

PSAT/NMSQT®

Important Information for New York Test Coordinators and Proctors

Beginning with the 2022-23 school year, College Board is making a change regarding the information students in New York provide to us when they take the Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT®). The information students will be asked is detailed below. If a student provides any additional information on their answer sheet, the responses will not be used by College Board.

- These instructions are mandatory for all New York PSAT/NMSQT administrations.
- Share these instructions with all proctors. Make sure they understand how to modify their preadministration and test day scripts according to these instructions.
- There is a table at the end of this publication summarizing the information students will be asked to provide in these modified scripts.

Preadministration

Script for Unlabeled Answer Sheets:

Start reading “Script for Unlabeled Answer Sheets” in the Conduct the Preadministration Session section of your manual.

REFERENCE: p. 54 of the *PSAT/NMSQT Coordinator Manual*

1. Read to all students the instructions for fields 1–14.

REFERENCE: pp. 54–56 of the *PSAT/NMSQT Coordinator Manual*

2. Instruct students to leave fields 15 and 16 blank.
3. Replace the scripts for fields 17–22 with:

For fields 17–22, say:

Your answers to the questions in fields 17 and 18 will help ensure that tests and services are fair and useful to all students. Your responses may also be used for research purposes and may be shared with your school, school district, and state. For

this reason, we strongly encourage all students to complete these questions. National Merit® Scholarship Corporation will not use your answers to these questions.

Fields 17 and 18 are optional. If your parent or guardian has told you that you shouldn’t complete any optional or voluntary information, please just sit quietly as we go through these fields. Do not complete any field that asks for information your parent or guardian has told you not to provide.

To all students, say:

Now, read the information in the Student Answer Sheet Instructions booklet to answer fields 17 and 18. Leave fields 19 through 22 blank. Look up when you’re done. *[pause]*

REFERENCE: p. 56 of the *PSAT/NMSQT Coordinator Manual*

4. Instruct students to leave field 23 blank.
5. Complete the preadministration as instructed.

Script for Pre-ID Labels:

Start reading “Script for Pre-ID Labels” in the Conduct the Preadministration Session section of your manual.

REFERENCE: p. 57 of the *PSAT/NMSQT Coordinator Manual*

1. Read to all students the instructions for fields 1–14.

REFERENCE: pp. 57–58 of the *PSAT/NMSQT Coordinator Manual*

2. Instruct students to leave fields 15 and 16 blank.
3. Replace the scripts for fields 17–22 with:

For fields 17–22, say:

Your answers to the questions in fields 17 and 18 will help ensure that tests and services are fair and useful to all students. Your responses may also be used for research purposes and may be shared with your school, school district, and state. For this reason, we strongly encourage all students to complete these questions. National Merit Scholarship Corporation will not use your answers to these questions.

Fields 17 and 18 are optional. If your parent or guardian has told you that you shouldn’t complete any optional or voluntary information, please just sit quietly as we go through these fields. Do not complete any field that asks for information your parent or guardian has told you not to provide.

To all students, say:

Now, read the information in the Student Answer Sheet Instructions booklet to answer fields 17 and 18. Leave fields 19 through 22 blank. Look up when you’re done. *[pause]*

REFERENCE: p. 58–59 of the *PSAT/NMSQT Coordinator Manual*

4. Instruct students to leave field 23 blank.

REFERENCE: p. 59 of the *PSAT/NMSQT Coordinator Manual*

5. Complete the preadministration as instructed.

Test Day Scripts—After the Test

Start reading “Completing Answer Sheets” in the After the Test section of your manual.

REFERENCE: p. 106 of the *PSAT/NMSQT Coordinator Manual*

1. Read to all students the instructions for taking out the Student Answer Sheet Instructions booklet and completing their information for fields 9–14.
2. Instruct students to leave fields 15 and 16 blank.

REFERENCE: pp. 106–107 of the *PSAT/NMSQT Coordinator Manual*

3. Replace fields 17–22 with:

For fields 17–22, say:

Your answers to the questions in fields 17 and 18 will help ensure that tests and services are fair and useful to all students. Your responses may also be used for research purposes and may be shared with your school, school district, and state. For this reason, we strongly encourage all students to complete these questions. National Merit Scholarship Corporation will not use your answers to these questions.

Fields 17 and 18 are optional. If your parent or guardian has told you that you shouldn’t complete any optional or voluntary information, please just sit quietly as we go through these fields. Do not complete any field that asks for information your parent or guardian has told you not to provide.

To all students, say:

Now, read the information in the Student Answer Sheet Instructions booklet to answer fields 17 and 18. Leave fields 19 through 22 blank. Look up when you’re done. *[pause]*

REFERENCE: p. 107 of the *PSAT/NMSQT Coordinator Manual*

4. Instruct students to leave field 23 blank.
5. Complete the test administration as instructed.

PSAT/NMSQT Student Data

The information students in New York will be asked to provide in the modified scripts is summarized below. **Please ignore any instructions in the manual that ask students to bring, discuss, or provide the information in the fields listed as “Leave Blank.”**

Field	Questions	Complete as Instructed in Manual	Leave Blank
1	First Name, Middle Initial, Last Name	■	
2	School Code	■	
3	Testing Location	■	
4	School	■	
5	Questions to Determine Entry to the National Merit Scholarship Program	■	
6	Date of Birth	■	
7	Grade Level	■	
8	Gender	■	
9–12	Home/Mailing Address	■	
13	Country Code		■
14	Student Identification	■	
15	Mobile Number		■
16	Student Search Service		■
17	Racial/Ethnic Group	■	
18	Language Background	■	
19–22	Grade Point Average, Special Questions, Military Relation, College Major		■
23	Email Address		■