

SAT SCHOOL DAY

State-Provided Paper Testing Scripts

Look inside for:



**SCRIPTS FOR
PAPER TESTING**



**INFORMATION ON
TIMING AND TESTING
PROCEDURES**

About College Board

College Board reaches more than 7 million students a year, helping them navigate the path from high school to college and career. Our not-for-profit membership organization was founded more than 120 years ago. We pioneered programs like the SAT[®] and AP[®] to expand opportunities for students and help them develop the skills they need. Our BigFuture[®] program helps students plan for college, pay for college, and explore careers. Learn more at [cb.org](https://collegeboard.org).

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Introduction

Overview of Proctoring Paper Testing

Use this guide for testing students taking the SAT® School Day with the accommodation of paper test for digital assessments. Unlike testing in Bluebook™, the College Board digital testing app, paper testing requires different timing and setup. To proctor paper testing, you'll use the scripts in this guide in conjunction with instructions in the *SAT Suite State-Provided Accommodations Guide for Proctors*, included in the *Proctor Manual*.

The ways the proctor uses Bluebook and Test Day Toolkit are different when a student is taking a paper version of the test:

- You'll only use Test Day Toolkit to confirm the student's registration, accommodations, and assignment to your room before testing begins.
- During testing, you'll only use the toolkit to report any irregularities.
- Neither you nor the student will access Bluebook while the test is being administered.
- After you've dismissed students, you'll use both Bluebook and Test Day Toolkit to complete remaining procedures to transcribe answers.

IMPORTANT: Do not try to use Bluebook for timing the test for your students; doing so could prevent a student's test from being scored.

Extended time has changed for spring 2025: After the standard time has elapsed on a module, students approved for extended time can now move on when they are ready rather than having to wait until their approved time is up. Accommodation names for extended time now include the words "Up to" (e.g., "Reading: **Up to** Time and One-half"). Students should only move ahead if they have completed the module or section.

Proctors can allow paper testers to move on before their full extended time has elapsed. The following points apply:

- Students are encouraged to use their approved time. Proctors must ensure that no staff or student could be perceived as encouraging or pressuring any students to end testing early.
- Students cannot move on until the standard time has passed, and once the student begins the next module, they may not go back to a prior module. Students cannot skip any breaks.
- If multiple students with extended time are testing in the same room, students **cannot** move on to the break until all students have completed the current module and standard time has passed.
 - ◆ As you proctor each module, pay attention to students' progress. If you think everyone is done, wait an additional 5 minutes before taking any action.
 - ◆ Confirm verbally whether anyone is still working on the module before moving on.
- For the last module of the test once the standard time has passed, if a student has finished testing the proctor can dismiss them after following all procedures for collecting and checking their test materials as instructed in the scripts.

IMPORTANT: If dismissing students individually at different times, be sure to use a paper clip or bookmark to mark the page in the last section of script where you need to return to continue timing remaining students.

Ahead of test day, work with your Services for Students with Disabilities (SSD) coordinator to prepare for the proctoring of paper testing. Be sure to review the relevant sections of the *SAT Suite State-Provided Accommodations Guide for Proctors* (in the *Proctor Manual*). It has complete instructions for using the right materials, providing accommodated breaks, and when/how to use Test Day Toolkit and Bluebook to transcribe student answers.

TIP:

Guides and manuals are posted online here: support.satsuite.collegeboard.org/state-testing

Using the Scripts

Follow scripts exactly and minimize confusion by giving students ample opportunity to ask questions about procedures.

- Read aloud all the directions in the shaded areas.
- Pause where you see *[pause]* in the script to allow students time to follow instructions.
- You may sometimes see alternative instructions or scripts to follow. When you see multiple choices with lettered options (**A** and **B**), read the instructions carefully before deciding what action to take for your students.

Opening Procedures

You'll use Test Day Toolkit to check students' room assignment and accommodations, but you won't use it while administering the test. In addition, no one in the paper testing room should access Bluebook during testing. As students enter the room, you won't mark them present in Test Day Toolkit, but you do need to admit and seat students as follows:

1. If a student is unknown to you, follow Check Identity procedures in your *Proctor Manual*.
2. Navigate to the Attendance page in Test Day Toolkit to check that each student you admit is on the list of assigned students. Refer anyone not listed for your room to the test coordinator.
3. Assign each student to a seat (don't let them choose their own seat). Seat students in the same seat each day for multiday testing.


IMPORTANT: *Never allow students to choose their own seats.*

4. On the first day of testing, distribute a sign-in ticket and 1 sheet of scratch paper (optional for paper testers) to each student.

Other Information for Proctors

You'll see the following icons used in this guide:

 Security requirement

 Information about providing accommodations

Medical Devices and Aids

Epinephrine auto-injectors (e.g., EpiPens) are permitted in the testing room without the need for approved accommodations. They must be placed in a clear bag and stored under the student's desk during testing.

Schools should follow their district policies regarding service animals and emotional support animals. If allowed by school/district policy, the SSD coordinator must request this accommodation in SSD Online and receive approval for the student to be allowed to have the animal in the testing room.

Eye glasses, hearing aids, and glucose pumps are permitted without the need for approved accommodations; however, if a student with a glucose pump needs other supplies, they would need to be approved.

Other medical devices, such as devices used for testing blood sugar, require an accommodation. Students approved to test blood sugar may do so at any time during the test.

In some cases, a student may have College Board approval to have a mobile phone in the testing room for use with a glucose monitor or for other medical reasons. Only students who are specifically approved to have a mobile phone in the testing room may do so. (Approval to test blood sugar doesn't include permission to bring a mobile phone; the student must be separately approved for use of a mobile phone.) In these circumstances, the proctor will be asked to hold the student's phone at their desk. Prior to testing, they should confirm with the student what actions are needed in the event there is a notification.

- If the student is using an iPhone, the phone must be in guided access mode.
- If the student is using an Android phone, the phone must be in airplane mode. (If needed to check their blood sugar, the phone may be taken off airplane mode when the student is accessing the share app, under direct supervision of the proctor, and reengaged following use.)
- In either case, the camera feature must be disabled. Bluetooth may be enabled, but **only** to connect the phone's share app to the continuous glucose monitor (CGM) for blood glucose monitoring.

No other device may be connected to the phone. In no case may a student keep their phone at their desk unless specifically approved by SSD.

Tasks for the Proctor

The Testing Room Materials Report form includes a seating chart. This chart is essential for recording the distribution of test materials in the testing room. Each proctor must complete the form, including the seating chart for the testing room. At the end of the administration, return the form to your test coordinator.

Proctors must count the test materials:

- After receiving the materials from the coordinator
- After distributing materials to students in the testing room
- After collecting materials from each student before dismissing students from the testing room

Missing Test Materials

If you discover a discrepancy in the count or serial numbers of materials listed on your Testing Room Materials Report form, follow these procedures.

If testing has not yet begun:

- Determine the serial number of the missing book if you can, and check the desk of the student who was assigned that serial number as well as the desks of students who received the test books with serial numbers right before and after the missing book's number.
- If the test book is still missing, place the room in a monitor's charge and notify your coordinator. Don't leave the room unattended.

If testing has already begun:

- Notify your coordinator right away.
- Minimize the disruption by waiting until a scheduled break or the end of the testing session to search the room.
- Announce that a test book is missing and that all students must remain in the room until it is found.
- Search each desk (even unoccupied desks) as well as student belongings around each desk.
- If it's still missing, place the room in a monitor's charge and ask your coordinator to call State Support immediately. Don't leave the room unattended.



Your test coordinator will submit an irregularity report (IR) in Test Day Toolkit, based on information from State Support.

Paper Testing Scripts

Start All Testing Here

Wait to start reading the script until most students have arrived. If you're concerned about students who have not yet arrived, talk to your coordinator. Do not admit students after you have turned to the correct script for your room as directed in this opening section.

Welcome Students to Testing

At all administrations, say:

Welcome. Today you're taking the SAT, an important step toward your college and career goals.

Before you begin the test, I am going to read some instructions and hand out some booklets of information for you to review and complete. This should take about 30 minutes. Please listen carefully and raise your hand if you have any questions. Remember, my role is to make sure you have the best opportunity to demonstrate your skills and knowledge.

Explain Testing Rules and Consequences

At all administrations, say:

College Board SAT Testing Rules include rules and policies to make sure all students have a fair and equal test experience. All of us in this room today are responsible for helping make that happen. If anyone disturbs others or tries to gain an unfair advantage, I'll ask them to leave the room, and their scores will be canceled. They may also be prevented from taking other College Board tests in the future.

List examples of rule violations by saying:

Here are some examples of unfair advantages:

- Giving, attempting to give, or receiving help of any kind
- Looking through the test book before time starts
- Looking at any module other than the one we're currently on
- Marking or changing answers after time is called
- Attempting to remove test materials from the testing room
- Possessing a mobile phone or any other unauthorized testing aid either during testing or during breaks
- Possessing an answer key or sharing answers with anyone during or after the test
- Going to a locker or leaving the building during the test, including during a break
- Attempting to take the test for someone else
- Eating or drinking during testing without an approved accommodation to do so
- Causing a disturbance
- Failing to follow testing procedures

These policies help make sure your testing experience today is fair and that you can focus on your own test without distractions.

If you see anything that concerns you, please talk to me or another staff member after the test, and we'll help you with any next steps.

Are there any questions about anything I've said so far? *[pause]*

Answer all students' questions.

Confirm Personal Devices Are Powered Off

Next, say:

The testing staff needs to make sure all electronic devices are powered off. This includes phones, watches with alarms, smartwatches, tablets, computers, or any other electronic devices.

If you've already stored a device and you're not sure whether you turned it off, raise your hand and I'll let you double-check that it's off. *[pause]*

Allow students to access their collected devices to confirm they have been powered off.

Remind students of the electronic devices policy by saying:

If anyone has a phone or other device that makes noise, even if it's been collected, or if anyone accesses any prohibited device at any time, including during breaks, I may ask them to leave. Their scores will be canceled and their device may be confiscated. This can be very distracting, so please be considerate of the other students in the room and think carefully about any devices you brought today. Raise your hand if you still have a device with you at your desk. These need to be powered off, with alarms disabled, and stored away from your desks. They'll be returned at the end of the test.

Collect and label all devices or direct students to place them out of reach.

Prepare Desks for Testing

Next, say:

Thank you for paying attention to these instructions. Now, you'll clear your desks for testing.

If you brought extra batteries, drinks, or snacks, put them on the floor under your desk. You may only access drinks or snacks during scheduled breaks. *[pause]*

On your desk, you should have pencils, an acceptable calculator and backup calculator if you brought them, and any testing aids you're approved to use as an accommodation. Please remove any other items from your desk and place them in your bags at the front or side of the room. Also make sure that all saved formulas are cleared from your calculator. *[pause]*

After desks are cleared of prohibited items, say:

Thank you. I will take a moment now to look around and make sure you're all using acceptable calculators.

Check Items on Student Desks

Walk around the room to make sure no one has unacceptable calculators or other unauthorized items on their desks. If you see any normally prohibited devices or aids:

- Check Test Day Toolkit. Some students may be approved to use certain devices or aids that are usually prohibited; this will be indicated on your student list. English learner (EL) students may have dictionaries or translated test directions.
- Ask students to place unauthorized devices or aids with the rest of their belongings not being used for testing.


If possible, move students using calculators with highly visible displays to the rear of the room.

 *Some medical devices are allowed without approval (see Medical Devices and Aids on page 2).*

Unauthorized items (unless approved as an accommodation) include:

- Mobile phones, smartwatches, fitness trackers, or other wearable technology (simple nondigital watches are acceptable)
- Audio players or recorders, tablets, laptops, notebooks, Bluetooth devices (e.g., wireless earbuds/headphones), or any other personal computing devices
- Separate timers of any type
- Cameras or any other photographic equipment
- Highlighters or colored pencils
- Books or references of any kind
- Compasses, rulers, protractors, or cutting devices
- Papers of any kind, including scratch paper not provided by the proctor
- Earplugs
- Unacceptable calculators that have QWERTY (computer-like) keypads, use paper tape, make noise, or use a power cord

If a student has a mechanical pencil, check inside for hidden answer keys, and tell them you're required to do so.

 If you find any answer keys, submit an IR and dismiss the student, following instructions in Test Day Toolkit.

After you have approved all devices, say:

Please remember that you may not share or exchange calculators at any time. Put your calculator and any backup calculator under your desk now. You won't need a calculator for the first test section.

Distribute Test Materials

Next, say:

I am now going to give a test book to each of you. Don't open it yet.

Refer to the list of assigned test materials from the coordinator as well as the label on each test book, then distribute the specific test book assigned to each student. Students could be approved for braille or large-print test books. Be sure you aren't distributing a practice version of the test by mistake. (Practice materials are marked "Practice Test" on the front cover.)

To all students, say:

Turn to the back of your test book and print your last name, first name, and middle initial, if you have one. Then print this school's 6-digit code *[give the students your school code]*, the school name, and this room's number (or name). *[pause]*

Check that students have filled in these fields, including room number/name, on their test books.

Guidance for Paper Test Taker Administration Instructions

To all students, say:

I will now distribute a copy of the *Paper Test Taker Administration Instructions* to each of you.

Distribute one of these booklets to each student in the room.

To explain the booklet, say:

The test you're about to take is a paper format of the digital SAT. There is information that students give and receive in Bluebook, the digital testing application, that you also need to see and respond to. The booklet I just gave you contains that information.

Next, say:

You will mark your answers in your test book, and your answers will be transcribed into Bluebook after you finish testing. College Board needs both the testers and the staff to verify approval for this transcription and that the answers transcribed reflect your authentic responses to the test questions. Open your booklet to page 3 and read under "Student Starts Here." Follow the instructions, which include completing some information on the front cover. Raise your hand if you need help finding any of the information required. When you are finished, put your pencil down and look up. *[pause]*


Review booklet contents with students by saying:

Now turn back to page 3. Read "About This Document." Look up when you're done. *[pause]* Under "Complete Your Info" you'll see a list of things to review and confirm in this booklet. College Board needs you to review their privacy statement and testing rules and agree to them before you take the test. *[pause]*

Next, you'll see "Use of the Bluebook App." This section explains how certain data collected in the Bluebook app is used and to whom it may be disclosed. You need to agree to these uses in order for your answers to be transcribed at the end of the test. To show you agree, check the box under "Student: Indicate Your Acceptance of These Policies" on page 4. When you have checked the box on page 4, put your pencil down and look up. *[pause]*

You'll now have about 15 minutes to read and agree to the Testing Rules and the Privacy Statement. When you reach the heading "Student: Indicate Your Acceptance of Testing Rules" please check the box next to "I have read and I accept these rules." Then put your pencil down and look up. If at any time you have a question, please raise your hand. *[pause]*

Use this timing box to track how much time students have to complete their review of the testing rules. Announce when they have 5 minutes left. Be flexible; if students need more time to review the information, given them an additional 5 minutes.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS	
 15 MINUTES	
START TIME _____	STOP TIME _____

Scores Delivered to Phone Section

To all students, say:

Turn to the page titled “Get Test Scores Delivered Right to Your Phone.”

This section explains a mobile app that lets you view your scores through your phone. You can also get college and career resources. Please read the information about BigFuture® School. If you want to access it, please provide your mobile number. The mobile phone number you provide must be a U.S. number. Provide a recovery email address to allow College Board to troubleshoot any issues you have with accessing the app.

When you are finished with this page, please put your pencil down and look up. *[pause]*

Privacy Notice and Optional Questions

When students are ready, say:

Before you begin providing information, please read the information under the heading “Privacy Notice.” This Privacy Notice describes how College Board may use the information you may choose to provide and to whom it may be disclosed. If you decide to answer the questions, turn the page and begin. You’ll see questions labeled “Your Contact Info,” “Tell Us About Yourself,” “What Are Your Academic Goals,” and “Tell Us About Your Family.” You’ll also see notes about why College Board requests this information, and how they’ll use it specific to each category of questions. All questions are optional.

When you are finished, please put your pencil down and look up. *[pause]*

Introduction to the Connections Program

You may be testing students who don’t have an option to participate in Connections™. Please read the following scenarios and decide what applies to the students you’re testing.

Ensure Students Skip Connections If They Can’t Participate

If you’re testing students in a school that has declined Connections participation, read script **A** then continue with *Selecting Institutions for Free SAT Score Sends*. For all other students, read script **B**.

READ ONLY ONE OPTION.

A Skip Connections and turn to the Free Score Sends page by saying:

Please turn to the next page, which has the title “Send your SAT Score for Free.”

Skip ahead to *Selecting Institutions for Free SAT Score Sends* on page 9.

B For all other students, have them turn to the Introducing Connections page by saying:

Now turn the page and read about a program offered by College Board called Connections. Read about the purpose of the program and how it works. If you want to participate, put a check mark in the box next to the statement “Yes, I want to participate in Connections.” Note that participation is voluntary, and you can opt out at any time.

Selecting Institutions for Free SAT Score Sends

Introduce free SAT score sends by saying:

When you take the SAT, you may send your scores from your SAT School Day test for free to up to 4 colleges, universities, and scholarship programs. College Board will send your score along with your demographic information sufficient for identity matching to the institution(s) you select. Please read about this opportunity. While you're reading about it, I will give each of you a booklet that lists the names of institutions you can select to send your scores to. Follow the instructions for using this booklet on the "Send Your SAT Score for Free" page.

This step is optional. If you don't wish to send your scores, please sit quietly until others are finished. When you are done, place the *Score Sends Code List* booklet under your desk and look up.

Give a *Score Sends Code List* booklet to each student.

The Test Security Pledge and Finishing Up

Continue to the Test Security Pledge by saying:

Please turn to the next page, which has the title "Digital Test Security."

To lead students in completing the test security pledge, say:

Please read the 3 rules that apply to the test you're about to take. To signify your agreement with these rules, write out by hand the test security pledge given below the list of rules. When you are finished, please put down your pencil and look up. *[pause]*

Allow a scribe to complete the pledge for a student who's approved for a scribe.

To finish up, say:

We're almost finished with this booklet. Please look at the 4 pieces of information listed under "Confirm Your Info on Your Test Book," then turn to the back of your test book and either confirm that your information is accurately recorded there, or add it now. Then, above your name on the test book back cover, print your registration number from your sign-in ticket. This information will help College Board match your test book and answers with your transcription. When you are finished, please put down your pencil and look up. *[pause]*

When students have completed the page, say:

Thank you for completing this information. Please close your booklet and place it under your desk. *[pause]*

Give Additional Testing Instructions

Read appropriate instructions that follow for support staff or students using a human reader, writer/scribe, or braille format. If testing over more than 1 day, also complete the Additional Testing Instructions for Multiple-Day Testing on page 11.

The script for all students (or day 1 for multiday testers) resumes under Final Points Before Testing on page 12.

To a human reader, say:

It is important to read only what is in the script. Don't provide elaboration beyond what is in the script, even if the student asks for it. If the student is approved for raised line drawings, you can help a student who doesn't read braille to interpret the labels and numbers that accompany raised line drawings. Labels and numbers given with figures can be found in corresponding locations in the regular-print and large-print test books. Do you have any questions about procedures? *[pause]*

To a writer/scribe, say:

Record the student's answers in their test book. You must write only what the student dictates. You may not prompt the student in a way that would result in a different response.

To a student using a writer/scribe, say:

Your answers and any corrections will be recorded as you dictate them. If you want to review your work, your answers will be read to you. Do you have any questions? *[pause]*

For a student who is using braille format, say:

The braille test is divided into several books. You will be given 1 book at a time. Throughout the test, each question is separated from another with a line. Each question begins in cell 1, with runovers beginning in cell 5. Each answer choice begins in cell 3 with runovers beginning in cell 5.

The braille is in Unified English Braille (UEB). The Math sections are in the Nemeth Code revised in 1972. The braille math reference book contains math formulas and directions for use with all mathematics sections. Your test includes raised line drawings of graphs and figures used in the test. The Reading and the Writing section is in regular grade 2 braille. Do you have any questions about procedures? *[pause]*

At the end of a section, if a student has finished with a braille book, collect it and give the student the next braille book just before the next section begins.

For students testing in 1 day, skip ahead to Final Points Before Testing on page 12.

Additional Testing Instructions for Multiple-Day Testing

Students testing with up to double time on the entire test, up to time and one-half on the entire SAT with Essay, limited testing time, or more than double time will test over at least 2, and sometimes more, days. Use the following instructions to test students over more than 1 day:

1. **On the first day of testing:** Start with Option **A**.
2. **When it's time to end testing for the day:** Turn back here and continue with Option **B**.
3. **To resume testing on additional day(s):** Come back again to this page and continue with Option **C**.

Be sure to mark this page so you can find it easily.

A BEGIN DAY 1 OF TESTING

Read the following script, then follow the instructions to begin testing.

To students testing over more than 1 day, say:

Today you'll take a portion of the SAT. I'll tell you when testing has ended for the day. You'll start again on the next school testing day.

Continue to Final Points Before Testing on page 12 to start the test. If you haven't already done so, while students are testing, find and mark the place(s) in the appropriate script where you'll end for the day.

B END TESTING FOR THE DAY

Fill in the day students should return for testing in the following scripts. Also fill in the time to report for testing in the second script, then read the scripts and complete the instructions to end testing for the day.

Announce the end of testing by saying:

We've completed testing for today. We'll continue on _____. Please sit quietly while I collect your test materials.

Collect test books, *Paper Test Taker Administration Instructions* booklets, any EL supports, and scratch paper (if any) from each student and, keeping each student's items together, place them where students can't access them. Then read the next script.

When all materials have been accounted for, say:

When you return to the testing room on _____, remember to bring an acceptable calculator and pencils with erasers. We begin the next day of testing at _____.

Please gather your belongings, including any electronic devices that were collected before testing, and exit the room quietly.

IMPORTANT: Remind any student who needed a photo ID for testing in your school to bring it with them on their return to the testing room.

Return any collected mobile phones or devices, taking care that each student gets the device(s) labeled with their name. After you have dismissed students, the test coordinator must lock test materials in a secure area until the next day of testing.

IMPORTANT: Transcription cannot begin until after all days of testing are completed. Don't start transcription for a particular student until they have finished testing and completed all modules of both sections and the Essay, if applicable.

Ⓢ BEGIN ADDITIONAL DAY(S) OF TESTING

Follow these instructions to continue testing on the next consecutive school testing day.

- Seat students in the same seats as on the previous day of testing according to your seating chart.
- Follow opening procedures, then turn to the place you marked in the appropriate script to resume testing.

Final Points Before Testing

When everyone is ready, say:

You'll begin the test in just a few minutes, after I read some final points.

During the test, keep your test book flat on your desk. If you find a defect, raise your hand and I'll come over.

IMPORTANT: *If the defect causes a loss of testing time, allow the student to make up the time for that module at the end of the test administration, not during the module where the defect was discovered. If the student is unable to test with the defective book, dismiss them and submit an IR for a retest.*

Then say:

Section 1 and section 2 are each made up of 2 modules. The test is timed by module. I'll post the start and end times for each timed module here *[indicate where this information will be posted]*, and I'll announce when 5 minutes are left in each module.

If your students are not taking the Essay, skip the next script and continue with explaining test procedure.

Explain the Essay by saying:

You'll also be taking a third test section, the SAT Essay. This section has 1 question, also called a prompt.

Finish explaining the test procedure by saying:

I'll also walk around the room every now and then to make sure everyone is working on the correct module. For this test, you can only work on 1 module at a time. This may be different from what you're used to, so make sure not to move ahead or look back in the test book, even if you finish the current module.

Once the test is over, please stay seated and don't leave the room until I dismiss you. If you have any final questions, you may ask them now. *[pause]*

Checklist for During the Test

1. Time the Sections

- Enter the start and stop times in the spaces provided in the script.
- Post start and stop times so students can easily see them. Refer to the appropriate timing chart in the appendix to be sure you have correctly calculated the stop time.
- Announce the remaining time as directed in the script.

2. Monitor Students

- Remain attentive at all times.
- Don't do anything unrelated to testing, such as using a computer, reading, texting, grading papers, etc.
- Walk around the room every few minutes to check that everyone is working on the correct section and module.
- Make sure students mark their answers in the test book correctly.
- In the extended time room, if your room is ready to move on before extended time is elapsed, announce the break only after standard time is fully elapsed and all students are clearly finished with the module/section.
- Proctors must ensure that no staff or student could be perceived as encouraging or pressuring any students to end testing early.
- In the extended time room, for the last test module, you can dismiss students individually as long as standard time has fully elapsed and your school policy permits it. Be sure to follow all dismissal procedures before allowing students to leave the testing room.

3. Record Materials Used in Your Room

- Complete the seating chart on the Testing Room Materials Report form.
- Count all test books (both distributed and left over) to make sure all materials are accounted for.
- If a book appears to be missing, alert your test coordinator immediately and follow procedures in Missing Test Materials on page 3.

4. Facilitate Breaks

Scheduled Breaks:

- There is a scheduled 10-minute break, or for some extended time testing, a 20-minute nutrition break, after the Reading and Writing section. For students taking the Essay, there is another 10-minute break after the Math section. Students with extended time will have additional scheduled breaks. The scripts will indicate when students will break.
- Post the start and end times for each scheduled break.
IMPORTANT: Give extended breaks to approved students by doubling the 5- or 10-minute break time given in the scripts.
- Let students consume snacks in designated areas during breaks as instructed.
- Don't let students access phones or any other electronic devices during breaks for any reason, unless they have an approved accommodation to do so.
- Don't let students work on any part of the test during breaks.
- Walk around the room to make sure all test books are closed.

Unscheduled Breaks:

- Remind the student they won't be given extra time.
- Collect the student's test book and make sure it's the actual test book and not a substitute.
- Fan the test book to make sure no pages are removed.

Turn to the Correct Script for Your Room

Use this table to find the right script to start testing in your room. Depending on the accommodations you're administering, you may need to begin with one script and switch to another later in the testing session. Your coordinator will direct you in the use of scripts, but if needed, you can confirm a student's accommodations in Test Day Toolkit.

To start testing with:	Turn to:
Standard Time	Script 1: Standard Time directly below this table
Standard Time with Extra Breaks (including math-only or writing-only extended time)	Script 2: Standard Time with Extra Breaks on page 24
Up to Time and One-Half	Script 3: Up to Time and One-Half on page 36
Up to Double Time	Script 4: Up to Double Time on page 49

SCRIPT 1: Standard Time

This script is for students testing with standard time and no extra breaks on some or all of the SAT. This script is also for students with standard time and any of the following accommodations:

- Braille or large-print test formats.
- Breaks as needed or extended breaks.
- Permission to test blood sugar or small-group setting.

IMPORTANT: *All students must stay for the duration of standard testing time. When using this script, you won't have any students who can move on early to the next module or break.*

READING AND WRITING SECTION: Module 1

STANDARD TIME

 39 Minutes

IMPORTANT: *Do not admit any students who arrive at this point. Send these students to the test coordinator.*

When everyone is ready, say:

We'll start testing with the first module of the Reading and Writing section. Once we begin, you'll have 39 minutes to work on Module 1. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

If you finish before I call time, you may check your work in this module, but you may not go to any other module of the test.

Now, open your test book to the first module in the Reading and Writing section. *[pause]*
Read the directions and begin work. Good luck, everyone.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS



39 MINUTES STANDARD TIME

START TIME _____ **STOP TIME** _____

While students are testing, follow instructions under the Checklist for During the Test on page 13 to do the following:

1. Post the start and stop times.
2. Monitor students as instructed.
3. Follow instructions to complete the seating chart and count test materials.
4. Facilitate breaks as instructed.

During the Module

After 34 minutes, say:

You have 5 minutes remaining in Module 1.

After exactly 39 minutes, say:

Stop work and put your pencil down. *[pause]*

READING AND WRITING SECTION:

Module 2

STANDARD TIME

39 Minutes

When everyone is ready, say:

We'll continue testing with the second module of the Reading and Writing section. Once we begin, you'll have 39 minutes to work on Module 2. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

If you finish before I call time, you may check your work in this module, but you may not go to any other module of the test.

Now, open your test book to the second module in the Reading and Writing section. *[pause]*
Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS



39 MINUTES STANDARD TIME

START TIME _____ **STOP TIME** _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

After 34 minutes, say:

You have 5 minutes remaining in Module 2.

After exactly 39 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 2

To all students, say:

Close your test book and leave it on your desk.

Pause for a moment to read the following instructions and determine what your students require next.

A FOR STUDENTS WITH UP TO DOUBLE TIME FOR MATH AND WRITING

If students are taking the SAT with Essay (in some state-provided administrations), you need to provide a longer nutrition break for them. Turn to Nutrition Break on page 52.

B FOR ALL OTHER STUDENTS

Continue with the script that follows.

For the break, say:

We'll stop now for a 10-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 10 minutes.

🕒 10-MINUTE BREAK

- Post the break time of 10 minutes and the time testing will resume.
- Walk around the room to check that all test books are closed.

At the end of the break, say:

Please take your seat. Don't open any section of the test until I tell you to.

At this point, you may have students who require different timing on the next section. Pause for a moment to read the following instructions and determine what your students require next.

A FOR STUDENTS WITH MATH-ONLY EXTENDED TIME

For students testing with up to time and one-half for math, turn to Script 3: Math Section: Module 1 on page 40.

For students testing with up to double time for math, turn to Script 4: Math Section: Module 1 on page 53.

B FOR ALL OTHER STUDENTS

Continue with the script that follows.

MATH SECTION:

Module 1

STANDARD TIME

 43 Minutes

IMPORTANT: *Calculators are allowed throughout the entire Math section. Students should use their own acceptable calculator on both Math modules.*

When everyone is ready, say:

We'll continue testing with the first module of the Math section. Once we begin, you'll have 43 minutes to work on Module 1. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

Most questions are multiple choice, but some questions are student-produced responses. Directions for filling in your answers to these questions are in your test book. You'll write your answer next to or under the test question and circle it clearly. You won't receive credit for anything written outside of the circle.

To all students, say:

If you have a calculator, which you can keep on your desk for use during this module, please remove any cover from the calculator and place it on the floor under your desk during testing. *[pause]*

Even though you're allowed to use a calculator for this module, all the questions can be answered without one.

Remember to follow these guidelines:


- Keep your calculator flat on your desk or hold it so that other students can't view your work.
- Do not share or exchange your calculator.
- If you have a backup calculator or batteries, keep them on the floor under your desk.
- If your calculator malfunctions and you have batteries or a backup calculator, raise your hand. I'll come over to assist you. If you do not have a backup, continue the test and do the best you can.

If you finish before I call time, you may check your work on this module, but you may not go to any other module of the test.

Now, open your test book to the first module in the Math section. *[pause]* Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS	
 43 MINUTES STANDARD TIME	
START TIME _____	STOP TIME _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

After 38 minutes, say:

You have 5 minutes remaining in Module 1.

After exactly 43 minutes, say:

Stop work and put your pencil down. *[pause]*

MATH SECTION: Module 2

STANDARD TIME

 43 Minutes

IMPORTANT: Calculators are allowed throughout the entire Math section. Students should use their own acceptable calculator on both Math modules.

When everyone is ready, say:

We'll continue testing with the second module of the Math section. Once we begin, you'll have 43 minutes to work on Module 2. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

Most questions are multiple choice, but some questions are student-produced responses. You'll write your answer next to or under the test question and circle it clearly. You won't receive credit for anything written outside of the circle.

To all students, say:


You may continue to use a calculator for this section.

If you finish before I call time, you may check your work on this module, but you may not go to any other module of the test.

Now, open your test book to the second module in the Math section. *[pause]* Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS	
 43 MINUTES STANDARD TIME	
START TIME _____	STOP TIME _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

After 38 minutes, say:

You have 5 minutes remaining in Module 2.

After exactly 43 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 2

To all students, say:

Close your test book and leave it on your desk.

You may have students who are ready to be dismissed or students who need to continue with the Essay (in some state-provided administrations). Pause for a moment to read the instructions below and determine what your students require next.

A FOR STUDENTS TAKING THE SAT WITHOUT ESSAY

Testing has concluded. Proceed to Dismissal on page 62 and follow the remaining instructions to collect materials before dismissing students.

B FOR ALL OTHER STUDENTS

Continue with the script that follows.

Next, say:

Please sit quietly while I collect and count your test books.

- Collect a test book from each student. Also collect each student's *Paper Test Taker Administration Instructions* booklet and keep it with the matching test book.
- Confirm that the student's information is correctly provided on each test book that has answers marked in it for scoring purposes.
- Count the test books and other formats to ensure you have the correct number.

Place the test materials where students cannot access them.

Depending on the accommodations of students in your room, you may need to turn to a different script for the Essay. Pause for a moment to read the instructions below and determine what your students require next.

A FOR STUDENTS WITH EXTENDED TIME FOR WRITING

For students testing with up to time and one-half for writing, turn to Script 3: SAT Essay Section on page 44.

For students testing with up to double time for writing, turn to Script 4: SAT Essay Section on page 58.

B FOR ALL OTHER STUDENTS

Continue with the script that follows.

SAT ESSAY SECTION

STANDARD TIME WITH EXTRA BREAKS

 50 Minutes

Before the Essay

To announce the break, say:

We'll stop now for a 10-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 10 minutes.

10-MINUTE BREAK

- Post the break time of 10 minutes and the time testing will resume.
- Walk around the room to check that all test books are closed.

At the end of the break, say:

Please take your seat. *[pause]*

Distribute Essay Materials

To all students, say:

I'll now give an Essay book and answer sheet to each of you. Don't open your Essay book until I tell you to do so.

Hand the assigned Essay book and answer sheet to each student. If a student is approved to use a large-print test book, give them the appropriate large-print Essay resource. Record the number of Essay books distributed for later reporting on the Testing Room Materials Report form.

Before reading the next script, fill in the school and room information to give to students.

Continue by saying:

When you receive your Essay book, turn it over and print your last name, first name, and middle initial, if you have one. Then print this school's code _____ and name _____, and this room's testing room code (or name) _____, which I've posted for you.

Next, say:

Now you'll complete some fields on your answer sheet. Fill in your full legal name in field 1 now. Include spaces, hyphens, or apostrophes if these are part of your name. Print the letters in all caps in the boxes, then fill in the corresponding bubbles. Make sure each mark is dark and completely fills the bubble.

Your first name must be your legal first name. If you use a preferred first name and you have a College Board online account, you can enter it there. College Board uses your legal name on test day to confirm your identity, but they'll use your preferred first name in all other communications with you.

Look up when you're done. *[pause]*

For field 2, say:

If you attend this school, print our 6-digit school code _____ in field 2 and fill in the corresponding bubbles. Look up when you're done.

If you don't attend this school or are homeschooled, raise your hand. I will come over to give you the correct code to enter in field 2. *[pause]*

If applicable, homeschooled students should enter the code "970000" in field 2. If your test coordinator gave you the correct AI codes for these students, provide them those codes to fill in.

For fields 3 and 4, say:

If you attend this school, fill in the bubble for "Yes" in field 3 and print our school's name, city, and state in field 4. If you don't regularly attend this school, fill in the bubble that applies to you in field 3 and print your school information in field 4. Raise your hand if you aren't sure what to fill in. *[pause]*

Homeschooled students should leave field 4 blank.

For field 5, say:

Look at your sign-in ticket, and find your Registration Number. Print the 10-digit number in the boxes for field 5 and fill in the corresponding bubbles. *[pause]*

For field 6, say:

In field 6, fill in the month, day, and last 2 digits of the year you were born. Start with a zero if filling in a 1-digit number. Fill in the corresponding bubbles and look up when you're done. *[pause]*

For field 7, say:

When you are ready to fill in your state ID number in field 7, raise your hand. *[pause]*

Your test coordinator should have provided you a list of state student ID numbers. Provide the number to the student to grid on the answer sheet. If you don't have access to state student ID numbers, tell the student to leave field 7 blank. Work with the test coordinator to complete it on the student's behalf after testing.

IMPORTANT: *Students must write their essays on their answer sheets. They may not use scratch paper.*

Give students directions for recording the Essay by saying:

Now I'm going to give you a few instructions to help you make sure your essay is scored accurately.

- Use the unlined planning page to take notes and plan your essay. Nothing you write on the unlined page will be scored.
- When you're ready, start writing your essay on the first lined page, which says "Begin Your Essay Here." Write your essay on these lined pages and within the marked margins.
- Use a Number 2 pencil. If you do not use a pencil, or if you leave the pages blank, you will receive an Essay score of zero.
- Your essay must fit within the pages provided. Don't write anything past the word "STOP" on the last lined page, because anything written past that point will not be scored.

Time the Essay

To begin the Essay, say:

Once we begin, you'll have 50 minutes to work on the Essay section. I will post the start and stop times, and I'll let you know when we're about halfway through the section and when 5 minutes are left. Keep your answer sheet and Essay book flat on your desk.

Please do not sign your essay or add your name to it (as in "By Jane Doe"). Doing so could delay your essay score.

Now read the directions, then turn to the Essay question and begin work. Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS



50 MINUTES STANDARD TIME

START TIME _____ **STOP TIME** _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct section.

Use this time to confirm you have a serialized test book for each student and to record the number of Essay books distributed on the Testing Room Materials Report form.

After 25 minutes, say:

You have 25 minutes remaining in the Essay section.

After 45 minutes, say:

You have 5 minutes remaining in the Essay section.

After exactly 50 minutes, say:

Stop work and put your pencil down. *[pause]* Close your answer sheet and your Essay book. Place your answer sheet faceup next to your Essay book.

To all students, say:

Congratulations. You've completed the SAT. No matter how you feel it went, you've accomplished a lot just by being here today and completing the test. Please sit quietly while I collect your Essay materials.

Collect an Essay book and answer sheet from each student. Count them to make sure you have accounted for all books distributed to your room, and place them where students can't access them.

IMPORTANT: *Testing is now complete. Proceed to Before Dismissing Students on page 63 to confirm test materials and dismiss students.*

SCRIPT 2: Standard Time with Extra Breaks

This script provides standard timing for all test sections with additional breaks added after the first module of each section. Use this script for:

- Students approved for extra breaks with standard timing on all sections of the test.
- Students approved for extra breaks with extended time for math only or for writing only (if administering the Essay in some state-provided administrations). You'll see instructions for where to switch to Script 3 or Script 4.

IMPORTANT: *All students must stay for the duration of standard testing time. When using this script, you won't have any students who can move on early to the break.*

To test students with extended breaks or breaks as needed who test with standard time, turn to Script 1: Standard Time on page 14.

READING AND WRITING SECTION: Module 1

STANDARD TIME WITH EXTRA BREAKS

 39 Minutes

IMPORTANT: *Do not admit any students who arrive at this point. Send these students to the test coordinator.*

When everyone is ready, say:

We'll start testing with the first module of the Reading and Writing section. Once we begin, you'll have 39 minutes to work on Module 1. We'll stop for a short break after this module. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

If you finish before I call time, you may check your work in this module, but you may not go to any other module of the test.

Now, open your test book to the first module in the Reading and Writing section. *[pause]*
Read the directions and begin work. Good luck, everyone.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS



39 MINUTES STANDARD TIME—EXTRA BREAKS

START TIME _____ **STOP TIME** _____

While students are testing, follow instructions under the Checklist for During the Test on page 13 to do the following:

1. Post the start and stop times.
2. Monitor students as instructed.
3. Follow instructions to complete the seating chart and count test materials.
4. Facilitate breaks as instructed.

During the Module

After 34 minutes, say:

You have 5 minutes remaining in Module 1.

After exactly 39 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 1

To all students, say:

Close your test book and leave it on your desk.

For the break, say:

We'll stop now for a 5-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 5 minutes.

5-MINUTE BREAK

- Post the break time of 5 minutes and the time testing will resume.
- Walk around the room to check that all test books are closed.

At the end of the break, say:

Please take your seat. Don't open any section of the test until I tell you to.

READING AND WRITING SECTION: Module 2

STANDARD TIME WITH EXTRA BREAKS

 39 Minutes

When everyone is ready, say:

We'll continue testing with the second module of the Reading and Writing section. Once we begin, you'll have 39 minutes to work on Module 2. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

If you finish before I call time, you may check your work in this module, but you may not go to any other module of the test.

Now, open your test book to the second module in the Reading and Writing section. *[pause]*
Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS	
 39 MINUTES STANDARD TIME—EXTRA BREAKS	
START TIME _____	STOP TIME _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

After 34 minutes, say:

You have 5 minutes remaining in Module 2.

After exactly 39 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 2

To all students, say:

Close your test book and leave it on your desk.

At this point, you may need to provide a regular break or a longer nutrition break. Pause for a moment to read the following instructions and determine what your students require next.

A FOR STUDENTS WITH UP TO DOUBLE TIME FOR MATH AND WRITING

If students are taking the SAT with Essay (in some state-provided administrations), you need to provide a longer nutrition break for them. Turn to Nutrition Break on page 52.

B FOR ALL OTHER STUDENTS

Continue with the script that follows.

For the break, say:

We'll stop now for a 10-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 10 minutes.

10-MINUTE BREAK

- Post the break time of 10 minutes and the time testing will resume.
- Walk around the room to check that all test books are closed.

At the end of the break, say:

Please take your seat. Don't open any section of the test until I tell you to.

At this point, you may have students who require different timing on the next section. Pause for a moment to read the following instructions and determine what your students require next.

A FOR STUDENTS WITH MATH-ONLY EXTENDED TIME

For students testing with up to time and one-half for math, turn to Script 3: Math Section: Module 1 on page 40.

For students testing with up to double time for math, turn to Script 4: Math Section: Module 1 on page 53.

B FOR ALL OTHER STUDENTS

Continue with the script that follows.

MATH SECTION: Module 1

STANDARD TIME WITH EXTRA BREAKS

 43 Minutes

IMPORTANT: *Calculators are allowed throughout the entire Math section. Students should use their own acceptable calculator on both Math modules.*

When everyone is ready, say:

We'll continue testing with the first module of the Math section. Once we begin, you'll have 43 minutes to work on Module 1. We'll stop for a short break after this module. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

Most questions are multiple choice, but some questions are student-produced responses. Directions for filling in your answers to these questions are in your test book. You'll write your answer next to or under the test question and circle it clearly. You won't receive credit for anything written outside of the circle.

To all students, say:

If you have a calculator, which you can keep on your desk for use during this module, please remove any cover from the calculator and place it on the floor under your desk during testing. *[pause]*

Even though you're allowed to use a calculator for this section, all the questions can be answered without one.

Remember to follow these guidelines:

- Keep your calculator flat on your desk or hold it so that other students can't view your work.
- Do not share or exchange your calculator.
- If you have a backup calculator or batteries, keep them on the floor under your desk.
- If your calculator malfunctions and you have batteries or a backup calculator, raise your hand. I'll come over to assist you. If you do not have a backup, continue the test and do the best you can.

If you finish before I call time, you may check your work on this module, but you may not go to any other module of the test.

Now, open your test book to the first module in the Math section. *[pause]* Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS



43 MINUTES STANDARD TIME—EXTRA BREAKS

START TIME _____ **STOP TIME** _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

After 38 minutes, say:

You have 5 minutes remaining in Module 1.

After exactly 43 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 1

To all students, say:

Close your test book and leave it on your desk.

For the break, say:

We'll stop now for a 5-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 5 minutes.

🕒 5-MINUTE BREAK

- Post the break time of 5 minutes and the time testing will resume.
- Walk around the room to check that all test books are closed.

At the end of the break, say:

Please take your seat. Don't open any section of the test until I tell you to.

MATH SECTION: Module 2

STANDARD TIME WITH EXTRA BREAKS

 43 Minutes

IMPORTANT: *Calculators are allowed throughout the entire Math section. Students should use their own acceptable calculator on this Math module.*

When everyone is ready, say:

We'll continue testing with the second module of the Math section. Once we begin, you'll have 43 minutes to work on Module 2. I'll post the start and stop times, and I'll let you know when 5 minutes are left.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

Most questions are multiple choice, but some questions are student-produced responses. You'll write your answer next to or under the test question and circle it clearly. You won't receive credit for anything written outside of the circle.

To all students, say:

You may continue to use a calculator for this section.

If you finish before I call time, you may check your work on this module, but you may not go to any other module of the test.

Now, open your test book to the second module in the Math section. *[pause]* Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS	
 43 MINUTES STANDARD TIME—EXTRA BREAKS	
START TIME _____	STOP TIME _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

After 38 minutes, say:

You have 5 minutes remaining in Module 2.

After exactly 43 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 2

To all students, say:

Close your test book and leave it on your desk.

You have finished the modules of the test. You may have students who are ready to be dismissed or students who need to continue with the Essay (in some state-provided administrations). Pause for a moment to read the instructions below and determine what your students require next.

A FOR STUDENTS TAKING THE SAT WITHOUT ESSAY

Testing has concluded. Proceed to Dismissal on page 62 and follow the remaining instructions to collect materials before dismissing students.

B FOR ALL OTHER STUDENTS

Continue with the script that follows.

Next, say:

Please sit quietly while I collect and count your test books.

- Collect a test book from each student. Also collect each student's *Paper Test Taker Administration Instructions* booklet and keep it with the matching test book.
- Confirm that the student's information is correctly provided on each test book that has answers marked in it for scoring purposes.
- Count the test books and other formats to ensure you have the correct number.

Place the test materials where students cannot access them.

Depending on the accommodations of students in your room, you may need to turn to a different script for the Essay. Pause for a moment to read the instructions below and determine what your students require next.

A FOR STUDENTS WITH EXTENDED TIME FOR WRITING

For students testing with up to time and one-half for writing, turn to Script 3: SAT Essay Section on page 44.

For students testing with up to double time for writing, turn to Script 4: SAT Essay Section on page 58.

B FOR ALL OTHER STUDENTS

Continue with the script that follows.

SAT ESSAY SECTION

STANDARD TIME WITH EXTRA BREAKS

 50 Minutes

Before the Essay

To announce the break, say:

We'll stop now for a 10-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 10 minutes.

10-MINUTE BREAK

- Post the break time of 10 minutes and the time testing will resume.
- Walk around the room to check that all test books are closed.

At the end of the break, say:

Please take your seat. *[pause]*

Distribute Essay Materials

To all students, say:

I'll now give an Essay book and answer sheet to each of you. Don't open your Essay book until I tell you to do so.

Hand the assigned Essay book and answer sheet to each student. If a student is approved to use a large-print test book, give them the appropriate large-print Essay resource. Record the number of Essay books distributed for later reporting on the Testing Room Materials Report form.

Before reading the next script, fill in the school and room information to give to students.

Continue by saying:

When you receive your Essay book, turn it over and print your last name, first name, and middle initial, if you have one. Then print this school's code _____ and name _____, and this room's testing room code (or name) _____, which I've posted for you.

Next, say:

Now you'll complete some fields on your answer sheet. Fill in your full legal name in field 1 now. Include spaces, hyphens, or apostrophes if these are part of your name. Print the letters in all caps in the boxes, then fill in the corresponding bubbles. Make sure each mark is dark and completely fills the bubble.

Your first name must be your legal first name. If you use a preferred first name and you have a College Board online account, you can enter it there. College Board uses your legal name on test day to confirm your identity, but they'll use your preferred first name in all other communications with you.

Look up when you're done. *[pause]*

For field 2, say:

If you attend this school, print our 6-digit school code _____ in field 2 and fill in the corresponding bubbles. Look up when you're done.

If you don't attend this school or are homeschooled, raise your hand. I will come over to give you the correct code to enter in field 2. *[pause]*

If applicable, homeschooled students should enter the code "970000" in field 2. If your test coordinator gave you the correct AI codes for these students, provide them those codes to fill in.

For fields 3 and 4, say:

If you attend this school, fill in the bubble for "Yes" in field 3 and print our school's name, city, and state in field 4. If you don't regularly attend this school, fill in the bubble that applies to you in field 3 and print your school information in field 4. Raise your hand if you aren't sure what to fill in. *[pause]*

Homeschooled students should leave field 4 blank.

For field 5, say:

Look at your sign-in ticket, and find your Registration Number. Print the 10-digit number in the boxes for field 5 and fill in the corresponding bubbles. *[pause]*

For field 6, say:

In field 6, fill in the month, day, and last 2 digits of the year you were born. Start with a zero if filling in a 1-digit number. Fill in the corresponding bubbles and look up when you're done. *[pause]*

For field 7, say:

When you are ready to fill in your state ID number in field 7, raise your hand. *[pause]*

Your test coordinator should have provided you a list of state student ID numbers. Provide the number to the student to grid on the answer sheet. If you don't have access to state student ID numbers, tell the student to leave field 7 blank. Work with the test coordinator to complete it on the student's behalf after testing.

IMPORTANT: *Students must write their essays on their answer sheets. They may not use scratch paper.*

Give students directions for recording the Essay by saying:

Now I'm going to give you a few instructions to help you make sure your essay is scored accurately.

- Use the unlined planning page to take notes and plan your essay. Nothing you write on the unlined page will be scored.
- When you're ready, start writing your essay on the first lined page, which says "Begin Your Essay Here." Write your essay on these lined pages and within the marked margins.
- Use a Number 2 pencil. If you do not use a pencil, or if you leave the pages blank, you will receive an Essay score of zero.
- Your essay must fit within the pages provided. Don't write anything past the word "STOP" on the last lined page, because anything written past that point will not be scored.

Time the Essay

To begin the Essay, say:

Once we begin, you'll have 50 minutes to work on the Essay section. We will take a 5-minute break after 25 minutes. I will post the start and stop times, and I'll let you know when we're about halfway through the time before the break and when 5 minutes are left. Keep your answer sheet and Essay book flat on your desk.

Please do not sign your essay or add your name to it (as in "By Jane Doe"). Doing so could delay your essay score.

Now read the directions, then turn to the Essay question and begin work. Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS



25 MINUTES STANDARD TIME WITH EXTRA BREAKS

START TIME _____

STOP TIME _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct section.

Use this time to confirm you have a serialized test book for each student and to record the number of Essay books distributed on the Testing Room Materials Report form.

After 12 minutes, say:

You have 38 minutes remaining in the Essay section and 13 minutes until the break.

After 20 minutes, say:

You have 30 minutes remaining in the Essay and 5 minutes until the break.

After 25 minutes, say:

Stop work and put your pencil down. Put your answer sheet on top of the page that you are currently working on in your Essay book. Close your Essay book and leave it on your desk.

You will now have 5 minutes to stretch. Do not discuss test questions during the break or leave the testing room without permission. We will start testing again in exactly 5 minutes.


5-MINUTE BREAK

- Post the break time of 5 minutes and the time testing will resume.

At the end of the break, say:

Please take your seat. You have an additional 25 minutes remaining in the SAT Essay.

I will post the start and stop times, and I'll let you know when we're about halfway through the time remaining in the section and when 5 minutes are left before the section ends. If you finish before time is up, take time to check your work and make sure it's complete. Open your Essay book to the page where you inserted your answer sheet. Place your answer sheet flat on your desk, and begin work where you left off. Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS	
 25 MINUTES STANDARD TIME WITH EXTRA BREAKS	
START TIME _____	STOP TIME _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct section.

After 12 minutes (from the break), say:

You have 13 minutes remaining in the Essay section.

After 20 minutes (from the break), say:

You have 5 minutes remaining in the Essay section.

After exactly 25 minutes (from the break), say:

Stop work and put your pencil down. *[pause]* Close your answer sheet and your Essay book. Place your answer sheet faceup next to your Essay book.

To all students, say:

Congratulations. You've completed the SAT. No matter how you feel it went, you've accomplished a lot just by being here today and completing the test. Please sit quietly while I collect your Essay materials.

Collect an Essay book and answer sheet from each student. Count them to make sure you have accounted for all books distributed to your room, and place them where students can't access them.

IMPORTANT: *Testing is now complete. Proceed to Before Dismissing Students on page 63 to confirm test materials and dismiss students.*

SCRIPT 3: Up to Time and One-Half

The following script is for students approved for up to time and one-half in reading. Begin with this script for students approved for extended time in reading. If you are testing students with math-only extended time or writing-only extended time if administering the SAT with Essay (offered in some state-provided administrations), begin with Script 1: Standard Time on page 14. You'll be instructed when to turn to this script.

READING AND WRITING SECTION: Module 1

UP TO TIME AND ONE-HALF

 59 Minutes

IMPORTANT: Do not admit any students who arrive at this point. Send these students to the test coordinator.

Students testing with extended time have the option to end a module when they are ready. For paper testers, it's important for the timing of the test to only move on early if every student in the room is ready to do so. Please keep the following in mind as you manage your test timing:

- The full standard time must be completely elapsed before anyone can move on, which means you can't end this module until testing has gone on for at least 39 minutes.
- You are responsible for ensuring that no staff or student could be perceived as encouraging or pressuring any students to end their test before time is called.
- Do not call time on this module until you are certain that all students have completed and checked their work and are ready to move on.
- When you call time, students must take their break before beginning the next module.

When everyone is ready, say:

We'll start testing with the first module of the Reading and Writing section. Once we begin, you'll have up to 59 minutes to work on Module 1. I'll post the start and stop times, and I'll let you know when 5 minutes are left. If you finish before time is up, take time to check your work and make sure it's complete.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

If you finish before I call time, you may check your work in this module, but you may not go to any other module of the test.

Now, open your test book to the first module in the Reading and Writing section. *[pause]*
Read the directions and begin work. Good luck, everyone.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS



59 MINUTES UP TO TIME AND ONE-HALF

START TIME _____ **STOP TIME** _____

While students are testing, follow instructions under the Checklist for During the Test on page 13 to do the following:

1. Post the start and stop times.
2. Monitor students as instructed.
3. Follow instructions to complete the seating chart and count test materials.
4. Facilitate breaks as instructed.

During the Module

If ending the module early (only after at least 39 minutes of testing), skip forward to After Module 1.

After 54 minutes, say:

You have 5 minutes remaining in Module 1.

After exactly 59 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 1

To all students, say:

Close your test book and leave it on your desk.

For the break, say:

We'll stop now for a 5-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 5 minutes.

🕒 5-MINUTE BREAK

- Post the break time of 5 minutes and the time testing will resume.
- Walk around the room to check that all test books are closed.

At the end of the break, say:

Please take your seat. Don't open any section of the test until I tell you to.

READING AND WRITING SECTION: Module 2

UP TO TIME AND ONE-HALF

 59 Minutes

Reminders for extended time testing:

- The full standard time must be completely elapsed before anyone can move on, which means you can't end this module until testing has gone on for at least 39 minutes.
- You are responsible for ensuring that no staff or student could be perceived as encouraging or pressuring any students to end their test before time is called.
- Do not call time on this module until you are certain that all students in the room have completed and checked their work and are ready to move on.
- When you call time, students must take their break before beginning the next section.

When everyone is ready, say:

We'll continue testing with the second module of the Reading and Writing section. Once we begin, you'll have up to 59 minutes to work on Module 2. I'll post the start and stop times, and I'll let you know when 5 minutes are left. If you finish before time is up, take time to check your work and make sure it's complete.


Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

If you finish before I call time, you may check your work in this module, but you may not go to any other module of the test.

Now, open your test book to the second module in the Reading and Writing section. *[pause]*
Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS	
 59 MINUTES UP TO TIME AND ONE-HALF	
START TIME _____	STOP TIME _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

If ending the module early (only after at least 39 minutes of testing), skip forward to After Module 2.

After 54 minutes, say:

You have 5 minutes remaining in Module 2.

After exactly 59 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 2

To all students, say:

Close your test book and leave it on your desk.

Nutrition Break

Your students now receive a 20-minute nutrition break.

Students can go to a designated area. If they remain in the testing room, they should consume any food or drinks away from their desks and testing materials.

For the break, say:

We'll stop now for a 20-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 20 minutes.

20-MINUTE BREAK

- Post the break time of 20 minutes and the time testing will resume.
 - Walk around the room to check that all test books are closed.
-

At the end of the break, say:

Please take your seat. Don't open any section of the test until I tell you to.

ADDITIONAL GUIDANCE:

Extended breaks do not apply to nutrition breaks— all testers receive a 20-minute break.

MATH SECTION:

Module 1

UP TO TIME AND ONE-HALF

 65 Minutes

IMPORTANT: *Calculators are allowed throughout the entire Math section. Students should use their own acceptable calculator on both Math modules.*

Students testing with extended time have the option to end a module when they are ready. For paper testers, it's important for the timing of the test to only move on early if every student is ready to do so. Please keep the following in mind as you manage your test timing:

- The full standard time must be completely elapsed before anyone can move on, which means you can't end this module until testing has gone on for at least 43 minutes.
- You are responsible for ensuring that no staff or student could be perceived as encouraging or pressuring any students to end their test before time is called.
- Do not call time on this module until you are certain that all students in the room have completed and checked their work and are ready to move on.
- When you call time, students must take their break before beginning the next module.

When everyone is ready, say:

We'll continue testing with the first module of the Math section. Once we begin, you'll have up to 65 minutes to work on Module 1. I'll post the start and stop times, and I'll let you know when 5 minutes are left. If you finish before time is up, take time to check your work and make sure it's complete.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

Most questions are multiple choice, but some questions are student-produced responses. Directions for filling in your answers to these questions are in your test book. You'll write your answer next to or under the test question and circle it clearly. You won't receive credit for anything written outside of the circle.

To all students, say:

If you have a calculator, which you can keep on your desk for use during this module, please remove any cover and place it on the floor under your desk during testing. *[pause]*

Even though you're allowed to use a calculator for this section, all the questions can be answered without one.

Remember to follow these guidelines:

- Keep your calculator flat on your desk or hold it so that other students can't view your work.
- Do not share or exchange your calculator.
- If you have a backup calculator or batteries, keep them on the floor under your desk.
- If your calculator malfunctions and you have batteries or a backup calculator, raise your hand. I'll come over to assist you. If you do not have a backup, continue the test and do the best you can.

If you finish before I call time, you may check your work on this module, but you may not go to any other module of the test.

Now, open your test book to the first module in the Math section. *[pause]* Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS

 **65 MINUTES UP TO TIME AND ONE-HALF**

START TIME _____ **STOP TIME** _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

If ending the module early (only after at least 43 minutes of testing), skip forward to After Module 1.

After 60 minutes, say:

You have 5 minutes remaining in Module 1.

After exactly 65 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 1

To all students, say:

Close your test book and leave it on your desk.

For the break, say:

We'll stop now for a 5-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 5 minutes.

 **5-MINUTE BREAK**

- Post the break time of 5 minutes and the time testing will resume.
- Walk around the room to check that all test books are closed.

At the end of the break, say:

Please take your seat. Don't open any section of the test until I tell you to.

MATH SECTION: Module 2

UP TO TIME AND ONE-HALF

 65 Minutes

IMPORTANT: Calculators are allowed throughout the entire Math section. Students should use their own acceptable calculator on this Math module.

Reminders for extended time testing:

- The full standard time must be completely elapsed before anyone can move on, which means you can't end this module until testing has gone on for at least 43 minutes.
- You are responsible for ensuring that no staff or student could be perceived as encouraging or pressuring any students to end their test before time is called.
- Do not call time on this module until you are certain that all students in the room have completed and checked their work and are ready to move on.

When everyone is ready, say:

We'll continue testing with the second module of the Math section. Once we begin, you'll have up to 65 minutes to work on Module 2. I'll post the start and stop times, and I'll let you know when 5 minutes are left. If you finish before time is up, take time to check your work and make sure it's complete.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

Most questions are multiple choice, but some questions are student-produced responses. You'll write your answer next to or under the test question and circle it clearly. You won't receive credit for anything written outside of the circle.

To all students, say:

You may continue to use a calculator for this section.

If you finish before I call time, you may check your work on this module, but you may not go to any other module of the test.

Now, open your test book to the second module in the Math section. *[pause]* Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS



65 MINUTES UP TO TIME AND ONE-HALF

START TIME _____ **STOP TIME** _____

REMINDER:

Use a bookmark to mark this page in case you need to return here after dismissing some students earlier than others.

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

If administering the SAT without Essay, you may be permitted to end the test early for students who are finished.

For students taking the SAT with Essay, don't end the module early until all students are ready to move on.

Skip forward to After Module 2 if ending early (only after at least 43 minutes of testing). If dismissing students individually, return to this part of the script to finish timing the test for remaining students.

After 60 minutes, say:

You have 5 minutes remaining in Module 2.

After exactly 65 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 2

To all students, say:

Close your test book and leave it on your desk.

You have finished the modules of the test. You may have students who are ready to be dismissed or students who need to continue with the Essay (in some state-provided administrations). Pause for a moment to read the instructions below and determine what your students require next.

A FOR STUDENTS TAKING THE SAT WITHOUT ESSAY

Testing has concluded for some or all of your students. Proceed to Dismissal on page 62 and follow the remaining instructions to collect materials before dismissing students. If some students are still testing, return here to finish timing their tests after you've dismissed students who have completed testing.

B FOR ALL OTHER STUDENTS

Continue with the script that follow.

Next, say:

Please sit quietly while I collect and count your test books.

- Collect a test book from each student. Also collect each student's *Paper Test Taker Administration Instructions* booklet and keep it with the matching test book.
- Confirm that the student's information is correctly provided on each test book that has answers marked in it for scoring purposes.
- Count the test books and other formats to ensure you have the correct number.

Place the test materials where students cannot access them.

Pause for a moment to read the instructions that follow and determine what your students require next.

A FOR STUDENTS TAKING THE ESSAY WITH MATH-ONLY EXTENDED TIME

Turn to Script 1: SAT Essay Section on page 21.

B FOR ALL OTHER STUDENTS

Continue with the script that follows.

End Day 1

Students will stop testing for the day and resume on the next consecutive school day.

Announce the end of testing by saying:

We've completed testing for today. We'll continue tomorrow or the next regular school day. Please sit quietly while I collect your test materials.

Fill in the day and time when students should report for testing, then read the next script.

When all materials have been accounted for, say:

When you return to the testing room on _____, remember to bring pencils with erasers. We begin the next day of testing at _____.

Please gather your belongings, including any electronic devices that were collected before testing, and exit the room quietly.

IMPORTANT: Remind any student who needed a photo ID for testing in your school to bring it with them on their return to the testing room.

Return any collected mobile phones or devices, taking care that each student gets the device(s) labeled with their name.

After you have dismissed students, the test coordinator must lock test materials in a secure area until the next day of testing. Resume testing on the next day with the instructions that follow.

Day 2 of Testing

Seat students in the same seats according to your seating chart. Follow all opening procedures, then skip down to Distribute Essay Materials on page 45.

SAT ESSAY SECTION

UP TO TIME AND ONE-HALF

 75 Minutes

Before the Essay

To announce the break, say:

We'll stop now for a 10-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 10 minutes.

TIP:

Because this script already includes 2-day testing instructions here, you do not need to turn back to the Additional Testing Instructions for Multiple-Day Testing.

 **10-MINUTE BREAK**

- Post the break time of 10 minutes and the time testing will resume.
- Walk around the room to check that all test books are closed.

At the end of the break, say:

Please take your seat. *[pause]*

Distribute Essay Materials

To all students, say:

I'll now give an Essay book and answer sheet to each of you. Don't open your Essay book until I tell you to do so.

Hand the assigned Essay book and answer sheet to each student. If a student is approved to use a large-print test book, give them the appropriate large-print Essay resource. Record the number of Essay books distributed for later reporting on the Testing Room Materials Report form.

Before reading the next script, fill in the school and room information to give to students.

Continue by saying:

When you receive your Essay book, turn it over and print your last name, first name, and middle initial, if you have one. Then print this school's code _____ and name _____, and this room's testing room code (or name) _____, which I've posted for you.

Next, say:

Now you'll complete some fields on your answer sheet. Fill in your full legal name in field 1 now. Include spaces, hyphens, or apostrophes if these are part of your name. Print the letters in all caps in the boxes, then fill in the corresponding bubbles. Make sure each mark is dark and completely fills the bubble.

Your first name must be your legal first name. If you use a preferred first name and you have a College Board online account, you can enter it there. College Board uses your legal name on test day to confirm your identity, but they'll use your preferred first name in all other communications with you.

Look up when you're done. *[pause]*

For field 2, say:

If you attend this school, print our 6-digit school code _____ in field 2 and fill in the corresponding bubbles. Look up when you're done.

If you don't attend this school or are homeschooled, raise your hand. I will come over to give you the correct code to enter in field 2. *[pause]*

If applicable, homeschooled students should enter the code "970000" in field 2. If your test coordinator gave you the correct AI codes for these students, provide them those codes to fill in.

For fields 3 and 4, say:

If you attend this school, fill in the bubble for “Yes” in field 3 and print our school’s name, city, and state in field 4. If you don’t regularly attend this school, fill in the bubble that applies to you in field 3 and print your school information in field 4. Raise your hand if you aren’t sure what to fill in. *[pause]*

Homeschooled students should leave field 4 blank.

For field 5, say:

Look at your sign-in ticket, and find your Registration Number. Print the 10-digit number in the boxes for field 5 and fill in the corresponding bubbles. *[pause]*

For field 6, say:

In field 6, fill in the month, day, and last 2 digits of the year you were born. Start with a zero if filling in a 1-digit number. Fill in the corresponding bubbles and look up when you’re done. *[pause]*

For field 7, say:

When you are ready to fill in your state ID number in field 7, raise your hand. *[pause]*

Your test coordinator should have provided you a list of state student ID numbers. Provide the number to the student to grid on the answer sheet. If you don’t have access to state student ID numbers, tell the student to leave field 7 blank. Work with the test coordinator to complete it on the student’s behalf after testing.

IMPORTANT: *Students must write their essays on their answer sheets. They may not use scratch paper.*

Give students directions for recording the Essay by saying:

Now I’m going to give you a few instructions to help you make sure your essay is scored accurately.

- Use the unlined planning page to take notes and plan your essay. Nothing you write on the unlined page will be scored.
- When you’re ready, start writing your essay on the first lined page, which says “Begin Your Essay Here.” Write your essay on these lined pages and within the marked margins.
- Use a Number 2 pencil. If you do not use a pencil, or if you leave the pages blank, you will receive an Essay score of zero.
- Your essay must fit within the pages provided. Don’t write anything past the word “STOP” on the last lined page, because anything written past that point will not be scored.

Time the Essay

Students testing with extended time have the option to end the SAT with Essay when they are ready. Please keep the following in mind as you time the Essay section:


- The full standard time must be completely elapsed before anyone can end their test, which means all students must remain working on the Essay section for at least 50 minutes.
- You are responsible for ensuring that no staff or student could be perceived as encouraging or pressuring any students to end their test before time is called.
- Students can be dismissed individually after they have completed and checked their work and are ready to end the test. Follow instructions under End the Essay on page 48 to complete the dismissal process.

To begin the Essay, say:

Once we begin, you will have 1 hour and 15 minutes to work on the Essay. We will take a 5-minute break after 38 minutes. I will post the start and stop times, and I'll let you know when we're about halfway through the time before the break and when 5 minutes are left.

Please do not sign your essay or add your name to it (as in "By Jane Doe"). Doing so could delay your essay score.

Keep your answer sheet and Essay book flat on your desk. Now read the directions, then turn to the Essay question and begin work. Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS	
	38 MINUTES UP TO TIME AND ONE-HALF
START TIME _____	STOP TIME _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct section.

Use this time to confirm you have a serialized test book for each student and to record the number of Essay books distributed on the Testing Room Materials Report form.

After 20 minutes, say:

You have 55 minutes remaining in the Essay section and 18 minutes until the break.

After 33 minutes, say:

You have 42 minutes remaining in the Essay section and 5 minutes until the break.

After 38 minutes, say:

Stop work and put your pencil down. Put your answer sheet on top of the page that you are currently working on in your Essay book. Close your Essay book and leave it on your desk.

You will now have 5 minutes to stretch. Do not discuss test questions during the break or leave the testing room without permission. We will start testing again in exactly 5 minutes.

🕒 5-MINUTE BREAK

Post the break time of 5 minutes and what time testing will resume.

At the end of the break, say:

Please take your seat. You have up to an additional 37 minutes remaining in the SAT Essay. I will post the start and stop times, and I'll let you know when we're about halfway through the time remaining in the section and when 5 minutes are left before the section ends. If you finish before time is up, take time to check your work and make sure it's complete. Open your Essay book to the page where you inserted your answer sheet. Place your answer sheet flat on your desk, and begin work where you left off. Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS



37 MINUTES UP TO TIME AND ONE-HALF

START TIME _____

STOP TIME _____

REMINDER:

Bookmark this page in case you need to return here after dismissing some students earlier than others.

After the Break

If some or all of your students are ready to end early (only after at least 12 minutes after the break) skip forward to End the Essay. If dismissing students individually, return to this part of the script to finish timing the test for remaining students.

After 17 minutes (from the break), say:

You have 20 minutes remaining in the Essay section.

After 32 minutes (from the break), say:

You have 5 minutes remaining in the Essay section.

After exactly 37 minutes (from the break), say:

Time is up on the Essay. *[pause]*

End the Essay

You may be dismissing students one by one, in groups, or all together. Read the scripts to every student, and make sure you collect and verify each student's test materials before letting them leave the testing room.

When a student has completed the essay, say:

Stop work and put your pencil down. Close your Essay book and your answer sheet. Place your answer sheet next to your Essay book. *[pause]*

Congratulations. You've completed the SAT. No matter how you feel it went, you've accomplished a lot just by being here today and completing the test. Please sit quietly while I collect your Essay materials.

Collect an Essay book and answer sheet from each student. Count them to make sure you have accounted for all books distributed to your room, and place them where students can't access them. Proceed to Before Dismissing Students on page 63 and follow the instructions to confirm test materials and dismiss students.

SCRIPT 4: Up to Double Time

The following script is for students approved for up to double time in reading. If you are testing students with math-only extended time or writing-only extended time if administering the SAT with Essay (offered in some state-provided administrations), begin with Script 1: Standard Time on page 14. You'll be instructed when to turn to this script.

READING AND WRITING SECTION: Module 1

UP TO DOUBLE TIME

 78 Minutes

IMPORTANT: Do not admit any students who arrive at this point. Send these students to the test coordinator.

Students testing with extended time have the option to end a module when they are ready. For paper testers, it's important for the timing of the test to only move on early if every student is ready to do so. Please keep the following in mind as you manage your test timing:

- The full standard time must be completely elapsed before anyone can move on, which means you can't end this module until testing has gone on for at least 39 minutes.
- You are responsible for ensuring that no staff or student could be perceived as encouraging or pressuring any students to end their test before time is called.
- Do not call time on this module until you are certain that all students in the room have completed and checked their work and are ready to move on.
- When you call time, students must take their break before beginning the next module.

When everyone is ready, say:

We'll start testing with the first module of the Reading and Writing section. Once we begin, you'll have up to 78 minutes to work on Module 1. I'll post the start and stop times, and I'll let you know when 5 minutes are left. If you finish before time is up, take time to check your work and make sure it's complete.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

If you finish before I call time, you may check your work in this module, but you may not go to any other module of the test.

Now, open your test book to the first module in the Reading and Writing section. *[pause]*
Read the directions and begin work. Good luck, everyone.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS



78 MINUTES UP TO DOUBLE TIME

START TIME _____ **STOP TIME** _____

While students are testing, follow instructions under the Checklist for During the Test on page 13 to do the following:

1. Post the start and stop times.
2. Monitor students as instructed.
3. Follow instructions to complete the seating chart and count test materials.
4. Facilitate breaks as instructed.

During the Module

If ending the module early (only after at least 39 minutes of testing), skip forward to After Module 1.

After 73 minutes, say:

You have 5 minutes remaining in Module 1.

After exactly 78 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 1

To all students, say:

Close your test book and leave it on your desk.

For the break, say:

We'll stop now for a 5-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 5 minutes.

🕒 5-MINUTE BREAK

- Post the break time of 5 minutes and the time testing will resume.
- Walk around the room to check that all test books are closed.

At the end of the break, say:

Please take your seat. Don't open any section of the test until I tell you to.

READING AND WRITING SECTION: Module 2

UP TO DOUBLE TIME

 78 Minutes

Reminders for extended time testing:

- The full standard time must be completely elapsed before anyone can move on, which means you can't end this module until testing has gone on for at least 39 minutes.
- You are responsible for ensuring that no staff or student could be perceived as encouraging or pressuring any students to end their test before time is called.
- Do not call time on this module until you are certain that all students in the room have completed and checked their work and are ready to move on.

When everyone is ready, say:

We'll continue testing with the second module of the Reading and Writing section. Once we begin, you'll have up to 78 minutes to work on Module 2. I'll post the start and stop times, and I'll let you know when 5 minutes are left. If you finish before time is up, take time to check your work and make sure it's complete.


Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

If you finish before I call time, you may check your work in this module, but you may not go to any other module of the test.

Now, open your test book to the second module in the Reading and Writing section. *[pause]*
Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS	
 78 MINUTES UP TO DOUBLE TIME	
START TIME _____	STOP TIME _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

If ending the module early (only after at least 39 minutes of testing), skip forward to After Module 2.

After 73 minutes, say:

You have 5 minutes remaining in Module 2.

After exactly 78 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 2**To all students, say:**

Close your test book and leave it on your desk.

At this point, you may need to stop testing for the day, or you may need to provide a nutrition break for students who are taking the SAT with Essay (in some state-provided administrations). Pause for a moment to read the following instructions and determine what your students require next.

A FOR STUDENTS TAKING THE SAT WITHOUT ESSAY

These students will stop testing now and resume testing on the next consecutive school day. Proceed to End Day 1.

B FOR STUDENTS TAKING THE SAT WITH ESSAY

Students taking the Essay (in some state-provided administrations) need a longer nutrition break. Continue with the script that follows.

Nutrition Break

Students can go to designated areas. If they remain in the testing room, they should consume any snacks or drinks away from their desks and testing materials.

For the break, say:

We'll stop now for a 20-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 20 minutes.

 20-MINUTE BREAK

- Post the break time of 20 minutes and the time testing will resume.
- Walk around the room to check that all test books are closed.

At the end of the break, say:

Please take your seat. Don't open any section of the test until I tell you to.

Turn to the Math Section: Module 1 on page 53.

ADDITIONAL GUIDANCE:

Extended breaks do not apply to nutrition breaks—all testers receive a 20-minute break.

End Day 1

Students will stop testing for the day and resume on the next consecutive school day.

Announce the end of testing by saying:

We've completed testing for today. We'll continue tomorrow or the next regular school day.
Please sit quietly while I collect your test materials.

Collect test books, *Paper Test Taker Administration Instructions* booklets, any EL supports, and scratch paper from each student and, keeping each student's items together, place them where students can't access them.

Fill in the day and time when students should report for testing, then read the next script.

When all materials have been accounted for, say:

When you return to the testing room on _____, remember to bring your acceptable calculator and pencils with erasers (which you'll need for the Essay). We begin the next day of testing at _____.

Please gather your belongings, including any electronic devices that were collected before testing, and exit the room quietly.

IMPORTANT: Remind any student who needed a photo ID for testing in your school to bring it with them on their return to the testing room.

Return any collected mobile phones or devices, taking care that each student gets the device(s) labeled with their name.

After you have dismissed students, the test coordinator must lock test materials in a secure area until the next day of testing. Resume testing on the next day with the instructions that follow.

Day 2 of Testing

Seat students in the same seats according to your seating chart. Follow all opening procedures, then continue with the section that follows.

MATH SECTION:

Module 1

UP TO DOUBLE TIME

 86 Minutes

IMPORTANT: Calculators are allowed throughout the entire Math section. Students should use their own acceptable calculator on both Math modules.

Students testing with extended time have the option to end a module when they are ready. For paper testers, it's important for the timing of the test to only move on early if every student is ready to do so. Please keep the following in mind as you manage your test timing:

- The full standard time must be completely elapsed before anyone can move on, which means you can't end this module until testing has gone on for at least 43 minutes.
- You are responsible for ensuring that no staff or student could be perceived as encouraging or pressuring any students to end their test before time is called.
- Do not call time on this module until you are certain that all students in the room have completed and checked their work and are ready to move on.
- When you call time, students must take their break before beginning the next module.

TIP:

Because this script already includes 2-day testing instructions here, you do not need to turn back to the Additional Testing Instructions for Multiple-Day Testing.

When everyone is ready, say:

We'll continue testing with the first module of the Math section. Once we begin, you'll have up to 86 minutes to work on Module 1. I'll post the start and stop times, and I'll let you know when 5 minutes are left. If you finish before time is up, take time to check your work and make sure it's complete.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

Most questions are multiple choice, but some questions are student-produced responses. Directions for filling in your answers to these questions are in your test book. You'll write your answer next to or under the test question and circle it clearly. You won't receive credit for anything written outside of the circle.

To all students, say:

If you have a calculator, which you can keep on your desk for use during this module, please remove any cover and place it on the floor under your desk during testing. *[pause]*

Even though you're allowed to use a calculator for this section, all the questions can be answered without one.

Remember to follow these guidelines:


- Keep your calculator flat on your desk or hold it so that other students can't view your work.
- Do not share or exchange your calculator.
- If you have a backup calculator or batteries, keep them on the floor under your desk.
- If your calculator malfunctions and you have batteries or a backup calculator, raise your hand. I'll come over to assist you. If you do not have a backup, continue the test and do the best you can.

If you finish before I call time, you may check your work on this module, but you may not go to any other module of the test.

Now, open your test book to the first module in the Math section. *[pause]* Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS	
 86 MINUTES UP TO DOUBLE TIME	
START TIME _____	STOP TIME _____

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

If ending the module early (only after at least 43 minutes of testing), skip forward to After Module 1.

After 81 minutes, say:

You have 5 minutes remaining in Module 1.

After exactly 86 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 1

To all students, say:

Close your test book and leave it on your desk.

For the break, say:

We'll stop now for a 5-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 5 minutes.

5-MINUTE BREAK

- Post the break time of 5 minutes and the time testing will resume.
 - Walk around the room to check that all test books are closed.
-

At the end of the break, say:

Please take your seat. Don't open any section of the test until I tell you to.

MATH SECTION: Module 2

UP TO DOUBLE TIME

 86 Minutes

IMPORTANT: *Calculators are allowed throughout the entire Math section. Students should use their own acceptable calculator on this Math module.*

Reminders about extended time testing:

- The full standard time must be completely elapsed before anyone can move on, which means you can't end this module until testing has gone on for at least 43 minutes.
- You are responsible for ensuring that no staff or student could be perceived as encouraging or pressuring any students to end their test before time is called.
- Some students taking the SAT without Essay may be ready for dismissal earlier than others.
- If administering the SAT with Essay, do not call time on this module until you are certain that all students in the room have completed and checked their work and are ready to move on.

When everyone is ready, say:

We'll continue testing with the second module of the Math section. Once we begin, you'll have up to 86 minutes to work on Module 2. I'll post the start and stop times, and I'll let you know when 5 minutes are left. If you finish before time is up, take time to check your work and make sure it's complete.

Keep your test book flat on your desk. Circle the letter of your chosen answer in your test book. Circle only 1 answer for each question. Multiple circled answers to 1 question will be counted as an incorrect answer. If you skip a question, make sure you leave enough time to come back to it later. If you change your response, erase it as completely as possible. You may use your test book for scratch work but be sure you have clearly circled only 1 answer.

Most questions are multiple choice, but some questions are student-produced responses. You'll write your answer next to or under the test question and circle it clearly. You won't receive credit for anything written outside of the circle.

To all students, say:


You may continue to use a calculator for this section.

If you finish before I call time, you may check your work on this module, but you may not go to any other module of the test.

Now, open your test book to the second module in the Math section. *[pause]* Read the directions and begin work.

To begin the test, say:

Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS	
 86 MINUTES UP TO DOUBLE TIME	
START TIME _____	STOP TIME _____

REMINDER:

Bookmark this page in case you need to return here after dismissing some students earlier than others.

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct module.

During the Module

Time the test for full double time using the scripts below. To end the section early, read the following instructions and take the action your students require.

A FOR STUDENTS TAKING THE SAT WITH ESSAY

Don't end the module early until after at least 43 minutes of testing, and until all students are ready to move on. Skip forward to After Module 2 if ending early.

B FOR STUDENTS TAKING THE SAT WITHOUT ESSAY

You can end the test early (only after at least 43 minutes of testing) for students who are finished. For students ending early, skip forward to After Module 2. After dismissing students individually, return to this part of the script to finish timing the test for any remaining students.

After 81 minutes, say:

You have 5 minutes remaining in Module 2.

After exactly 86 minutes, say:

Stop work and put your pencil down. *[pause]*

After Module 2

To all students, say:

Close your test book and leave it on your desk.

You have finished the modules of the test. You may have students who are ready to be dismissed or students who need to continue with the Essay (in some state-provided administrations). Pause for a moment to read the instructions below and determine what your students require next.

A FOR STUDENTS TAKING THE SAT WITHOUT ESSAY

Testing has concluded for some or all of your students. Proceed to Dismissal on page 62 and follow the remaining instructions to collect materials before dismissing students. If some students are still testing, return here to finish timing their tests after you've dismissed students who have completed testing.

B FOR ALL OTHER STUDENTS

Continue with End Day 1.

- Collect a test book from each student. Also collect each student's *Paper Test Taker Administration Instructions* booklet and keep it with the matching test book.
- Confirm that the student's information is correctly provided on each test book that has answers marked in it for scoring purposes.
- Count the test books and other formats to ensure you have the correct number.

Place the test materials where students cannot access them.

End Day 1

Students will stop testing for the day and resume on the next consecutive school day.

Because this script already includes 2-day testing instructions here, you do not need to turn back to the Additional Testing Instructions for Multiple-Day Testing.

Announce the end of testing by saying:

We've completed testing for today. We'll continue tomorrow or the next regular school day. Please sit quietly while I collect your test materials.

Collect test books, *Paper Test Taker Administration Instructions* booklets, any EL supports, and scratch paper from each student and, keeping each student's items together, place them where students can't access them.

Fill in the day and time when students should report for testing, then read the next script.

When all materials have been accounted for, say:

When you return to the testing room on _____, remember to bring pencils with erasers. We begin the next day of testing at _____.

Please gather your belongings, including any electronic devices that were collected before testing, and exit the room quietly.

IMPORTANT: Remind any student who needed a photo ID for testing in your school to bring it with them on their return to the testing room.

Return any collected mobile phones or devices, taking care that each student gets the device(s) labeled with their name.

After you have dismissed students, the test coordinator must lock test materials in a secure area until the next day of testing. Resume testing on the next day with the instructions that follow.

Day 2 of Testing

Seat students in the same seats as on the previous day of testing according to your seating chart. Follow all opening procedures, then pause to determine what your students require next.

A FOR STUDENTS TAKING THE ESSAY WITH STANDARD TIME

Turn to Distribute Essay Materials on page 21.

B FOR ALL OTHER STUDENTS

Skip forward to Distribute Essay Materials below.

SAT ESSAY SECTION

UP TO DOUBLE TIME

 100 Minutes

Before the Essay

To announce the break, say:

We'll stop now for a 10-minute break. Please listen carefully to these rules:

- Don't discuss the test questions with anyone or access any kind of electronic device during this break or any other break during the test.
- If you need to leave the room, only go to designated areas, the hallway, or the restroom.
- Snacks and drinks are only allowed in designated areas.
- Please be considerate of students working in other rooms and don't talk in the hallway.

We'll start testing again in exactly 10 minutes.

10-MINUTE BREAK

- Post the break time of 10 minutes and the time testing will resume.
- Walk around the room to check that all test books are closed.

At the end of the break, say:

Please take your seat. *[pause]*

Distribute Essay Materials

To all students, say:

I'll now give an Essay book and answer sheet to each of you. Don't open your Essay book until I tell you to do so.

Hand the assigned Essay book and answer sheet to each student. If a student is approved to use a large-print test book, give them the appropriate large-print Essay resource. Record the number of Essay books distributed for later reporting on the Testing Room Materials Report form.

Before reading the next script, fill in the school and room information to give to students.

Continue by saying:

When you receive your Essay book, turn it over and print your last name, first name, and middle initial, if you have one. Then print this school's code _____ and name _____, and this room's testing room code (or name) _____, which I've posted for you.

Next, say:

Now you'll complete some fields on your answer sheet. Fill in your full legal name in field 1 now. Include spaces, hyphens, or apostrophes if these are part of your name. Print the letters in all caps in the boxes, then fill in the corresponding bubbles. Make sure each mark is dark and completely fills the bubble.

Your first name must be your legal first name. If you use a preferred first name and you have a College Board online account, you can enter it there. College Board uses your legal name on test day to confirm your identity, but they'll use your preferred first name in all other communications with you.

Look up when you're done. *[pause]*

For field 2, say:

If you attend this school, print our 6-digit school code _____ in field 2 and fill in the corresponding bubbles. Look up when you're done.

If you don't attend this school or are homeschooled, raise your hand. I will come over to give you the correct code to enter in field 2. *[pause]*

If applicable, homeschooled students should enter the code "970000" in field 2. If your test coordinator gave you the correct AI codes for these students, provide them those codes to fill in.

For fields 3 and 4, say:

If you attend this school, fill in the bubble for "Yes" in field 3 and print our school's name, city, and state in field 4. If you don't regularly attend this school, fill in the bubble that applies to you in field 3 and print your school information in field 4. Raise your hand if you aren't sure what to fill in. *[pause]*

Homeschooled students should leave field 4 blank.

For field 5, say:

Look at your sign-in ticket, and find your Registration Number. Print the 10-digit number in the boxes for field 5 and fill in the corresponding bubbles. *[pause]*

For field 6, say:

In field 6, fill in the month, day, and last 2 digits of the year you were born. Start with a zero if filling in a 1-digit number. Fill in the corresponding bubbles and look up when you're done. *[pause]*

For field 7, say:

When you are ready to fill in your state ID number in field 7, raise your hand. *[pause]*

Your test coordinator should have provided you a list of state student ID numbers. Provide the number to the student to grid on the answer sheet. If you don't have access to state student ID numbers, tell the student to leave field 7 blank. Work with the test coordinator to complete it on the student's behalf after testing.

IMPORTANT: *Students must write their essays on their answer sheets. They may not use scratch paper.*

Give students directions for recording the Essay by saying:

Now I'm going to give you a few instructions to help you make sure your essay is scored accurately.

- Use the unlined planning page to take notes and plan your essay. Nothing you write on the unlined page will be scored.
- When you're ready, start writing your essay on the first lined page, which says "Begin Your Essay Here." Write your essay on these lined pages and within the marked margins.
- Use a Number 2 pencil. If you do not use a pencil, or if you leave the pages blank, you will receive an Essay score of zero.
- Your essay must fit within the pages provided. Don't write anything past the word "STOP" on the last lined page, because anything written past that point will not be scored.

Time the Essay

Students testing with extended time have the option to end the SAT with Essay when they are ready. Please keep the following in mind as you time the Essay section:


- The full standard time must be completely elapsed before anyone can end their test, which means all students must remain working on the Essay section for at least 50 minutes.
- You are responsible for ensuring that no staff or student could be perceived as encouraging or pressuring any students to end their test before time is called.
- After the break, students can be dismissed individually once they have completed and checked their work and are ready to end the test. Follow instructions under End the Essay on page 62 to complete the dismissal process.

To begin the Essay, say:

Once we begin, you'll have 1 hour and 40 minutes to work on the Essay. We will stop for a short break after 50 minutes. I will post the start and stop times, and I'll let you know when we're about halfway through the time before the break and when 5 minutes are left.

Please do not sign your essay or add your name to it (as in "By Jane Doe"). Doing so could delay your essay score.

Keep your answer sheet and Essay book flat on your desk. Now read the directions, then turn to the Essay question and begin work. Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS	
 50 MINUTES UP TO DOUBLE TIME	
START TIME _____	STOP TIME _____

REMINDER:

Bookmark this page in case you need to return here after dismissing some students earlier than others.

While students are testing, do the following:

- Post the start and stop times.
- Walk around the room to check that everyone is working on the correct section.

Use this time to confirm you have a serialized test book for each student and to record the number of Essay books distributed on the Testing Room Materials Report form.

After 25 minutes, say:

You have 1 hour and 15 minutes remaining in the Essay section and 25 minutes until the break.

After 45 minutes, say:

You have 55 minutes remaining in the Essay section and 5 minutes until the break.

After 50 minutes, say:

Stop work and put your pencil down. Put your answer sheet on top of the page that you are currently working on in your Essay book. Close your Essay book and leave it on your desk.


You will now have 5 minutes to stretch. Do not discuss test questions during the break or leave the testing room without permission. We will start testing again in exactly 5 minutes.

 5-MINUTE BREAK

Post the break time of 5 minutes and what time testing will resume. Students may stand and stretch but should not leave the room without your permission.

At the end of the break, say:

Please take your seat. You have up to an additional 50 minutes remaining in the Essay section. I will post the start and stop times, and I'll let you know when we're about halfway through the time remaining in the section and when 5 minutes are left before the section ends. If you finish before time is up, take time to check your work and make sure it's complete. Open your Essay book to the page where you inserted your answer sheet. Place your answer sheet flat on your desk, and begin work where you left off. Time starts now.

RECORD START AND STOP TIMES HERE — POST FOR STUDENTS	
 50 MINUTES UP TO DOUBLE TIME	
START TIME _____	STOP TIME _____

After the Break

If some or all of your students are ready to end early (any time after the break) skip forward to End the Essay on page 62. If dismissing students individually, return to this part of the script to finish timing the test for remaining students.

After 25 minutes (from the break), say:

You have 25 minutes remaining in the Essay section.

After 45 minutes (from the break), say:

You have 5 minutes remaining in the Essay section.

After exactly 50 minutes (from the break), say:

Time is up on the Essay. *[pause]*

End the Essay

You may be dismissing students one by one, in groups, or all together. Read the scripts to every student, and make sure you collect and verify each student's test materials before letting them leave the testing room.

When a student has completed the essay, say:

Stop work and put your pencil down. Close your Essay book and your answer sheet. Place your answer sheet next to your Essay book. *[pause]*

Congratulations. You've completed the SAT. No matter how you feel it went, you've accomplished a lot just by being here today and completing the test. Please sit quietly while I collect your Essay materials.

Collect an Essay book and answer sheet from each student. Count them to make sure you have accounted for all books distributed to your room, and place them where students can't access them. Skip forward to Before Dismissing Students and follow the instructions to confirm test materials and and dismiss students.

Dismissal

You may be dismissing students one by one, in groups, or all together. Read the scripts to every student, and make sure you collect and verify each student's test materials before letting them leave the testing room.

To students ready for dismissal, say:

Congratulations. You've completed the SAT. No matter how you feel it went, you've accomplished a lot just by being here today and completing the test.

Collect Test Materials

Next, say:

Please sit quietly while I collect and count your test materials.

- Collect a test book from each student. Also collect each student's *Paper Test Taker Administration Instructions* booklet to keep with the matching test book.
- Collect and set aside any *Score Sends Code List* booklets and EL supports.
- Confirm that the student's information is correctly provided on each test book that has answers marked in it.
- Count the serialized test materials to ensure you have the correct number.

Place the test materials where students cannot access them.

Before Dismissing Students

Keep students seated and don't let them access their mobile phones or bags until you're sure you have all testing materials from all students.

- Verify by serial number that you collected all test books, Essay books and answer sheets (if applicable), and associated *Paper Test Taker Administration Instructions* booklets assigned to your room.
- Keep each student's serialized materials—test book and *Paper Test Taker Administration Instruction* booklet—together for transcription purposes. Keep Essay Answer Sheets (if applicable) with the matching test materials.

After all materials are accounted for, say:

Remember, by submitting your answers, you agree that you won't take any test questions from the testing room, give them to anyone, or discuss them with anyone over email, text messages, online, or any other way. This helps make sure all students have a fair and equal test experience. If you saw anything today that concerns you, come and talk to me before you leave.

If you want to cancel your scores, please see me before you leave.

You have 3 days to update your 4 free score send selections in Bluebook. If you want to do that, you'll need your sign-in ticket, so keep it somewhere safe. If you need assistance accessing Bluebook, please see your counselor.

As I said at the beginning of the test, if a person violates any of the policies related to test security, their scores will be canceled and they may be prevented from taking other College Board tests in the future.

Please wait in your seat until I dismiss you. At that point, you may gather your belongings and come up to collect anything you turned in before the test. As you leave, please be considerate of people still working in other rooms. Again, congratulations on your hard work today.

Dismiss students and, if applicable, return collected phones and electronic devices to them as they leave the testing room. Follow instructions to submit an IR in Test Day Toolkit if a student raises a concern to you.

If a student wants to cancel scores, they can come to you or the test coordinator any time within 5 days after testing to cancel their score. Inform them that their scores will still be provided to their school and state, but College Board will not send them to colleges or scholarship organizations. To cancel scores before the student leaves, follow these steps:

- Go to the Irregularities page in Test Day Toolkit.
- Click **Add Irregularities** and complete the score cancellation form.

If some students testing with extended time in your room are still testing, return to the final section of the script you were using to complete their test.

After the Test

After All Students Are Dismissed

After students leave the room, turn to After All Students Have Been Dismissed in the *SAT Suite State-Provided Accommodations Guide for Proctors* in your *Proctor Manual* to complete all remaining tasks, including transcription of student answers.

Appendix

College Board Calculator Policies

The following calculators are acceptable for use on both modules of the SAT Suite of Assessments Math section. This list doesn't include every calculator model. **Consult your test coordinator (who can contact College Board) if you aren't sure about a calculator that's not on this list.**

- All scientific calculators—which can perform complex mathematical functions but don't have a graphing feature—are acceptable as long as they don't have any prohibited features given under Unacceptable Calculators.
- All 4-function calculators are acceptable, but not recommended.
- Graphing calculators included in the following table are acceptable.

THE FOLLOWING GRAPHING CALCULATORS ARE PERMITTED:

CASIO

FX-6000 series	FX-9860 series
FX-6200 series	CFX-9800 series
FX-6300 series	CFX-9850 series
FX-6500 series	CFX-9950 series
FX-7000 series	CFX-9970 series
FX-7300 series	FX 1.0 series
FX-7400 series	Algebra FX 2.0 series
FX-7500 series	FX-CG-10
FX-7700 series	FX-CG-20 series
FX-7800 series	FX-CG-50
FX-8000 series	FX-CG-500 (Using the stylus is not permitted.)
FX-8500 series	Graph25 series
FX-8700 series	Graph35 series
FX-8800 series	Graph75 series
FX-9700 series	Graph95 series
FX-9750 series	Graph100 series

HEWLETT-PACKARD

HP-9G	HP-48 series
HP-28 series	HP-49 series
HP-38G	HP-50 series
HP-39 series	HP Prime
HP-40 series	

SHARP

EL-5200
EL-9200 series
EL-9300 series

TEXAS INSTRUMENTS

TI-73	TI-86
TI-80	TI-89
TI-81	TI-89 Titanium
TI-82	TI-Nspire
TI-83/TI-83 Plus	TI-Nspire CX
TI-83 Plus Silver	TI-Nspire CM-C
TI-84 Plus	TI-Nspire CAS
TI-84 Plus CE	TI-Nspire CX CAS
TI-84 Plus Silver	TI-Nspire CM-C CAS
TI-84 Plus C Silver	TI-Nspire CX-C CAS
TI-84 Plus CE-T	TI-Nspire CX II
TI-84 Plus T	TI-Nspire CX II-T
TI-84 Plus CE Python	TI-Nspire CX II CAS
TI-84 Plus CE-T Python Edition	TI-Nspire CX II-T CAS
TI-85	TI-Nspire CX II-C CAS

RADIOSHACK

EC-4033	EC-4037
EC-4034	

OTHER

Datexx DS-883	NumWorks
Micronta	Smart ²

Unacceptable Calculators

Students are not allowed to use any of the following calculators, unless specifically approved by College Board as an accommodation:

- Laptops or other computers or tablets, mobile phones, smartwatches, or wearable technology
- Models that can access the internet or have wireless, Bluetooth, cellular, audio/video recording and playing, camera, or any other smartphone-type features
- Models that have a computer-style (QWERTY) keyboard, pen-input, or stylus
- Models that use electrical outlets, make noise, or have a paper tape

In addition, the use of hardware peripherals such as a stylus with an approved calculator is not permitted. Some models with touchscreen capability are not permitted (e.g., Casio ClassPad).

SAT Section Timing Chart— Standard Time

START AND STOP TIMES All times are “minutes after the hour.”

Start Time	Reading and Writing Section		Math		SAT Essay
	Module 1	Module 2	Module 1	Module 2	
:00	39 min.	39 min.	43 min.	43 min.	50 min.
:01	:40	:40	:44	:44	:51
:02	:41	:41	:45	:45	:52
:03	:42	:42	:46	:46	:53
:04	:43	:43	:47	:47	:54
:05	:44	:44	:48	:48	:55
:06	:45	:45	:49	:49	:56
:07	:46	:46	:50	:50	:57
:08	:47	:47	:51	:51	:58
:09	:48	:48	:52	:52	:59
:10	:49	:49	:53	:53	:00
:11	:50	:50	:54	:54	:01
:12	:51	:51	:55	:55	:02
:13	:52	:52	:56	:56	:03
:14	:53	:53	:57	:57	:04
:15	:54	:54	:58	:58	:05
:16	:55	:55	:59	:59	:06
:17	:56	:56	:00	:00	:07
:18	:57	:57	:01	:01	:08
:19	:58	:58	:02	:02	:09
:20	:59	:59	:03	:03	:10
:21	:00	:00	:04	:04	:11
:22	:01	:01	:05	:05	:12
:23	:02	:02	:06	:06	:13
:24	:03	:03	:07	:07	:14
:25	:04	:04	:08	:08	:15
:26	:05	:05	:09	:09	:16
:27	:06	:06	:10	:10	:17
:28	:07	:07	:11	:11	:18
:29	:08	:08	:12	:12	:19
:30	:09	:09	:13	:13	:20
:31	:10	:10	:14	:14	:21
:32	:11	:11	:15	:15	:22
:33	:12	:12	:16	:16	:23
:34	:13	:13	:17	:17	:24
:35	:14	:14	:18	:18	:25
:36	:15	:15	:19	:19	:26
:37	:16	:16	:20	:20	:27
:38	:17	:17	:21	:21	:28
:39	:18	:18	:22	:22	:29
:40	:19	:19	:23	:23	:30
:41	:20	:20	:24	:24	:31
:42	:21	:21	:25	:25	:32
:43	:22	:22	:26	:26	:33
:44	:23	:23	:27	:27	:34
:45	:24	:24	:28	:28	:35
:46	:25	:25	:29	:29	:36
:47	:26	:26	:30	:30	:37
:48	:27	:27	:31	:31	:38
:49	:28	:28	:32	:32	:39
:50	:29	:29	:33	:33	:40
:51	:30	:30	:34	:34	:41
:52	:31	:31	:35	:35	:42
:53	:32	:32	:36	:36	:43
:54	:33	:33	:37	:37	:44
:55	:34	:34	:38	:38	:45
:56	:35	:35	:39	:39	:46
:57	:36	:36	:40	:40	:47
:58	:37	:37	:41	:41	:48
:59	:38	:38	:42	:42	:49

SAT Section Timing Chart— Standard Time with Extra Breaks

START AND STOP TIMES All times are “minutes after the hour.”

Start Time	Reading and Writing Section		Math		SAT Essay	
	Module 1	Module 2	Module 1	Module 2	Part 1	Part 2
	39 min.—break—39 min.		43 min.—break—43 min.		25 min.—break—25 min.	
:00	:39	:39	:43	:43	:25	:25
:01	:40	:40	:44	:44	:26	:26
:02	:41	:41	:45	:45	:27	:27
:03	:42	:42	:46	:46	:28	:28
:04	:43	:43	:47	:47	:29	:29
:05	:44	:44	:48	:48	:30	:30
:06	:45	:45	:49	:49	:31	:31
:07	:46	:46	:50	:50	:32	:32
:08	:47	:47	:51	:51	:33	:33
:09	:48	:48	:52	:52	:34	:34
:10	:49	:49	:53	:53	:35	:35
:11	:50	:50	:54	:54	:36	:36
:12	:51	:51	:55	:55	:37	:37
:13	:52	:52	:56	:56	:38	:38
:14	:53	:53	:57	:57	:39	:39
:15	:54	:54	:58	:58	:40	:40
:16	:55	:55	:59	:59	:41	:41
:17	:56	:56	:00	:00	:42	:42
:18	:57	:57	:01	:01	:43	:43
:19	:58	:58	:02	:02	:44	:44
:20	:59	:59	:03	:03	:45	:45
:21	:00	:00	:04	:04	:46	:46
:22	:01	:01	:05	:05	:47	:47
:23	:02	:02	:06	:06	:48	:48
:24	:03	:03	:07	:07	:49	:49
:25	:04	:04	:08	:08	:50	:50
:26	:05	:05	:09	:09	:51	:51
:27	:06	:06	:10	:10	:52	:52
:28	:07	:07	:11	:11	:53	:53
:29	:08	:08	:12	:12	:54	:54
:30	:09	:09	:13	:13	:55	:55
:31	:10	:10	:14	:14	:56	:56
:32	:11	:11	:15	:15	:57	:57
:33	:12	:12	:16	:16	:58	:58
:34	:13	:13	:17	:17	:59	:59
:35	:14	:14	:18	:18	:00	:00
:36	:15	:15	:19	:19	:01	:01
:37	:16	:16	:20	:20	:02	:02
:38	:17	:17	:21	:21	:03	:03
:39	:18	:18	:22	:22	:04	:04
:40	:19	:19	:23	:23	:05	:05
:41	:20	:20	:24	:24	:06	:06
:42	:21	:21	:25	:25	:07	:07
:43	:22	:22	:26	:26	:08	:08
:44	:23	:23	:27	:27	:09	:09
:45	:24	:24	:28	:28	:10	:10
:46	:25	:25	:29	:29	:11	:11
:47	:26	:26	:30	:30	:12	:12
:48	:27	:27	:31	:31	:13	:13
:49	:28	:28	:32	:32	:14	:14
:50	:29	:29	:33	:33	:15	:15
:51	:30	:30	:34	:34	:16	:16
:52	:31	:31	:35	:35	:17	:17
:53	:32	:32	:36	:36	:18	:18
:54	:33	:33	:37	:37	:19	:19
:55	:34	:34	:38	:38	:20	:20
:56	:35	:35	:39	:39	:21	:21
:57	:36	:36	:40	:40	:22	:22
:58	:37	:37	:41	:41	:23	:23
:59	:38	:38	:42	:42	:24	:24

SAT Section Timing Chart— Up to Time and One-Half

START AND STOP TIMES All times are “minutes after the hour.”

Start Time	Reading and Writing Section		Math		SAT Essay	
	Module 1	Module 2	Module 1	Module 2	Part 1	Part 2
	59 min.—break—59 min.		65 min.—break—65 min.		38 min.—break—37 min.	
:00	:59	:59	:05	:05	:38	:37
:01	:00	:00	:06	:06	:39	:38
:02	:01	:01	:07	:07	:40	:39
:03	:02	:02	:08	:08	:41	:40
:04	:03	:03	:09	:09	:42	:41
:05	:04	:04	:10	:10	:43	:42
:06	:05	:05	:11	:11	:44	:43
:07	:06	:06	:12	:12	:45	:44
:08	:07	:07	:13	:13	:46	:45
:09	:08	:08	:14	:14	:47	:46
:10	:09	:09	:15	:15	:48	:47
:11	:10	:10	:16	:16	:49	:48
:12	:11	:11	:17	:17	:50	:49
:13	:12	:12	:18	:18	:51	:50
:14	:13	:13	:19	:19	:52	:51
:15	:14	:14	:20	:20	:53	:52
:16	:15	:15	:21	:21	:54	:53
:17	:16	:16	:22	:22	:55	:54
:18	:17	:17	:23	:23	:56	:55
:19	:18	:18	:24	:24	:57	:56
:20	:19	:19	:25	:25	:58	:57
:21	:20	:20	:26	:26	:59	:58
:22	:21	:21	:27	:27	:00	:59
:23	:22	:22	:28	:28	:01	:00
:24	:23	:23	:29	:29	:02	:01
:25	:24	:24	:30	:30	:03	:02
:26	:25	:25	:31	:31	:04	:03
:27	:26	:26	:32	:32	:05	:04
:28	:27	:27	:33	:33	:06	:05
:29	:28	:28	:34	:34	:07	:06
:30	:29	:29	:35	:35	:08	:07
:31	:30	:30	:36	:36	:09	:08
:32	:31	:31	:37	:37	:10	:09
:33	:32	:32	:38	:38	:11	:10
:34	:33	:33	:39	:39	:12	:11
:35	:34	:34	:40	:40	:13	:12
:36	:35	:35	:41	:41	:14	:13
:37	:36	:36	:42	:42	:15	:14
:38	:37	:37	:43	:43	:16	:15
:39	:38	:38	:44	:44	:17	:16
:40	:39	:39	:45	:45	:18	:17
:41	:40	:40	:46	:46	:19	:18
:42	:41	:41	:47	:47	:20	:19
:43	:42	:42	:48	:48	:21	:20
:44	:43	:43	:49	:49	:22	:21
:45	:44	:44	:50	:50	:23	:22
:46	:45	:45	:51	:51	:24	:23
:47	:46	:46	:52	:52	:25	:24
:48	:47	:47	:53	:53	:26	:25
:49	:48	:48	:54	:54	:27	:26
:50	:49	:49	:55	:55	:28	:27
:51	:50	:50	:56	:56	:29	:28
:52	:51	:51	:57	:57	:30	:29
:53	:52	:52	:58	:58	:31	:30
:54	:53	:53	:59	:59	:32	:31
:55	:54	:54	:00	:00	:33	:32
:56	:55	:55	:01	:01	:34	:33
:57	:56	:56	:02	:02	:35	:34
:58	:57	:57	:03	:03	:36	:35
:59	:58	:58	:04	:04	:37	:36

SAT Section Timing Chart— Up to Double Time

START AND STOP TIMES All times are “minutes after the hour.”

Start Time	Reading and Writing Section		Math		SAT Essay	
	Module 1	Module 2	Module 1	Module 2	Part 1	Part 2
	78 min.—break—78 min.		86 min.—break—86 min.		50 min.—break—50 min.	
:00	:18	:18	:26	:26	:50	:50
:01	:19	:19	:27	:27	:51	:51
:02	:20	:20	:28	:28	:52	:52
:03	:21	:21	:29	:29	:53	:53
:04	:22	:22	:30	:30	:54	:54
:05	:23	:23	:31	:31	:55	:55
:06	:24	:24	:32	:32	:56	:56
:07	:25	:25	:33	:33	:57	:57
:08	:26	:26	:34	:34	:58	:58
:09	:27	:27	:35	:35	:59	:59
:10	:28	:28	:36	:36	:00	:00
:11	:29	:29	:37	:37	:01	:01
:12	:30	:30	:38	:38	:02	:02
:13	:31	:31	:39	:39	:03	:03
:14	:32	:32	:40	:40	:04	:04
:15	:33	:33	:41	:41	:05	:05
:16	:34	:34	:42	:42	:06	:06
:17	:35	:35	:43	:43	:07	:07
:18	:36	:36	:44	:44	:08	:08
:19	:37	:37	:45	:45	:09	:09
:20	:38	:38	:46	:46	:10	:10
:21	:39	:39	:47	:47	:11	:11
:22	:40	:40	:48	:48	:12	:12
:23	:41	:41	:49	:49	:13	:13
:24	:42	:42	:50	:50	:14	:14
:25	:43	:43	:51	:51	:15	:15
:26	:44	:44	:52	:52	:16	:16
:27	:45	:45	:53	:53	:17	:17
:28	:46	:46	:54	:54	:18	:18
:29	:47	:47	:55	:55	:19	:19
:30	:48	:48	:56	:56	:20	:20
:31	:49	:49	:57	:57	:21	:21
:32	:50	:50	:58	:58	:22	:22
:33	:51	:51	:59	:59	:23	:23
:34	:52	:52	:00	:00	:24	:24
:35	:53	:53	:01	:01	:25	:25
:36	:54	:54	:02	:02	:26	:26
:37	:55	:55	:03	:03	:27	:27
:38	:56	:56	:04	:04	:28	:28
:39	:57	:57	:05	:05	:29	:29
:40	:58	:58	:06	:06	:30	:30
:41	:59	:59	:07	:07	:31	:31
:42	:00	:00	:08	:08	:32	:32
:43	:01	:01	:09	:09	:33	:33
:44	:02	:02	:10	:10	:34	:34
:45	:03	:03	:11	:11	:35	:35
:46	:04	:04	:12	:12	:36	:36
:47	:05	:05	:13	:13	:37	:37
:48	:06	:06	:14	:14	:38	:38
:49	:07	:07	:15	:15	:39	:39
:50	:08	:08	:16	:16	:40	:40
:51	:09	:09	:17	:17	:41	:41
:52	:10	:10	:18	:18	:42	:42
:53	:11	:11	:19	:19	:43	:43
:54	:12	:12	:20	:20	:44	:44
:55	:13	:13	:21	:21	:45	:45
:56	:14	:14	:22	:22	:46	:46
:57	:15	:15	:23	:23	:47	:47
:58	:16	:16	:24	:24	:48	:48
:59	:17	:17	:25	:25	:49	:49