

PSAT/NMSQT

Paper Testing Scripts

New York

Look inside for:



**SCRIPTS FOR
PAPER TESTING**



**INFORMATION ON
TIMING AND TESTING
PROCEDURES**

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About National Merit Scholarship Corporation (NMSC)

NMSC® is an independent, not-for-profit organization that operates without government assistance. NMSC conducts the National Merit® Scholarship Program, an annual academic competition for recognition and college scholarships. The Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT®) is the route of entry to the National Merit Scholarship Program. Requirements for participation, steps in the competition, and awards offered are explained in the *PSAT/NMSQT Student Guide* and on NMSC's website, www.nationalmerit.org. Further information is provided in the *Guide to the National Merit Scholarship Program*.

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Introduction

Overview of Proctoring Paper Testing

This guide is for use in testing students taking the Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT®) with the accommodation of paper test for digital assessments. Unlike testing in Bluebook™, the College Board digital testing app, paper testing requires different timing and setup. You'll use the scripts in this guide in conjunction with instructions in the *SAT Suite of Assessments Accommodations Guide for Proctors*.

The ways you use Bluebook and Test Day Toolkit are different when a student is taking a paper version of the test:

- You'll only use Test Day Toolkit to confirm the student's registration, accommodations, and assignment to your room in Test Day Toolkit before testing begins.
- During testing, you'll only use the toolkit to report any irregularities.
- Neither you nor the student will access Bluebook while the test is being administered.
- After you've dismissed students, you'll use both Bluebook and Test Day Toolkit to complete remaining procedures to transcribe answers.

IMPORTANT: Do not try to use Bluebook for timing the test for your students; doing so could prevent a student's test from being scored.

Ahead of test day, work with your SSD coordinator to prepare for the proctoring of paper testing. Be sure to review the relevant sections of the *SAT Suite Accommodations Guide for Proctors*. It has complete instructions for using the right materials, providing accommodated breaks, and when/how to use Test Day Toolkit and Bluebook to transcribe student answers.

Other Information for Proctors

You'll see the following icons used in this guide:

 Security requirement

 Information about providing accommodations

Medical Devices and Aids

Epinephrine auto-injectors (e.g., EpiPens) are permitted in the testing room without the need for approved accommodations. They must be placed in a clear bag and stored under the student's desk during testing.

Service animals, such as guide dogs, may be permitted without an accommodation and shouldn't be turned away. However, a student does need an approved accommodation to bring an emotional support animal into the testing room.

Other medical devices, such as devices used for testing blood sugar, require an accommodation. Students approved to test blood sugar may do so at any time during the test.

In some cases, a student may have College Board approval to have a mobile phone in the testing room for use with a glucose monitor. Only students who are specifically approved to have a mobile phone in the testing room may do so. (Approval to test blood sugar doesn't include permission to bring a mobile phone; the student must be separately approved for use of a mobile phone.) In these circumstances, the proctor will be asked to hold the student's phone at their desk. Prior to testing, they should confirm with the student what actions are needed in the event there is a notification.

- If the student is using an iPhone, the phone must be in guided access mode.
- If the student is using an Android phone, the phone must be in airplane mode. (If needed to check their blood sugar, the phone may be taken off airplane mode when the student is accessing the share app, under direct supervision of the proctor, and reengaged following use.)

- In either case, the camera feature must be disabled. Bluetooth may be enabled, but **only** to connect the phone's share app to the continuous glucose monitor (CGM) for blood glucose monitoring.

No other device may be connected to the phone. In no case may a student keep their phone at their desk.

Tasks for the Proctor

The testing staff uses the Testing Room Materials Report form to manage paper testing materials such as supplements and paper tests. You'll receive a copy of this form for your testing room.

The Testing Room Materials Report form includes a seating chart. This chart is essential for recording the distribution of test materials in the testing room. Each proctor must complete the form, including the seating chart for the testing room. At the end of the administration, return the form to your test coordinator.

Proctors must count the test materials:

- After receiving the materials from the coordinator
- After distributing materials to students in the testing room
- Before dismissing students from the testing room

Missing Test Materials

If you discover a discrepancy in the count or serial numbers of materials listed on your Testing Room Materials Report form, follow these procedures.

If testing has not yet begun:

- Determine the serial number of the missing book if you can, and check the desk of the student who was assigned that serial number as well as the desks of students who received the test books with serial numbers right before and after the missing book's number.
- If the test book is still missing, place the room in a monitor's charge and notify your coordinator. Don't leave the room unattended.

If testing has already begun:

- Notify your coordinator right away.
- Minimize the disruption by waiting until a scheduled break or the end of the testing session to search the room.
- Announce that a test book is missing and that all students must remain in the room until it is found.
- Search each desk (even unoccupied desks) as well as student belongings around each desk.
- If it's still missing, place the room in a monitor's charge and ask your coordinator to call Educator Support immediately. Don't leave the room unattended.

 *Submit an Irregularity Report (IR) in Test Day Toolkit.*

Paper Testing Scripts

Start All Testing Here

Wait to start reading the script until most students have arrived. If you're concerned about students who have not yet arrived, talk to your coordinator. Do not admit students after you have turned to the correct script for your room as directed in this opening section.

Welcome Students to Testing

At all administrations, say:

Welcome. Today you're taking the PSAT/NMSQT, which focuses on what you're learning in school. It's a chance to see where you might need to improve in high school.

Before you begin the test, I am going to read some instructions and hand out some booklets of information for you to review and complete. This should take about 30 minutes. Please listen carefully and raise your hand if you have any questions. Remember, my role is to make sure you have the best opportunity to demonstrate your skills and knowledge.

Explain Testing Rules and Consequences

At all administrations, say:

College Board PSAT/NMSQT Testing Rules include rules and policies to make sure all students have a fair and equal test experience. All of us in this room today are responsible for helping make that happen. If anyone disturbs others or tries to gain an unfair advantage, I'll ask them to leave the room, and their scores will be canceled. They may also be prevented from taking other College Board tests in the future.

List examples of rule violations by saying:

Here are some examples of unfair advantages:

- Giving, attempting to give, or receiving help of any kind
- Looking through the test book before time starts
- Looking at any module other than the one we're currently on
- Marking or changing answers after time is called
- Attempting to remove test materials from the testing room
- Possessing a mobile phone or any other unauthorized testing aid either during testing or during breaks
- Possessing an answer key or sharing answers with anyone during or after the test
- Going to a locker or leaving the building during the test, including during a break
- Attempting to take the test for someone else
- Eating or drinking during testing without an approved accommodation to do so
- Causing a disturbance
- Failing to follow testing procedures

These policies help make sure your testing experience today is fair and that you can focus on your own test without distractions.

If you see anything that concerns you, please talk to me or another staff member after the test, and we'll help you with any next steps.

Are there any questions about anything I've said so far? *[pause]*

Answer all students' questions.

Confirm Personal Devices Are Powered Off

Next, say:

We need to make sure all electronic devices are powered off. This includes phones, watches with alarms, smartwatches, tablets, computers, or any other electronic devices.

If you've already stored a device and you're not sure whether you turned it off, raise your hand and I'll let you double-check that it's off. *[pause]*

Allow students to access their collected devices to confirm they have been powered off.

Remind students of the electronic devices policy by saying:

If anyone has a phone or other device that makes noise, even if it's been collected, or if anyone accesses any prohibited device at any time, including during breaks, I may ask them to leave. Their scores will be canceled and their device may be confiscated. This can be very distracting, so please be considerate of the other students in the room and think carefully about any devices you brought today. Raise your hand if you still have a device with you at your desk. These need to be powered off, with alarms disabled, and stored away from your desks. They'll be returned at the end of the test.

Collect and label all devices or direct students to place them out of reach.

Prepare Desks for Testing

Next, say:

Thank you for paying attention to these instructions. Now, you'll clear your desks for testing.

If you brought extra batteries, drinks, or snacks, put them on the floor under your desk. *[pause]*

On your desk, you should have pencils or pens, acceptable calculator and backup calculator, if you brought them, and any testing aids you're approved to use as an accommodation.

Please remove any other items from your desk and place them in your bags at the front or side of the room. *[pause]*

After desks are cleared of prohibited items, say:

Thank you. I will take a moment now to look around and make sure you're all using acceptable calculators.

Check Items on Student Desks

Walk around the room to make sure no one has unacceptable calculators or other unauthorized items on their desks. If you see any normally prohibited devices or aids:

- Check Test Day Toolkit. Some students may be approved to use certain devices or aids that are usually prohibited; this will be indicated on your student list.
- Ask students to place unauthorized devices or aids with the rest of their belongings not being used for testing.

If possible, move students using calculators with highly visible displays to the rear of the room.

SSD *Some medical devices are allowed without approval (see Medical Devices and Aids on page 1).*

Unauthorized items (unless approved as an accommodation) include:

- Mobile phones, smartwatches, fitness trackers, or other wearable technology (simple nondigital watches are acceptable)
- Audio players or recorders, tablets, laptops, notebooks, Bluetooth devices (e.g., wireless earbuds/headphones), or any other personal computing devices
- Separate timers of any type
- Cameras or any other photographic equipment
- Highlighters or colored pencils
- Books or references of any kind
- Compasses, rulers, protractors, or cutting devices
- Papers of any kind, including scratch paper
- Earplugs
- Unacceptable calculators that have QWERTY (computer-like) keypads, use paper tape, make noise, or use a power cord

If a student has a mechanical pencil, check inside for hidden answer keys, and tell them you're required to do so.



If you find any answer keys, submit an IR and dismiss the student, following instructions in Test Day Toolkit.

After you have approved all devices, say:

Please remember that you may not share or exchange calculators at any time. Put your calculator and any backup calculator under your desk now. You won't need a calculator for the first test section.

Distribute Test Materials

Next, say:

I am now going to give a test book to each of you. Don't open it yet.

Refer to the list of assigned test materials from the coordinator as well as the symbol on each test book, then distribute the specific test book assigned to each student. Students could be approved for braille or large-print test books. Be sure you aren't distributing a practice version of the test by mistake. (Practice materials are marked "Practice Test" on the front cover.)

To all students, say:

Turn to the back of your test book and print your last name, first name, and middle initial, if you have one. Then print this school's 6-digit code [*give the students your school code*], the school name, and this room's number (or name). [*pause*]

Check that students have filled in these fields, including room number/name, on their test books.

Guidance for Paper Test Taker Administration Instructions

To all students, say:

I will now distribute a copy of the *Paper Test Taker Administration Instructions* to each of you.

Distribute one of these booklets to each student in the room.

To explain the booklet, say:

The test you're about to take is a paper format of the digital PSAT/NMSQT. There is information that students give and receive in Bluebook, the digital testing application, that you also need to see and respond to. The booklet I just gave you contains that information.

Next, say:

You will mark your answers in your test book, and your answers will be transcribed into Bluebook after you finish testing. College Board needs both the testers and the staff to verify approval for this transcription and that the answers transcribed reflect your authentic responses to the test questions. Open your booklet to page 3 and read under "Student Starts Here." Follow the instructions, which include completing some information on the front cover. Raise your hand if you need help finding any of the information required. When you are finished, put your pencil or pen down and look up. *[pause]*

Review booklet contents with students by saying:


Now turn back to page 3. Read "About This Document." Look up when you're done. *[pause]*

Under "Complete Your Info" you'll see a list of things to review and confirm in this booklet. College Board needs you to review their privacy statement and testing rules and agree to them before you take the test. *[pause]*

Next, you'll see "Use of the Bluebook App." This section explains how certain data collected in the Bluebook app is used and to whom it may be disclosed. You need to agree to these uses in order for your answers to be transcribed at the end of the test. To show you agree, check the box under "Student: Indicate Your Acceptance of These Policies" on page 4. When you have checked the box on page 4, put your pencil or pen down and look up. *[pause]*

Once you have checked the box on page 4, you'll have about 15 minutes to read and agree to the Testing Rules and the Privacy Statement. When you reach the heading "Student: Indicate Your Acceptance of Testing Rules" please check the box next to "I have read and I accept these rules." Then put your pencil or pen down and look up. If at any time you have a question, please raise your hand. *[pause]*

Use this timing box to track how much time students have to complete their review of the testing rules. Announce when they have 5 minutes left. Be flexible; if students need more time to review the information, given them an additional 5 minutes.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS	
 15 MINUTES	
START TIME _____	STOP TIME _____

Scores Delivered to Phone Section

To all students, say:

The next section explains a mobile app that lets you view your scores through your phone. You can also get college and career resources. Please read the information about BigFuture® School. If you want to access it, please provide your mobile number. The mobile phone number you provide must be a U.S. number. Provide a recovery email address to allow College Board to troubleshoot any issues you have with accessing the app.

When you are finished with this page, please put your pencil or pen down and look up. *[pause]*

National Merit Scholarship Program Entry

To all students, say:

The questions on the next page are optional. Answer them if you want to enter the National Merit® Scholarship Program, an academic competition conducted by National Merit Scholarship Corporation (NMSC®). NMSC will use your answers along with your Selection Index score to determine if you qualify to continue in the competition.

When you are finished with this page, put your pencil or pen down and look up. *[pause]*

Privacy Notice and Optional Questions

When students are ready, say:

Before you begin providing information, please read the information under the heading “Privacy Notice.” This Privacy Notice describes how College Board may use the information you may choose to provide and to whom it may be disclosed. If you decide to answer the questions, turn the page and begin. You’ll see questions labeled “Your Contact Info,” “Tell Us About Yourself,” “What Are Your Academic Goals,” and “Tell Us About Your Family.” You’ll also see notes about why College Board requests this information, and how they’ll use it specific to each category of questions. All questions are optional.

When you are finished, please put your pencil or pen down and look up. *[pause]*

The Test Security Pledge and Finishing Up

To lead students in completing the test security pledge, say:

Please turn to the page with the title “Digital Test Security,” and read the 3 rules that apply to the test you’re about to take. To signify your agreement with these rules, write out by hand the test security pledge given below the list of rules. When you are finished, please put down your pencil or pen and look up. *[pause]*

Allow a scribe to complete the pledge for a student who’s approved for a scribe.

To finish up, say:

We’re almost finished with this booklet. Please look at the 4 pieces of information listed under “Confirm Your Info on Your Test Book,” then turn to the back of your test book and either confirm that your information is accurately recorded there, or add it now. Then, above your name on the text book back cover, print your registration number from your sign-in ticket.

This information will help College Board match your test book and answers with your transcription. When you are finished, please put down your pencil or pen and look up. *[pause]*

When students have completed the page, say:

Thank you for completing this information. Please close your booklet and place it under your desk. *[pause]*

Give Additional Testing Instructions

Read appropriate instructions that follow for support staff or students using a human reader, writer/scribe, or braille with raised line drawings format. If testing over more than 1 day, also complete the Additional Testing Instructions for Multiple-Day Testing on page 8.

The script for all students (or day 1 for multi-day testers) resumes under Final Points Before Testing on page 10.

To a human reader, say:

It is important to read only what is in the script. Don't provide elaboration beyond what is in the script, even if the student asks for it. If the student is approved for raised line drawings, you can help a student who doesn't read braille to interpret the labels and numbers that accompany raised line drawings. Labels and numbers given with figures can be found in corresponding locations in the regular-print and large-print test books. Do you have any questions about procedures? *[pause]*

To a writer/scribe, say:

Record the student's answers in their test book. You must write only what the student dictates. You may not prompt the student in a way that would result in a different response.

To a student using a writer/scribe, say:

Your answers and any corrections will be recorded as you dictate them. If you want to review your work, your answers will be read to you. Do you have any questions? *[pause]*

For a student who is using braille with raised line drawings format, say:

The braille test is divided into several books. You will be given 1 book at a time. Throughout the test, each question is separated from another with a line. Each question begins in cell 1, with runovers beginning in cell 5. Each answer choice begins in cell 3 with runovers beginning in cell 5.

The braille is in Unified English Braille (UEB). The Math sections are in the Nemeth Code revised in 1972. The braille math reference book contains math formulas and directions for use with all mathematics sections. Your test includes raised line drawings of graphs and figures used in the test. The Reading and the Writing section is in regular grade 2 braille. Do you have any questions about procedures? *[pause]*

At the end of a section, if a student has finished with a braille book, collect it and give the student the next braille book just before the next section begins.

If testing students in 1 day, skip ahead to Final Points Before Testing on page 10.

Additional Testing Instructions for Multiple-Day Testing

Use these instructions if you are testing students over more than 1 day. Students testing with double time and paper materials, limited testing time, or more than double time will test over at least 2, and sometimes more, days.

- 1. On the first day of testing:** Start with Option **A**.
- 2. When it's time to end testing for the day:** Turn back to this page and continue with Option **B**.
- 3. To resume testing on additional day(s):** Come back again to this page and continue with Option **C**.

Be sure to mark this page so you can find it easily.

A BEGIN DAY 1 OF TESTING

Read the following script, then follow the instructions to begin testing.

To students testing over more than 1 day, say:

Today you'll take a portion of the PSAT/NMSQT. I'll tell you when testing has ended for the day. You'll start again on the next school testing day.

Continue to Final Points Before Testing below to start the test. If you haven't already done so, while students are testing, find and mark the place(s) in the appropriate script where you'll end for the day.

B END TESTING FOR THE DAY

Fill in the day students should return for testing in the following scripts. Also fill in the time to report for testing in the second script, then read the scripts and complete the instructions to end testing for the day.

Announce the end of testing by saying:

We've completed testing for today. We'll continue on _____. Please sit quietly while I collect your test materials.

Collect test books and scratch paper from each student and place them where students can't access them, then read the next script.

When all materials have been accounted for, say:

When you return to the testing room on _____, remember to bring your photo ID (if you need one), acceptable calculator, and pencils and pens. We begin the next day of testing at _____.

Please gather your belongings, including any electronic devices that were collected before testing, and exit the room quietly.

Return any collected mobile phones or devices, taking care that each student gets the device(s) labeled with their name. After you have dismissed students, the test coordinator must lock test materials in a secure area until the next day of testing.

IMPORTANT: *Transcription cannot begin until after all days of testing are completed. Don't start transcription for a particular student until they have finished testing and completed all modules of both sections.*

C BEGIN ADDITIONAL DAY(S) OF TESTING

Follow these instructions to continue testing on the next consecutive school testing day.

- Seat students in the same seats according to your seating chart.
- Follow all opening procedures, then turn to the place you marked in the appropriate script to resume testing.

Final Points Before Testing

When everyone is ready, say:

You'll begin the test in just a few minutes, after I read some final points.

During the test, keep your test book flat on your desk. If you find a defect, raise your hand and I'll come over.

IMPORTANT: *If the defect causes a loss of testing time, allow the student to make up the time for that module at the end of the test administration. If the student is unable to test with the defective book, dismiss them and reschedule.*

Then say:

Section 1 and Section 2 are each made up of 2 modules. The test is timed by module. I'll post the start and end times for each timed module here *[indicate where this information will be posted]*, and I'll announce when 5 minutes are left in each module.

I'll also walk around the room every now and then to make sure everyone is working on the correct module. For this test, you can only work on 1 module at a time. This may be different from what you're used to, so make sure not to move ahead or look back in the test book, even if you finish the current module.

Once the test is over, please stay seated and don't leave the room until I dismiss you.

If you have any final questions, you may ask them now. *[pause]*

Checklist for During the Test

1. Time the Sections

- Enter the start and stop times in the spaces provided in the script.
- Post start and stop times so students can easily see them. Refer to the appropriate timing chart in the appendix to be sure you have correctly calculated the stop time.
- Announce the remaining time as directed in the script.

2. Monitor Students

- Remain attentive at all times.
- Don't do anything unrelated to testing, such as using a computer, reading, texting, grading papers, etc.
- Walk around the room every few minutes to check that everyone is working on the correct section and module.
- Make sure students mark their answers in the test book correctly.

3. Record Materials Used in Your Room

- Complete the seating chart on the Testing Room Materials Report form.
- Count all test books (both distributed and left over) to make sure all materials are accounted for.
- If a book appears to be missing, alert your test coordinator immediately and follow procedures in Missing Test Materials on page 2.

4. Facilitate Breaks

Scheduled Breaks:

- There is 1 scheduled 10-minute break, or for some extended time testing, a 20-minute nutrition break, after the Reading and Writing section. Students with extended time will have additional scheduled breaks. The scripts will indicate when students will break.
- Post the start and end times for each scheduled break.
***IMPORTANT:** Give extended breaks to approved students by doubling the 5- or 10-minute break time.*
- Let students consume snacks in designated areas during breaks as instructed.
- Don't let students access phones or any other electronic devices during breaks for any reason.
- Don't let students work on any part of the test during breaks.
- Walk around the room to make sure all test books are closed.

Unscheduled breaks:

- Remind the student they won't be given extra time.
- Collect the student's test book and make sure it's the actual test book and not a substitute.
- Fan the test book to make sure no pages are removed.

Turn to the Correct Script for Your Room

Use this table to find the right script to start testing in your room. Depending on the accommodations you're administering, you may need to begin with one script and switch to another later in the testing session.

To start testing with:	Turn to:
Standard Time	Script 1: Standard Time (directly following this table)
Standard Time with Extra Breaks	Script 2: Standard Time with Extra Breaks on page 17
Time and One-Half	Script 3: Time and One-Half on page 24
Double Time	Script 4: Double Time on page 30

SCRIPT 1:

Standard Time

This script is for students testing with standard time and no extra breaks on some or all of the PSAT/NMSQT. This script is also for students with standard time and any of the following accommodations:

- Braille or large-print test formats.
- Breaks as needed or extended breaks.
- Permission to test blood sugar or small-group setting.

READING AND WRITING SECTION:

Module 1

STANDARD TIME

 39 Minutes

IMPORTANT: Do not admit any students who arrive at this point. Send these students to the test coordinator.

When everyone is ready, say:

We'll start testing with the first module of the Reading and Writing section. Once we begin, you'll have 39 minutes to work on Module 1. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

If you finish before I call time, you may check your work in this module, but you may not go to any other module of the test.

Now, open your test book to the first module in the Reading and Writing section. *[pause]*
Read the directions and begin work. Good luck, everyone.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS



39 MINUTES STANDARD TIME

START TIME _____ **STOP TIME** _____

While students are testing, follow instructions under the Checklist for During the Test on page 10 to do the following:

1. Post the start and stop times.
2. Monitor students as instructed.
3. Follow instructions to complete the seating chart and count test materials.
4. Facilitate breaks as instructed.

During the Module

After 34 minutes, say:

You have 5 minutes remaining in Module 1.

After exactly 39 minutes, say:

Stop work and put your pencil down. *[pause]*

READING AND WRITING SECTION:

Module 2

STANDARD TIME

 39 Minutes

When everyone is ready, say:

We'll continue testing with the second module of the Reading and Writing section. Once we begin, you'll have 39 minutes to work on Module 2. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

If you finish before I call time, you may check your work in this module, but you may not go to any other module of the test.

Now, open your test book to the second module in the Reading and Writing section. *[pause]*
Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS



39 MINUTES STANDARD TIME

START TIME _____

STOP TIME _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

After 34 minutes, say:

You have 5 minutes remaining in Module 2.

After exactly 39 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 2

To all students, say:

Close your test book and leave it on your desk.

For the break, say:

We'll stop now for a 10-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 10 minutes.

10-MINUTE BREAK

- Post the break time of 10 minutes and the time testing will resume.
- Walk around the room to check that all test books are closed.

At the end of the break, say:

Please take your seat. Don't open any section of the test until I tell you to.

At this point, you may have students who require different timing on the next section. Pause for a moment to read the following instructions and determine what your students require next.

A FOR STUDENTS WITH MATH-ONLY EXTENDED TIME

For students testing with time and one-half for math, turn to Script 3: Math Section: Module 1 on page 27.

For students testing with double time for math, turn to Script 4: Math Section: Module 1 on page 33.

B FOR ALL OTHER STUDENTS

Continue with the script that follows.

MATH SECTION: Module 1

STANDARD TIME

 43 Minutes

IMPORTANT: *Calculators are allowed throughout the entire Math section. Students should use their own acceptable calculator on both Math modules.*

When everyone is ready, say:

We'll continue testing with the first module of the Math section. Once we begin, you'll have 43 minutes to work on Module 1. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to

come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

Most questions are multiple choice, but some questions are student-produced responses. Directions for filling in your answers to these questions are in your test book. You'll write your answer next to or under the test question and circle it clearly. You won't receive credit for anything written outside of the circle.

To all students, say:

If you have a calculator, which you can keep on your desk for use during this module, please remove any cover from the calculator and place it on the floor under your desk during testing. *[pause]*

Even though you're allowed to use a calculator for this module, all the questions can be answered without one.

Remember to follow these guidelines:


- Keep your calculator flat on your desk or hold it so that other students can't view your work.
- Do not share or exchange your calculator.
- If you have a backup calculator or batteries, keep them on the floor under your desk.
- If your calculator malfunctions and you have batteries or a backup calculator, raise your hand. I'll come over to assist you. If you do not have a backup, continue the test and do the best you can.

If you finish before I call time, you may check your work on this module, but you may not go to any other module of the test.

Now, open your test book to the first module in the Math section. *[pause]* Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS	
	43 MINUTES STANDARD TIME
START TIME _____	STOP TIME _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

After 38 minutes, say:

You have 5 minutes remaining in Module 1.

After exactly 43 minutes, say:

Stop work and put your pencil down. *[pause]*

MATH SECTION: Module 2

STANDARD TIME

 43 Minutes

IMPORTANT: Calculators are allowed throughout the entire Math section. Students should use their own acceptable calculator on both Math modules.

When everyone is ready, say:

We'll continue testing with the second module of the Math section. Once we begin, you'll have 43 minutes to work on Module 2. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

Most questions are multiple choice, but some questions are student-produced responses. You'll write your answer next to or under the test question and circle it clearly. You won't receive credit for anything written outside of the circle.

To all students, say:

You may continue to use a calculator for this section.

If you finish before I call time, you may check your work on this module, but you may not go to any other module of the test.

Now, open your test book to the second module in the Math section. *[pause]* Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS



43 MINUTES STANDARD TIME

START TIME _____ **STOP TIME** _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

After 38 minutes, say:

You have 5 minutes remaining in Module 2.

After exactly 43 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 2

To all students, say:

Close your test book and leave it on your desk.

Continue with the instructions under Dismissal on page 36.

SCRIPT 2: Standard Time with Extra Breaks

This script provides standard timing for all test sections with additional breaks added after the first module of each section. Use this script for:

- Students approved for extra breaks with standard timing on all sections of the test.
- Students approved for extra breaks with extended time for math only. You'll see instructions for where to switch to Script 3 or Script 4.

To test students with extended breaks or breaks as needed who test with standard time, turn to Script 1: Standard Time on page 12.

READING AND WRITING SECTION: Module 1

STANDARD TIME WITH EXTRA BREAKS

 39 Minutes

IMPORTANT: Do not admit any students who arrive at this point. Send these students to the test coordinator.

When everyone is ready, say:

We'll start testing with the first module of the Reading and Writing section. Once we begin, you'll have 39 minutes to work on Module 1. We'll stop for a short break after this module. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

If you finish before I call time, you may check your work in this module, but you may not go to any other module of the test.

Now, open your test book to the first module in the Reading and Writing section. *[pause]*
Read the directions and begin work. Good luck, everyone.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS	
 39 MINUTES STANDARD TIME—EXTRA BREAKS	
START TIME _____	STOP TIME _____

While students are testing, follow instructions under the Checklist for During the Test on page 10 to do the following:

1. Post the start and stop times.
2. Monitor students as instructed.
3. Follow instructions to complete the seating chart and count test materials.
4. Facilitate breaks as instructed.

During the Module

After 34 minutes, say:

You have 5 minutes remaining in Module 1.

After exactly 39 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 1

To all students, say:

Close your test book and leave it on your desk.

For the break, say:

We'll stop now for a 5-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 5 minutes.

5-MINUTE BREAK

- Post the break time of 5 minutes and the time testing will resume.
- Walk around the room to check that all test books are closed.

At the end of the break, say:

Please take your seat. Don't open any section of the test until I tell you to.

READING AND WRITING SECTION: Module 2

STANDARD TIME WITH EXTRA BREAKS

 39 Minutes

When everyone is ready, say:

We'll continue testing with the second module of the Reading and Writing section. Once we begin, you'll have 39 minutes to work on Module 2. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

If you finish before I call time, you may check your work in this module, but you may not go to any other module of the test.

Now, open your test book to the second module in the Reading and Writing section.
[pause] Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS



39 MINUTES STANDARD TIME—EXTRA BREAKS

START TIME _____ **STOP TIME** _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

After 34 minutes, say:

You have 5 minutes remaining in Module 2.

After exactly 39 minutes, say:

Stop work and put your pencil down. [pause]

After Module 2

To all students, say:

Close your test book and leave it on your desk.

For the break, say:

We'll stop now for a 10-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 10 minutes.

 10-MINUTE BREAK

- Post the break time of 10 minutes and the time testing will resume.
- Walk around the room to check that all test books are closed.

At the end of the break, say:

Please take your seat. Don't open any section of the test until I tell you to.

At this point, you may have students who require different timing on the next section. Pause for a moment to read the following instructions and determine what your students require next.

A FOR STUDENTS WITH MATH-ONLY EXTENDED TIME

For students testing with time and one-half for math, turn to Script 3: Math Section: Module 1 on page 27.

For students testing with double time for math, turn to Script 4: Math Section: Module 1 on page 33.

B FOR ALL OTHER STUDENTS

Continue with the script that follows.

MATH SECTION:**Module 1****STANDARD TIME WITH EXTRA BREAKS**

 43 Minutes

IMPORTANT: *Calculators are allowed throughout the entire Math section. Students should use their own acceptable calculator on this module.*

When everyone is ready, say:

We'll continue testing with the first module of the Math section. Once we begin, you'll have 43 minutes to work on Module 1. We'll stop for a short break after this module. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

Most questions are multiple choice, but some questions are student-produced responses. Directions for filling in your answers to these questions are in your test book. You'll write your answer next to or under the test question and circle it clearly. You won't receive credit for anything written outside of the circle.

To all students, say:

If you have a calculator, which you can keep on your desk for use during this module, please remove any cover from the calculator and place it on the floor under your desk during testing. *[pause]*

Even though you're allowed to use a calculator for this section, all the questions can be answered without one.

Remember to follow these guidelines:

- Keep your calculator flat on your desk or hold it so that other students can't view your work.
- Do not share or exchange your calculator.
- If you have a backup calculator or batteries, keep them on the floor under your desk.
- If your calculator malfunctions and you have batteries or a backup calculator, raise your hand. I'll come over to assist you. If you do not have a backup, continue the test and do the best you can.

If you finish before I call time, you may check your work on this module, but you may not go to any other module of the test.

Now, open your test book to the first module in the Math section. *[pause]* Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS	
	43 MINUTES STANDARD TIME—EXTRA BREAKS
START TIME _____	STOP TIME _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

After 38 minutes, say:

You have 5 minutes remaining in Module 1.

After exactly 43 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 1

To all students, say:

Close your test book and leave it on your desk.

For the break, say:

We'll stop now for a 5-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 5 minutes.

 **5-MINUTE BREAK**

- Post the break time of 5 minutes and the time testing will resume.
- Walk around the room to check that all test books are closed.

At the end of the break, say:

Please take your seat. Don't open any section of the test until I tell you to.

MATH SECTION:

Module 2

STANDARD TIME WITH EXTRA BREAKS

 43 Minutes

IMPORTANT: *Calculators are allowed throughout the entire Math section. Students should use their own acceptable calculator on this Math module.*

When everyone is ready, say:

We'll continue testing with the second module of the Math section. Once we begin, you'll have 43 minutes to work on Module 2. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

Most questions are multiple choice, but some questions are student-produced responses. You'll write your answer next to or under the test question and circle it clearly. You won't receive credit for anything written outside of the circle.

To all students, say:


You may continue to use a calculator for this section.

If you finish before I call time, you may check your work on this module, but you may not go to any other module of the test.

Now, open your test book to the second module in the Math section. *[pause]* Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS	
	43 MINUTES STANDARD TIME—EXTRA BREAKS
START TIME _____	STOP TIME _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

After 38 minutes, say:

You have 5 minutes remaining in Module 2.

After exactly 43 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 2

To all students, say:

Close your test book and leave it on your desk.

Continue with the instructions under Dismissal on page 36.

SCRIPT 3: Time and One-Half

The following script is for time and one-half test takers. Begin with this script for students approved for extended time in reading. If you are testing students with math-only extended time, begin with Script 1: Standard Time on page 12. You'll be instructed when to turn to this script.

READING AND WRITING SECTION: Module 1

TIME AND ONE-HALF

 59 Minutes

IMPORTANT: Do not admit any students who arrive at this point. Send these students to the test coordinator.

When everyone is ready, say:

We'll start testing with the first module of the Reading and Writing section. Once we begin, you'll have 59 minutes to work on Module 1. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

If you finish before I call time, you may check your work in this module, but you may not go to any other module of the test.

Now, open your test book to the first module in the Reading and Writing section. *[pause]*
Read the directions and begin work. Good luck, everyone.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS



59 MINUTES TIME AND ONE-HALF

START TIME _____

STOP TIME _____

While students are testing, follow instructions under the Checklist for During the Test on page 10 to do the following:

1. Post the start and stop times.
2. Monitor students as instructed.
3. Follow instructions to complete the seating chart and count test materials.
4. Facilitate breaks as instructed.

During the Module

After 54 minutes, say:

You have 5 minutes remaining in Module 1.

After exactly 59 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 1

To all students, say:

Close your test book and leave it on your desk.

For the break, say:

We'll stop now for a 5-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 5 minutes.

5-MINUTE BREAK

- Post the break time of 5 minutes and the time testing will resume.
 - Walk around the room to check that all test books are closed.
-

At the end of the break, say:

Please take your seat. Don't open any section of the test until I tell you to.

READING AND WRITING SECTION: Module 2

TIME AND ONE-HALF

 59 Minutes

When everyone is ready, say:

We'll continue testing with the second module of the Reading and Writing section. Once we begin, you'll have 59 minutes to work on Module 2. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

If you finish before I call time, you may check your work in this module, but you may not go to any other module of the test.

Now, open your test book to the second module in the Reading and Writing section. *[pause]*
Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS



59 MINUTES TIME AND ONE-HALF

START TIME _____

STOP TIME _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

After 54 minutes, say:

You have 5 minutes remaining in Module 2.

After exactly 59 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 2

To all students, say:

Close your test book and leave it on your desk.

Nutrition Break

Your students now receive a 20-minute nutrition break.

Students should remain in the testing room and consume any food or drinks away from their desks and testing materials.

For the break, say:

We'll stop now for a 20-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 20 minutes.

🕒 20-MINUTE BREAK

- Post the break time of 20 minutes and the time testing will resume.
- Walk around the room to check that all test books are closed.

At the end of the break, say:

Please take your seat. Don't open any section of the test until I tell you to.

MATH SECTION: Module 1

TIME AND ONE-HALF

 65 Minutes

IMPORTANT: *Calculators are allowed throughout the entire Math section. Students should use their own acceptable calculator on this Math module.*

When everyone is ready, say:

We'll continue testing with the first module of the Math section. Once we begin, you'll have 65 minutes to work on Module 1. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

Most questions are multiple choice, but some questions are student-produced responses. Directions for filling in your answers to these questions are in your test book. You'll write your answer next to or under the test question and circle it clearly. You won't receive credit for anything written outside of the circle.

To all students, say:

If you have a calculator, which you can keep on your desk for use during this module, please remove any cover and place it on the floor under your desk during testing. *[pause]*

Even though you're allowed to use a calculator for this section, all the questions can be answered without one.

Remember to follow these guidelines:

- Keep your calculator flat on your desk or hold it so that other students can't view your work.
- Do not share or exchange your calculator.
- If you have a backup calculator or batteries, keep them on the floor under your desk.
- If your calculator malfunctions and you have batteries or a backup calculator, raise your hand. I'll come over to assist you. If you do not have a backup, continue the test and do the best you can.

If you finish before I call time, you may check your work on this module, but you may not go to any other module of the test.

Now, open your test book to the first module in the Math section. *[pause]* Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS

 65 MINUTES TIME AND ONE-HALF

START TIME _____ STOP TIME _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

After 60 minutes, say:

You have 5 minutes remaining in Module 1.

After exactly 65 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 1

To all students, say:

Close your test book and leave it on your desk.

For the break, say:

We'll stop now for a 5-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 5 minutes.

5-MINUTE BREAK

- Post the break time of 5 minutes and the time testing will resume.
- Walk around the room to check that all test books are closed.

At the end of the break, say:

Please take your seat. Don't open any section of the test until I tell you to.

MATH SECTION:
Module 2

TIME AND ONE-HALF

 65 Minutes

IMPORTANT: *Calculators are allowed throughout the entire Math section. Students should use their own acceptable calculator on this Math module.*

When everyone is ready, say:

We'll continue testing with the second module of the Math section. Once we begin, you'll have 65 minutes to work on Module 2. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

Most questions are multiple choice, but some questions are student-produced responses. You'll write your answer next to or under the test question and circle it clearly. You won't receive credit for anything written outside of the circle.

To all students, say:


You may continue to use a calculator for this section.

If you finish before I call time, you may check your work on this module, but you may not go to any other module of the test.

Now, open your test book to the second module in the Math section. *[pause]* Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS	
 65 MINUTES TIME AND ONE-HALF	
START TIME _____	STOP TIME _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

After 60 minutes, say:

You have 5 minutes remaining in Module 2.

After exactly 65 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 2

To all students, say:

Close your test book and leave it on your desk.

Continue with the instructions under Dismissal on page 36.

SCRIPT 4: Double Time

The following script is for students approved for double time in reading. If you are testing students with math-only extended time, begin with Script 1: Standard Time on page 12. You'll be instructed when to turn to this script.

READING AND WRITING SECTION: Module 1

DOUBLE TIME

 78 Minutes

IMPORTANT: Do not admit any students who arrive at this point. Send these students to the test coordinator.

When everyone is ready, say:

We'll start testing with the first module of the Reading and Writing section. Once we begin, you'll have 78 minutes to work on Module 1. I'll post the start and stop times, and I'll let you know when 5 minutes are left.


Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

If you finish before I call time, you may check your work in this module, but you may not go to any other module of the test.

Now, open your test book to the first module in the Reading and Writing section. *[pause]*
Read the directions and begin work. Good luck, everyone.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS	
 78 MINUTES DOUBLE TIME	
START TIME _____	STOP TIME _____

While students are testing, follow instructions under the Checklist for During the Test on page 10 to do the following:

1. Post the start and stop times.
2. Monitor students as instructed.
3. Follow instructions to complete the seating chart and count test materials.
4. Facilitate breaks as instructed.

During the Module

After 73 minutes, say:

You have 5 minutes remaining in Module 1.

After exactly 78 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 1

To all students, say:

Close your test book and leave it on your desk.

For the break, say:

We'll stop now for a 5-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 5 minutes.

 **5-MINUTE BREAK**

- Post the break time of 5 minutes and the time testing will resume.
- Walk around the room to check that all test books are closed.

At the end of the break, say:

Please take your seat. Don't open any section of the test until I tell you to.

READING AND WRITING SECTION: Module 2

DOUBLE TIME

 78 Minutes

When everyone is ready, say:

We'll continue testing with the second module of the Reading and Writing section. Once we begin, you'll have 78 minutes to work on Module 2. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

If you finish before I call time, you may check your work in this module, but you may not go to any other module of the test.

Now, open your test book to the second module in the Reading and Writing section. *[pause]*
Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS



78 MINUTES DOUBLE TIME

START TIME _____

STOP TIME _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

After 73 minutes, say:

You have 5 minutes remaining in Module 2.

After exactly 78 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 2

To all students, say:

Close your test book and leave it on your desk.

End Day 1

Students will stop testing for the day and resume on the next consecutive school day. Because this script already includes 2-day testing instructions here, you do not need to turn back to the Additional Testing Instructions for Multiple-Day Testing on page 8.

Announce the end of testing by saying:

We've completed testing for today. We'll continue tomorrow or the next regular school day. Please sit quietly while I collect your test materials.

Fill in the day and time when students should report for testing, then read the next script.

When all materials have been accounted for, say:

When you return to the testing room on _____, remember to bring your photo ID (if you need one) and pencils. We begin the next day of testing at _____.

Please gather your belongings, including any electronic devices that were collected before testing, and exit the room quietly.

Return any collected mobile phones or devices, taking care that each student gets the device(s) labeled with their name.

After you have dismissed students, the test coordinator must lock test materials in a secure area until the next day of testing. Resume testing on the next day with the instructions that follow.

Day 2 of Testing

Seat students in the same seats according to your seating chart. Follow all opening procedures, then continue with the section that follows.

MATH SECTION:

Module 1

DOUBLE TIME

 86 Minutes

IMPORTANT: Calculators are allowed throughout the entire Math section. Students should use their own acceptable calculator on this Math module.

When everyone is ready, say:

We'll continue testing with the first module of the Math section. Once we begin, you'll have 86 minutes to work on Module 1. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

Most questions are multiple choice, but some questions are student-produced responses. Directions for filling in your answers to these questions are in your test book. You'll write your answer next to or under the test question and circle it clearly. You won't receive credit for anything written outside of the circle.

To all students, say:

If you have a calculator, which you can keep on your desk for use during this module, please remove any cover and place it on the floor under your desk during testing. *[pause]*

Even though you're allowed to use a calculator for this section, all the questions can be answered without one.

Remember to follow these guidelines:


- Keep your calculator flat on your desk or hold it so that other students can't view your work.
- Do not share or exchange your calculator.
- If you have a backup calculator or batteries, keep them on the floor under your desk.
- If your calculator malfunctions and you have batteries or a backup calculator, raise your hand. I'll come over to assist you. If you do not have a backup, continue the test and do the best you can.

If you finish before I call time, you may check your work on this module, but you may not go to any other module of the test.

Now, open your test book to the first module in the Math section. *[pause]* Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS	
 86 MINUTES DOUBLE TIME	
START TIME _____	STOP TIME _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

After 81 minutes, say:

You have 5 minutes remaining in Module 1.

After exactly 86 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 1

To all students, say:

Close your test book and leave it on your desk.

For the break, say:

We'll stop now for a 5-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 5 minutes.

 **5-MINUTE BREAK**

- Post the break time of 5 minutes and the time testing will resume.
- Walk around the room to check that all test books are closed.

At the end of the break, say:

Please take your seat. Don't open any section of the test until I tell you to.

MATH SECTION:

Module 2

DOUBLE TIME

 **86 Minutes**

IMPORTANT: *Calculators are allowed throughout the entire Math section. Students should use their own acceptable calculator on this Math module.*

When everyone is ready, say:

We'll continue testing with the second module of the Math section. Once we begin, you'll have 86 minutes to work on Module 2. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

Most questions are multiple choice, but some questions are student-produced responses. You'll write your answer next to or under the test question and circle it clearly. You won't receive credit for anything written outside of the circle.

To all students, say:

You may continue to use a calculator for this section.

If you finish before I call time, you may check your work on this module, but you may not go to any other module of the test.

Now, open your test book to the second module in the Math section. *[pause]* Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS



86 MINUTES DOUBLE TIME

START TIME _____ **STOP TIME** _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

After 81 minutes, say:

You have 5 minutes remaining in Module 2.

After exactly 86 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 2

To all students, say:

Close your test book and leave it on your desk.

Continue with the instructions under Dismissal below.

Dismissal

To all students, say:

Congratulations. You've completed the PSAT/NMSQT. No matter how you feel it went, you've accomplished a lot just by being here today and completing the test.

Collect Test Materials

Next, say:

Please sit quietly while I collect and count your test books.

- Collect a test book from each student. Also collect each student's *Paper Test Taker Administration Instructions* booklet and sign-in ticket and keep them with the matching test book.
- Confirm that the student's information is correctly provided on each test book that has answers marked in it.
- Count the serialized test materials to ensure you have the correct number.

Place the test materials where students cannot access them.

IMPORTANT: *No one may be dismissed before all test books are accounted for.*

Before Dismissing Students

Keep students seated and don't let them access their mobile phones or bags until you're sure you have all testing materials from all students.

- Verify by serial number that you collected all test books and associated *Paper Test Taker Administration Instructions* booklets assigned to your room.
- Keep each student's materials—test book, *Paper Test Taker Administration Instructions* booklet, and sign-in ticket—together.

After all materials are accounted for, say:

Remember, by submitting your answers, you agree that you won't take any test questions from the testing room, give them to anyone, or discuss them with anyone over email, text messages, online, or any other way. This helps make sure all students have a fair and equal test experience. If you saw anything today that concerns you, come and talk to me before you leave.

If you want to cancel your scores, please see me before you leave.

As I said at the beginning of the test, if a person violates any of the policies related to test security, their scores will be canceled and they may be prevented from taking other College Board tests in the future.

Please wait in your seat until I dismiss you. At that point, you may gather your belongings and come up to collect anything you turned in before the test. As you leave, please be considerate of people still working in other rooms. Again, congratulations on your hard work today.

Dismiss students and, if applicable, return collected phones and electronic devices to them as they leave the testing room. Follow instructions to submit an IR in Test Day Toolkit if a student raises a concern to you.

If a student wants to cancel scores, they can come to you or the test coordinator any time within 10 days after testing to cancel their score. To cancel them, follow these steps:

- Go to the **Irregularities** page in Test Day Toolkit.
- Click **Add Irregularities** and complete the score cancellation form.

IMPORTANT: *Students who only wish to have their score removed from National Merit Scholarship Program consideration have 10 days to submit a written request to NMSC. Instructions for doing so are in the PSAT/NMSQT Student Guide under Entry Requirements.*

After the Test

After All Students Are Dismissed

After students leave the room, turn to *After All Students Have Been Dismissed* in the *SAT Suite Accommodations Guide for Proctors* to complete the following activities:

- Complete and sign the Testing Room Materials Report form (which you received from the test coordinator).
- Submit any irregularities in Test Day Toolkit.
- Ensure all transcriptions are completed as directed under Transcribing Paper Test Responses in the *SAT Suite Accommodations Guide for Proctors*.
- Return the Testing Room Materials Report form with all test books and associated *Paper Test Taker Administration Instructions* booklets as well as sign-in tickets to the test coordinator.

Appendix

College Board Calculator Policies

The following calculators are acceptable for use on both modules of the SAT Suite of Assessments Math section. This list doesn't include every calculator model. **Consult your test coordinator (who can contact College Board) if you aren't sure about a calculator that's not on this list.**

- All scientific calculators—which can perform complex mathematical functions but don't have a graphing feature—are acceptable as long as they don't have any prohibited features given under Unacceptable Calculators.
- All 4-function calculators are acceptable, but not recommended.
- Graphing calculators included in the following table are acceptable.

THE FOLLOWING GRAPHING CALCULATORS ARE PERMITTED:

CASIO

FX-6000 series	FX-9860 series
FX-6200 series	CFX-9800 series
FX-6300 series	CFX-9850 series
FX-6500 series	CFX-9950 series
FX-7000 series	CFX-9970 series
FX-7300 series	FX 1.0 series
FX-7400 series	Algebra FX 2.0 series
FX-7500 series	FX-CG-10
FX-7700 series	FX-CG-20 series
FX-7800 series	FX-CG-50
FX-8000 series	FX-CG-500 (Using the stylus is not permitted.)
FX-8500 series	Graph25 series
FX-8700 series	Graph35 series
FX-8800 series	Graph75 series
FX-9700 series	Graph95 series
FX-9750 series	Graph100 series

HEWLETT-PACKARD

HP-9G	HP-48 series
HP-28 series	HP-49 series
HP-38G	HP-50 series
HP-39 series	HP Prime
HP-40 series	

SHARP

EL-5200	EL-9600 series (Using the stylus is not permitted.)
EL-9200 series	EL-9900 series
EL-9300 series	

TEXAS INSTRUMENTS

TI-73	TI-85
TI-80	TI-86
TI-81	TI-89
TI-82	TI-89 Titanium
TI-83/TI-83 Plus	TI-Nspire
TI-83 Plus Silver	TI-Nspire CX
TI-84 Plus	TI-Nspire CM-C
TI-84 Plus CE	TI-Nspire CAS
TI-84 Plus Silver	TI-Nspire CX CAS
TI-84 Plus C Silver	TI-Nspire CM-C CAS
TI-84 Plus CE-T	TI-Nspire CX-C CAS
TI-84 Plus T	TI-Nspire CX II
TI-84 Plus CE Python	TI-Nspire CX II-T
TI-84 Plus CE-T Python Edition	TI-Nspire CX II CAS
	TI-Nspire CX II-T CAS
	TI-Nspire CX II-C CAS

RADIOSHACK

EC-4033	EC-4037
EC-4034	

OTHER

Datexx DS-883	NumWorks
Micronta	Smart ²

Unacceptable Calculators

Students are not allowed to use any of the following calculators, unless specifically approved by College Board as an accommodation:

- Laptops or other computers or tablets, mobile phones, smartwatches, or wearable technology
- Models that can access the internet or have wireless, Bluetooth, cellular, audio/video recording and playing, camera, or any other smartphone-type features
- Models that have a computer-style (QWERTY) keyboard, pen-input, or stylus
- Models that use electrical outlets, make noise, or have a paper tape

In addition, the use of hardware peripherals such as a stylus with an approved calculator is not permitted. Some models with touchscreen capability are not permitted (e.g., Casio ClassPad).

PSAT/NMSQT Section Timing Chart— Standard Time

START AND STOP TIMES All times are “minutes after the hour.”

Start Time	Reading and Writing Section		Math Section	
	Module 1	Module 2	Module 1	Module 2
:00	:39	:39	:43	:43
:01	:40	:40	:44	:44
:02	:41	:41	:45	:45
:03	:42	:42	:46	:46
:04	:43	:43	:47	:47
:05	:44	:44	:48	:48
:06	:45	:45	:49	:49
:07	:46	:46	:50	:50
:08	:47	:47	:51	:51
:09	:48	:48	:52	:52
:10	:49	:49	:53	:53
:11	:50	:50	:54	:54
:12	:51	:51	:55	:55
:13	:52	:52	:56	:56
:14	:53	:53	:57	:57
:15	:54	:54	:58	:58
:16	:55	:55	:59	:59
:17	:56	:56	:00	:00
:18	:57	:57	:01	:01
:19	:58	:58	:02	:02
:20	:59	:59	:03	:03
:21	:00	:00	:04	:04
:22	:01	:01	:05	:05
:23	:02	:02	:06	:06
:24	:03	:03	:07	:07
:25	:04	:04	:08	:08
:26	:05	:05	:09	:09
:27	:06	:06	:10	:10
:28	:07	:07	:11	:11
:29	:08	:08	:12	:12
:30	:09	:09	:13	:13
:31	:10	:10	:14	:14
:32	:11	:11	:15	:15
:33	:12	:12	:16	:16
:34	:13	:13	:17	:17
:35	:14	:14	:18	:18
:36	:15	:15	:19	:19
:37	:16	:16	:20	:20
:38	:17	:17	:21	:21
:39	:18	:18	:22	:22
:40	:19	:19	:23	:23
:41	:20	:20	:24	:24
:42	:21	:21	:25	:25
:43	:22	:22	:26	:26
:44	:23	:23	:27	:27
:45	:24	:24	:28	:28
:46	:25	:25	:29	:29
:47	:26	:26	:30	:30
:48	:27	:27	:31	:31
:49	:28	:28	:32	:32
:50	:29	:29	:33	:33
:51	:30	:30	:34	:34
:52	:31	:31	:35	:35
:53	:32	:32	:36	:36
:54	:33	:33	:37	:37
:55	:34	:34	:38	:38
:56	:35	:35	:39	:39
:57	:36	:36	:40	:40
:58	:37	:37	:41	:41
:59	:38	:38	:42	:42

PSAT/NMSQT Section Timing Chart— Standard Time with Extra Breaks

START AND STOP TIMES All times are “minutes after the hour.”

Start Time	Reading and Writing Section		Math Section	
	Module 1	Module 2	Module 1	Module 2
	39 min.	39 min.	43 min.	43 min.
:00	:39	:39	:43	:43
:01	:40	:40	:44	:44
:02	:41	:41	:45	:45
:03	:42	:42	:46	:46
:04	:43	:43	:47	:47
:05	:44	:44	:48	:48
:06	:45	:45	:49	:49
:07	:46	:46	:50	:50
:08	:47	:47	:51	:51
:09	:48	:48	:52	:52
:10	:49	:49	:53	:53
:11	:50	:50	:54	:54
:12	:51	:51	:55	:55
:13	:52	:52	:56	:56
:14	:53	:53	:57	:57
:15	:54	:54	:58	:58
:16	:55	:55	:59	:59
:17	:56	:56	:00	:00
:18	:57	:57	:01	:01
:19	:58	:58	:02	:02
:20	:59	:59	:03	:03
:21	:00	:00	:04	:04
:22	:01	:01	:05	:05
:23	:02	:02	:06	:06
:24	:03	:03	:07	:07
:25	:04	:04	:08	:08
:26	:05	:05	:09	:09
:27	:06	:06	:10	:10
:28	:07	:07	:11	:11
:29	:08	:08	:12	:12
:30	:09	:09	:13	:13
:31	:10	:10	:14	:14
:32	:11	:11	:15	:15
:33	:12	:12	:16	:16
:34	:13	:13	:17	:17
:35	:14	:14	:18	:18
:36	:15	:15	:19	:19
:37	:16	:16	:20	:20
:38	:17	:17	:21	:21
:39	:18	:18	:22	:22
:40	:19	:19	:23	:23
:41	:20	:20	:24	:24
:42	:21	:21	:25	:25
:43	:22	:22	:26	:26
:44	:23	:23	:27	:27
:45	:24	:24	:28	:28
:46	:25	:25	:29	:29
:47	:26	:26	:30	:30
:48	:27	:27	:31	:31
:49	:28	:28	:32	:32
:50	:29	:29	:33	:33
:51	:30	:30	:34	:34
:52	:31	:31	:35	:35
:53	:32	:32	:36	:36
:54	:33	:33	:37	:37
:55	:34	:34	:38	:38
:56	:35	:35	:39	:39
:57	:36	:36	:40	:40
:58	:37	:37	:41	:41
:59	:38	:38	:42	:42

PSAT/NMSQT Section Timing Chart— Time and One-Half

START AND STOP TIMES All times are “minutes after the hour.”

Start Time	Reading and Writing Section		Math Section	
	Module 1	Module 2	Module 1	Module 2
:00	59 min.	59 min.	65 min.	65 min.
:01	:00	:00	:06	:06
:02	:01	:01	:07	:07
:03	:02	:02	:08	:08
:04	:03	:03	:09	:09
:05	:04	:04	:10	:10
:06	:05	:05	:11	:11
:07	:06	:06	:12	:12
:08	:07	:07	:13	:13
:09	:08	:08	:14	:14
:10	:09	:09	:15	:15
:11	:10	:10	:16	:16
:12	:11	:11	:17	:17
:13	:12	:12	:18	:18
:14	:13	:13	:19	:19
:15	:14	:14	:20	:20
:16	:15	:15	:21	:21
:17	:16	:16	:22	:22
:18	:17	:17	:23	:23
:19	:18	:18	:24	:24
:20	:19	:19	:25	:25
:21	:20	:20	:26	:26
:22	:21	:21	:27	:27
:23	:22	:22	:28	:28
:24	:23	:23	:29	:29
:25	:24	:24	:30	:30
:26	:25	:25	:31	:31
:27	:26	:26	:32	:32
:28	:27	:27	:33	:33
:29	:28	:28	:34	:34
:30	:29	:29	:35	:35
:31	:30	:30	:36	:36
:32	:31	:31	:37	:37
:33	:32	:32	:38	:38
:34	:33	:33	:39	:39
:35	:34	:34	:40	:40
:36	:35	:35	:41	:41
:37	:36	:36	:42	:42
:38	:37	:37	:43	:43
:39	:38	:38	:44	:44
:40	:39	:39	:45	:45
:41	:40	:40	:46	:46
:42	:41	:41	:47	:47
:43	:42	:42	:48	:48
:44	:43	:43	:49	:49
:45	:44	:44	:50	:50
:46	:45	:45	:51	:51
:47	:46	:46	:52	:52
:48	:47	:47	:53	:53
:49	:48	:48	:54	:54
:50	:49	:49	:55	:55
:51	:50	:50	:56	:56
:52	:51	:51	:57	:57
:53	:52	:52	:58	:58
:54	:53	:53	:59	:59
:55	:54	:54	:00	:00
:56	:55	:55	:01	:01
:57	:56	:56	:02	:02
:58	:57	:57	:03	:03
:59	:58	:58	:04	:04

PSAT/NMSQT Section Timing Chart— Double Time

START AND STOP TIMES All times are “minutes after the hour.”

Start Time	Reading and Writing Section		Math Section	
	Module 1	Module 2	Module 1	Module 2
:00	78 min.	78 min.	86 min.	86 min.
:01	:18	:18	:26	:26
:02	:19	:19	:27	:27
:03	:20	:20	:28	:28
:04	:21	:21	:29	:29
:05	:22	:22	:30	:30
:06	:23	:23	:31	:31
:07	:24	:24	:32	:32
:08	:25	:25	:33	:33
:09	:26	:26	:34	:34
:10	:27	:27	:35	:35
:11	:28	:28	:36	:36
:12	:29	:29	:37	:37
:13	:30	:30	:38	:38
:14	:31	:31	:39	:39
:15	:32	:32	:40	:40
:16	:33	:33	:41	:41
:17	:34	:34	:42	:42
:18	:35	:35	:43	:43
:19	:36	:36	:44	:44
:20	:37	:37	:45	:45
:21	:38	:38	:46	:46
:22	:39	:39	:47	:47
:23	:40	:40	:48	:48
:24	:41	:41	:49	:49
:25	:42	:42	:50	:50
:26	:43	:43	:51	:51
:27	:44	:44	:52	:52
:28	:45	:45	:53	:53
:29	:46	:46	:54	:54
:30	:47	:47	:55	:55
:31	:48	:48	:56	:56
:32	:49	:49	:57	:57
:33	:50	:50	:58	:58
:34	:51	:51	:59	:59
:35	:52	:52	:00	:00
:36	:53	:53	:01	:01
:37	:54	:54	:02	:02
:38	:55	:55	:03	:03
:39	:56	:56	:04	:04
:40	:57	:57	:05	:05
:41	:58	:58	:06	:06
:42	:59	:59	:07	:07
:43	:00	:00	:08	:08
:44	:01	:01	:09	:09
:45	:02	:02	:10	:10
:46	:03	:03	:11	:11
:47	:04	:04	:12	:12
:48	:05	:05	:13	:13
:49	:06	:06	:14	:14
:50	:07	:07	:15	:15
:51	:08	:08	:16	:16
:52	:09	:09	:17	:17
:53	:10	:10	:18	:18
:54	:11	:11	:19	:19
:55	:12	:12	:20	:20
:56	:13	:13	:21	:21
:57	:14	:14	:22	:22
:58	:15	:15	:23	:23
:59	:16	:16	:24	:24
	:17	:17	:25	:25

Timing and Breaks for Testing with Paper Materials

Use this timing chart for students taking the digital test with paper supplements (e.g., reader script or raised line drawings) as well as for students testing with a paper test book. Students testing with a paper test book will complete testing in 1 day unless approved for double time for reading with paper materials, limited time testing, or more than double time.

IMPORTANT: For paper test takers, the proctor must time the test and breaks using the paper testing scripts. They must never try to time the test using Bluebook—attempting to do so will result in a misadministration.

SAT SUITE PAPER MATERIALS TIMING AND BREAKS

Timing	Group Type in Test Day Toolkit	Section 1			Section 2		Total Testing Time
		Module 1: Reading and Writing	Module 2: Reading and Writing	Break	Module 1: Math	Module 2: Math	
Script 1: Standard Time	P1 or S1	39 minutes	39 minutes	10 minutes	43 minutes	43 minutes	2:44 testing time + breaks = 2:54
Script 2: Standard Time with Extra Breaks	P1 or S1	39 minutes	39 minutes	10 minutes	43 minutes	43 minutes	2:44 testing time + breaks = 3:04
		5-min. break			5-min. break		
Script 1: Standard Time with Extended Breaks	P1 or S1	39 minutes	39 minutes	20 minutes	43 minutes	43 minutes	2:44 testing time + breaks = 3:04
Script 1: Standard Time with Breaks as Needed*	P1 or S1	39 minutes	39 minutes	10 minutes	43 minutes	43 minutes	2:44 testing time + variable breaks
Script 3: Reading: Time and One-Half	P3 or S3	59 minutes	59 minutes	20-min. nutrition	65 minutes	65 minutes	4:08 testing time + breaks = 4:38
		5-min. break			5-min. break		
Script 3: Reading: Time and One-Half with Extended Breaks	P3 or S3	59 minutes	59 minutes	20 minutes	65 minutes	65 minutes	4:08 testing time + breaks = 4:48
		10-min. break			10-min. break		

*The total testing time for a student approved for breaks as needed will depend on how often the student requires a break.

Timing	Group Type in Test Day Toolkit	Section 1		Break	Section 2		Total Testing Time
		Module 1: Reading and Writing	Module 2: Reading and Writing		Module 1: Math	Module 2: Math	
Script 4: Reading: Double Time	P5 or S5	78 minutes	78 minutes	End of Day 1 2:36 + breaks = 2:41	86 minutes	86 minutes	End of Day 2 2:52 + breaks = 2:57
		5-min. break			5-min. break		
Script 1 + Script 3: Math: Time and One-Half	P3 or S2	39 minutes	39 minutes	10 minutes	65 minutes	65 minutes	3:28 testing time + breaks = 3:43
					5-min. break		
Script 1 + Script 3: Math: Time and One-Half with Extended Breaks	P3 or S2	39 minutes	39 minutes	20 minutes	65 minutes	65 minutes	3:28 testing time + breaks = 3:58
					10-min. break		
Script 1 + Script 4: Math: Double Time	P5 or S4	39 minutes	39 minutes	10 minutes	86 minutes	86 minutes	4:10 testing time + breaks = 4:25
					5-min. break		
Script 1 + Script 4: Math: Double Time with Extended Breaks	P5 or S4	39 minutes	39 minutes	20 minutes	86 minutes	86 minutes	4:10 testing time + breaks = 4:40
					10-min. break		