they are and where they want to go.
- Find out what AP® courses they're ready to take.
- Explore college and career options.

This **[fall/spring]**, the PSAT 8/9 will be administered in a new digital format that will provide an overall easier testing experience for students.

Your child will take the PSAT 8/9 on **[date or range of dates]** using **[their own school-issued device or on a device provided to them that day]** and scores will be released in mid-November.

If you or your child have questions about the PSAT 8/9, please reach out to me or your child's counselor—we can help!